

PUBLIC LIBRARY OF BROOKLINE



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The background of the cover is a photograph of a modern, multi-story building with a facade of vertical concrete fins and rectangular windows. The building is viewed from a low angle, looking up. In the upper left corner, there are dark green leaves of a tree. In the lower right corner, there are pink cherry blossoms. The sky is a clear, bright blue.

TOWN
of
BROOKLINE
1984
Annual
Report

TOWN OF BROOKLINE, MASSACHUSETTS

Settled: 1638 Incorporated: 1705
Population: 58,917
Land Area: 6.81 square miles

Government: Representative Town Meeting (251 Town Meeting Members) with five-member Board of Selectmen and Executive Secretary.

Located four miles from downtown Boston, in Norfolk County, Brookline is one of the largest towns in New England. It is primarily a suburban, residential community. The primary occupations of Brookline residents are managerial and professional, especially in the fields of medicine and education.

Bordered by the Cities of Boston and Newton, Brookline is conveniently located to the many cultural, educational and recreational activities of the Boston metropolitan area.

FY1985 Assessed Valuation:
\$2,142,733,989 (real and personal property)

FY1985 Taxable Land Area:
4.1 square miles (nontaxable land equals 40%)

FY85 Tax Rate:

Residential	22.88
Commercial	31.52
Residential Exemption	\$16,000

Political

Registered Voters	35,649
Democrats	15,538
Republicans	3,543
Independents	16,568

Brookline Legislators

United States Senators
Edward M. Kennedy
John Kerry

State Senator
Jack H. Backman

United States Representative in Congress
Barney Frank
State Representatives
John A. Businger
Eleanor Myerson

Museum of Transportation

The photograph on the title page is of the Museum of Transportation at Larz Anderson Park. Formerly the Larz Anderson Carriage House, the building, which was modeled after a castle in Chaumont, France, was designed by Edmund March Wheelwright and built in 1889.



279th Annual Report
of the TOWN OFFICERS
of BROOKLINE
for the year ending
December 31, 1984

BROOKLINE PUBLIC LIBRARY

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TOWN OFFICERS

Elected Town Officers

For The
Municipal Year 1984-1985

MODERATOR

Carl M. Sapers (1985)

TOWN CLERK

William F. Sullivan (1985)*

BOARD OF SELECTMEN

Edward Novakoff, *Chairman* (1986)

Stephen B. Goldenberg (1985)

Michael W. Merrill (1985)

Zvi A. Sesling (1987)

Jeffrey P. Allen (1987)

TREASURER AND COLLECTOR

Shirley Sidd (1987)

TRUSTEES OF THE PUBLIC LIBRARY

Frederick S. Sharff, *Chairman* (1985)

Jules Becker (1985)

Virginia Palmer Doherty (1985)

Maxine Winig (1985)

Martha G. Edmondson (1986)

Barbara S. Marcus (1986)

Phyllis W. Podren (1986)

H. Richard Tyler (1986)

Robert Burns (1987)

Jonathan S. Fine (1987)

Sandra Stotsky (1987)

Claire Waldman (1987)

SCHOOL COMMITTEE

Natalie G. Zuckerman, *Chairman* (1985)

Herbert N. Goodwin (1985)

Ann Connolly Tolkoff (1985)

Richard A. Yoder (1985)

Kathleen L. Ames (1986)

Thomas P. Hennessey (1986)

Caroline Graboys (1987)

Robert J. McCain (1987)

James W. Schlesinger (1987)

BROOKLINE HOUSING AUTHORITY

Harriet Sussman Bremner, *Chairman* (1985)

Robert A. Kahn (1986)

Francis J. Hickey (1988)

Frank I. Smizik (1989)

Agnes M. Rogers (1986)

State Appointed Member

CONSTABLES (1986)

James V. Esposito

Marvin A. Feinman

William A. Figler

John P. McElroy

Stanley N. Rabinovitz

*Deceased January 8, 1985

Appointees

For the
Municipal Year 1984-1985

BOARD OF SELECTMEN

Richard T. Leary, *Executive Secretary*

Brian F. Sullivan, *Deputy Executive Secretary*

COUNSEL

David L. Turner, *Town Counsel*

Cathleen C. Cavell, *Associate Town Counsel*

ADVISORY COUNCIL OF PUBLIC HEALTH

Dr. Robert Taylor, *Chairman* (1987)

Jay A. Winsten (1985)

June Leeming (1985)

Adele Dronsick (1986)

Leonora S. Rosen (1986)

Dr. M. Michael Cohen (1987)

DIRECTOR OF PUBLIC HEALTH

John A. Locke

ASSESSORS

Andrew H. Creen, *Chairman* (1986)

Richard Kates (1987)

George F. McNeilly (1985)

BOARD OF APPEALS

Kenneth Hoffman, *Chairman* (1986)

Bailey S. Silbert (1985)

Diane Gordon (1987)

William F. Sullivan, *Secretary**

BOARD OF APPEALS—ASSOCIATE MEMBERS

Lewis C. Cohen (1987)

Abraham J. Zimmerman (1986)

Joseph I. Sargon (1985)

BOARD OF EXAMINERS

Julius Abrams, *Chairman* (1985)
A. Anthony Tappe (1987)
George Michelson (1986)

BUILDING COMMISSION

Janet B. Fierman, *Chairman*
John J. Doherty
Christopher Hussey
Louis J. Scorziello
Louis Wilgoren

BUILDING COMMISSIONER

Royce E. Beatty

INSPECTOR OF WIRES

Royce E. Beatty

CONSERVATION COMMISSION

M. Lee Albright, *Chairman* (1986)
Keith G. Lakey (1987)
Joanne Milbury (1987)
Betsy Shure Gross (1986)
Birge Albright (1985)
Henry T. Wiggan (1985)
Dr. Joan J. Fried (1985)

COUNCIL ON AGING

Rev. George Blackman, *Chairman*
Arlene Stern, *Director*

HISTORICAL COMMISSION

Dr. Judith Selwyn, *Chairman* (1986)
Dennis DeWitt (1987)
Nancy A. Smith (1987)
Jean Kramer (1986)
Nancy Peabody (1986)
Samuel E. Shaw II (1985)
Nancy C. Yetman (1985)

HISTORIC DISTRICT COMMISSION

Dr. Judith Selwyn, *Chairman* (1986)
Barnett B. Berliner (1987)
Ellen Brown (1987)
June Richardson (1986)
Elizabeth Shannon (1986)
Ruth D. Dorfman (1985)
Dr. Ferris Hall (1985)
Emilie Drooker, *alternate* (1987)
Katharine Padulo, *alternate* (1987)
Pamela Steele Tabbaa, *alternate* (1987)
Cynthia Zaitzevsky, *alternate* (1986)

HUMAN RELATIONS—

YOUTH RESOURCES COMMISSION
Elizabeth S. Pollock, *Chairman* (1986)
Harold Koritz, *Vice Chairman* (1985)
Sandra Bakalar (1987)
Agnes Rogers (1987)

Philip Henkoff (1987)
Ruth Flaherty (1987)
Rabbi Robert E. Gelber (1986)
Toby Miller (1986)
Howard Prunty (1986)
Patricia Andrews (1985)
Rev. George M. Chapman, Jr. (1985)
Capt. John Walsh (1985)

DIRECTOR OF HUMAN RELATIONS—

YOUTH RESOURCES
C. Stephen Bressler

COUNCIL FOR THE ARTS AND HUMANITIES (1986)

Donna M. Ticchi, *Chairperson*
Mary D. Dewart
Caroline Graboys
Chobee Hoy
Judith Kidd
Carol Lieberman
Joanne Milbury
Carolyn Oliver
Ruth L. Scheer
Michael Sand
Maria Termini, *alternate*

PARK AND RECREATION COMMISSION

Walter E. Elcock, *Chairman* (1987)
Daniel F. Ford (1987)
Yemema Seligson (1987)
Kenneth Robson (1986)
Judith A. Smith (1986)
Terence Forde (1985)
Barton H. Tayer (1985)

DIRECTOR—RECREATION DEPARTMENT

Evelyn M. Kirrane

TREE PLANTING COMMITTEE

Hamilton Coolidge, *Chairman* (1987)
Corliss Engle (1986)
John E. Miller (1985)

PERSONNEL BOARD

Barbara P. Pastan, *Chairman* (1985)
Stephen C. Ford (1987)
James E. Cockfield (1986)
Samuel Edelstein (1986)
William J. Kickham (1985)

PERSONNEL DIRECTOR

Gerard J. Hayes

PLANNING BOARD

Herbert L. Shivek, *Chairman* (1989)
Robert Kramer (1988)
Bruce W. Hamblin, Jr. (1987)
Patricia A. Libbey (1986)
Mary Jo Dow (1985)

PLANNING DIRECTOR

John E. Woodward, Jr.

COUNCIL FOR PLANNING AND RENEWAL

Executive Board

Cynthia Adams

Trish Bishoff

Kathleen Corrigan

Abbe Cohen

Jane Hutchings

John Keaveney

Nancy Lynch

Margaret Palau

Myron Robins

Sam Shaw

Ann Sutherland

Terry Ann Vigil

REGISTRARS OF VOTERS

Robert Wong, *Chairman* (1987)

Frances Halpern (1986)

James M. Berenson (1985)

RENT CONTROL BOARD

Mitchell Jacobs, *Chairman*

Dorothy Bruno

Sharon Hargraves

Estelle Katz

Marjorie E. O'Malley

Shlomo Pinkas

Herbert Shapiro

RENT CONTROL BOARD—DIRECTOR/COUNSEL

Roger R. Lipson

RETIREMENT BOARD

Edward B. Kelly, Jr., *ex-officio, Chairman**

Joseph P. Duffy (elected by members)

M. Franklin Wyman, Jr. (1986)

TRANSPORTATION BOARD

B. James Watchmaker (1985)

Deborah Kaplan Cohen (1987)

Rena Wright (1987)

Linda Golburgh (1986)

Manuel Horvitz (1986)

Gustaaf C.M. Driessen (1985)

ADVISORY COMMITTEE

Charles C. Ames, *Chairman*

Luster T. Delany, *Vice-Chairman*

Robert Bernheimer

Patricia E. Bernstein

Virginia Burke-Meehan

Christopher J. Crowley

Elizabeth R. Eisenstadt

Ruth Ellen Fitch

Edward N. Gadsby, Jr.

Phyllis Giller

Shalom Haase

John Hermos

Judith Mason

Charles Moo

Alan R. Morse

Gerald T. Mulligan

Robert A. Regan

Carl Robinson

Peter F. Rousmaniere

Laura Schlesinger

Barbara Senecal

Max Swartz

COMMITTEE ON TOWN ORGANIZATION AND
STRUCTURE (Appointed by the Moderator)

Ruth D. Dorfman, *Chairman*

Jean D. Berg

Morton R. Godine

Mark Michelson

Laura B. Moore

Robert I. Sperber

Robert M. Stein

COMPUTER COORDINATING COMMITTEE

Edward Novakoff, *Selectman, Chairman*

Edward B. Kelly, Jr., *Comptroller*

Richard T. Leary, *Executive Secretary*

Robert J. McCain, *Member of School Committee*

Frederick Baker, *Assistant Superintendent*

of Schools for Administration and Finance

Louise R. Thompson, *Assistant Superintendent*

of Schools for Curriculum and Instruction

John E. Woodward, Jr., *Planning Director*

COMPTROLLER

Edward B. Kelly, Jr.*

FIRE DEPARTMENT

James P. Fallon, *Chief*

INSPECTOR OF PETROLEUM

James P. Fallon

LIBRARIAN

Michael Steinfeld

POLICE DEPARTMENT

George R. Simard, *Chief*

KEEPER OF THE LOCK-UP

George R. Simard

PUBLIC SCHOOLS

Charles L. Slater, *Superintendent of Schools*

PUBLIC WORKS DEPARTMENT

William T. Griffiths, *Commissioner of Public Works*

A. Thomas DeMaio, *Director of Highway Division*

Paul R. Willis, *Director of Parks/Forestry/Cemetery*
Division

Andrew Pappastergion, *Director of Water Division*

*Resigned February 1985

PURCHASING AGENT
Edward F. Clasby

DIRECTOR OF VETERANS SERVICES
Alfred Hallenbrook

STATE AID AGENT
Alfred Hallenbrook

DIRECTOR OF CIVIL DEFENSE
Michael Selib

TOWN CLERK'S DEPARTMENT
Frances Halpern, *Assistant Town Clerk*

TREASURER'S DEPARTMENT
John T. Mulhane, *Assistant Treasurer*

DOG OFFICER
Ptl. Robert E. Firth

FENCE VIEWER
Margaret Hurley
Meyer Stern

MEASURERS OF WOOD AND BARK
Benedict Alper
Myron Alexander

INSPECTOR OF ANIMALS
Dr. Herbert S. Carlin

LOCAL MOTH SUPERINTENDENT OF
INSECT PEST CONTROL
Hamilton Coolidge

SEALER OF WEIGHTS AND MEASURES
William F. Hurley

WEIGHERS OF COAL
Augustine Signore, Sr.
William Farnsworth

CABLE TV COMMUNITY TRUST
Louise M. Castle
Thomas J. May
Barbara Randolph
Lawrence A. Ruttman
Jasper K. Smith
Jonathan Tamkin
Genevieve G. Wyner
Jim Zien

CABLE TV MONITORING COMMITTEE
Tobe Berkovitz, *Chairman*
John M. Emery
Lori Handler Levi
Samuel Kauffman
Barbara K. Mitchell
Alexander Neihaus
Joshua Ostroff
Charles M. Sonnenschein
Evvy Titleman
Wendie Wallis

TRUSTEES OF WALNUT HILLS CEMETERY
Harrison Bridge (1987)
Russell Mann, Jr. (1987)
Walter E. Palmer (1986)
Alfred F. Palladino (1986)
David Dalton (1985)
Mary J. Harris (1985)

BOARD OF SELECTMEN



The Board of Selectmen and its Executive Secretary.

At the Board's organizational meeting on May 8, 1984, following the annual town election, Edward Novakoff was elected Chairman. Other board members are Stephen B. Goldenberg, Michael W. Merrill, Zvi A. Sesling and Jeffrey P. Allen. Richard T. Leary was reappointed to serve as Executive Secretary of the Board for the period July 1, 1984 - June 30, 1985.

The success of local government in a democracy depends upon an informed citizenry. This annual report, covering the activities of the town for 1984, is dedicated to the purpose of better acquainting the citizens of Brookline with their municipal government. We have endeavored to present pertinent information and data on the broad spectrum of projects and issues which were of major significance during the year in an attractive, concise, and readable form. We hope it will facilitate your understanding and evaluation of the standard of performance rendered and of the progress made by our community in 1984.

PRIVATE DEVELOPMENT IN VILLAGE AREA

B2 Parcel

The development of the B2 parcel in Brookline Village continued to move towards fruition in 1984. Under the capable direction of Mark T. Eldridge, Assistant Planning Director and B2 Project Coordinator, all businesses on the site were relocated, the Water Division completed its move to the new facility on Netherlands Road, new sidewalks were constructed and new lighting installed along Washington Street, necessary building demolition was completed, and the area is now being prepared for construction.

In June, Winn Development Company advised the Board that Maric, Inc., experienced in office building



Board members and former Selectman Robert M. Stein look on as Roger M. Cassin of Winn Development Company executes B2 parcel leases.

construction primarily related to medical office space, would participate in a joint venture with Winn for the construction of approximately 100,000 s.f. of medical office space on parcel B. The leases between the Town of Brookline, Landlord, and Brookline Village II Limited Partnership, Tenant for Parcels, A, B and C, were approved and executed on July 31. Property availability dates were established as follows:

- Parcel A: September 1, 1984 to permit rehabilitation of Parcel A buildings to begin in early fall.
- Parcel B: November 1, 1984 to permit construction of new office building and parking garage to commence in early 1985.
- Parcel C: November 15, 1984 to permit adaptive reuse of Waterworks Building to commence upon relocation of Water Division.

Due to delays during the fall of 1984, final delivery of Parcels, A, B and C to the developer will occur in May. Planning Board review and approval of the development plans was completed in January and Board of Appeals decisions on all three parcels are expected prior to May 1. Upon completion of this long-awaited development, the town will begin to realize substantial new tax revenues from the 3.6 acre site which, under town ownership, had been tax-exempt.

Women's Free Hospital Site

Another excellent example of town-developer-neighborhood cooperation is the development, now in progress, of 71 rental units within existing buildings

which are being rehabilitated and the construction of 16 condominium units on the site formerly occupied by the Free Hospital for Women. Back in the 1970's when hospital officials knew that the property would not be needed for hospital use once the new Brigham and Women's Hospital was constructed, a re-use committee was established and a consultant was engaged. The neighborhood in turn set up its re-use committee, first under the leadership of Sam Abbott and later Rob DeVries, to work with the hospital committee. Throughout the initial study, the neighborhood and town boards and departments were advised of the range of possible reuses. Because of this open and cooperative process, consensus was reached by all parties that residential re-use would be the most appropriate.



Rental housing in rehabilitated structures on former Women's Free Hospital Site.

A more detailed and technical discussion then commenced with all parties working on a proposal for a special zone which would provide a reasonable level of development plus definite safeguards for the neighborhood. The Planning Board played an important role in those negotiations. With the strong support of the neighborhood, the zoning amendment ultimately proposed by the Planning Board was adopted unanimously by Town Meeting.

Following the re-zoning, the same cooperative process was followed by the developer who acquired the property from the hospital. The initial plan for conversion of most of the existing hospital buildings into condominium units and the construction of some new units was subsequently modified so that the converted buildings now contain rental units.

In summary, the cooperative and constructive process which involved many groups and individuals has resulted in a \$7.2 million development - The Park - which will be of substantial benefit to the neighborhood and to the town as well as to the developers, Myerson/Allen & Co.

Ramifications of Buehler Case

An Appellate Tax Board decision in 1984 posed a potentially serious financial problem for the town in terms of the dollar amount of abatements which may have to be granted retroactive to FY1982. In the Buehler Case, the taxpayer was dissatisfied with the assessment of two pieces of property which were subject to rent control and filed for an abatement which was denied by the Board of Assessors and subsequently appealed to the ATB. The decision was in favor of the appellant and is being appealed by the town.

The determination of fair cash values by the ATB differed by approximately 44% from the assessed values reported by the assessors for FY82. With respect to the town's tax base, this translated into an estimated loss of value in the rent-controlled category of \$53 million and 12% overall in the apartment house properties. In order to determine the potential financial effect of the decision, the Selectmen designated a task force consisting of Executive Secretary Richard T. Leary, Deputy Executive Secretary Brian F. Sullivan, Chief Assessor Andrew H. Green, Jr. Town Counsel David L. Turner, Treasurer-Collector Shirley Sidd, and Comptroller Edward B. Kelly, Jr. to gather all pertinent data and submit a report for the Board's information and guidance. In April, when the Executive Secretary presented the task force report, it projected a substantial overlay deficit in FY86. The "worst case" scenario, after crediting overlay balances for FY82, FY83 and FY84 and calculating the interest cost, showed a total deficit of \$2,700,000 - \$2,800,000. Bearing in mind the usual settlement experience, it was hoped that the deficit could be reduced to a range of \$1,000,000 - \$1,500,000. Fortunately, appreciation of values since FY82 in the residential properties other than the rent-controlled class more than offset the loss of value in the latter category.

Developments over the months following the task force report, particularly delays in cases coming before the appellate tax board for hearing, have altered the financial situation somewhat. It now appears that the heaviest impact will be felt in FY87 when the ATB decisions on the larger parcels will be in hand. An updated "worst case" scenario is outlined on the table below.

Town Counsel and the Chief Assessor are of the opinion that, after settlements, a realistic estimate of the potential overlay deficit is \$2,100,000. In order to plan for this possible deficit in an orderly manner, the Selectmen have included a \$1,000,000 reserve for these abatements in their fiscal program for FY86.

Revaluation Program

Massachusetts cities and towns are now required to revalue property every three years. Since the last re-

TAX ABATEMENT PROJECTIONS (ASSUMES WORST CASE SCENARIO)

Fiscal Year	Overlay Balance	Abatements		
		Apartments	Others	Deficit
FY82	587,572	1,262,801	377,162	(1,052,391)
FY83	380,514	1,067,230	356,908	(1,403,624)
FY84	<u>568,925</u>	<u>1,012,126</u>	<u>315,485</u>	<u>(758,686)</u>
Sub-Total	1,537,011	3,342,157	1,049,555	2,854,701
FY80 & 81	<u>400,000</u>			400,000
	1,937,011			
				Overlay Deficit 2,454,701
				Interest Deficit <u>700,000</u>
				Total Deficit \$3,154,701
<i>Interest Cost</i>				
FY82	$\$1,639,963 \times .08 \times 3 = \$393,591$			
FY82	$1,424,138 \times .08 \times 2 = 227,862$			
FY84	$1,327,611 \times .08 \times 1 = \underline{106,209}$			
Total	\$727,662			
Projected Interest Deficit	<u>\$700,000</u>			

valuation in Brookline was done for FY82, the assessors, with the assistance of outside appraisal firms, devoted considerable time to this project in 1984 and the new values were implemented for FY85.

On recommendation of Chief Assessor Andrew H. Green, Jr., the Selectmen accepted the proposal of United Appraisal Co. of Hartford, Connecticut to re-value the commercial, industrial and apartment properties and the proposal of Real Estate Research Consultants, Inc. of Danvers to conduct the residential review and hearings.

In order to avoid a repetition of the Buehler Case, a different methodology and a more structured program was employed with respect to the reassessment of apartment properties. Each apartment building was inspected and quantitative and qualitative data verified rather than accepting existing data gathered years before; two valuation approaches were developed and applied to each parcel as opposed to applying a sole valuation technique; the proposed as-there was uniformity and equity within the apartment there was uniformity and equity within the apartment class; and, prior to billing, property owners were notified of their proposed assessment and had an opportunity to meet at a scheduled time with a hearing officer to discuss the value and the data utilized by the firm to generate the assessment. These controls and structured steps represented a significant change from the fiscal 1982 effort.

The Department of Revenue granted a preliminary

certification of our revaluation program and proposed assessments for all residential properties in October. Residential impact notices were mailed in early January, 1985 and the informal hearing period was extended, at the Selectmen's request, until February 16. Over 2,000 hearings were held. With the information obtained in the hearings, Real Estate Research conducted field reviews over the following three weeks. United Appraisal Co. completed the valuation phase on the commercial, industrial and apartment house parcels on March 1, impact notices were mailed on that date, and hearings were held during the period March 7-15.

The Selectmen were determined that all steps in the FY85 Revaluation Program would be completed timely so tax bills could be mailed by the target date of April 1, thereby saving substantial interest costs on temporary borrowings. The Board held the required property classification hearing on March 26, voted to approve 1.4% classification and the Homestead Exemption at 10%, and FY85 tax bills were in the mail shortly thereafter.

Park & Playground Maintenance and Improvements

An area of town activity that has been of major concern is the maintenance of our park system, long considered to be one of the finest in the Commonwealth. In this connection, it should be noted that the



New pumping engine now in service at Station #5 on Babcock Street.

Park Division of the Department of Public Works was decimated in FY82, the first year of Proposition 2½. In 1981 there were 66 employees in the Park Division. In 1982 the 66 employees were reduced to 42; personnel available to handle grass maintenance work were 10 compared to 31 in the prior year. Contractual services and supplies funding were reduced from \$59,000 in FY81 to \$22,000 in FY82. The FY83 Park Division budget was basically level-funded and in FY84 there was a modest budget increase. The town's parks, playgrounds, circles and squares deteriorated markedly over the past three years.

The spring of 1984 was a particularly trying time for the Park Division. There was a severe wind-snow storm on March 29 which toppled or partially damaged 409 trees, creating mountains of debris which took almost eight weeks to clean up; April had seven rainy days on work days and May had nineteen rainy days out of twenty-three work days. With 450 acres of green space to maintain, it was a difficult period for the Park Division of Public Works and the number of complaints received was far above normal.

Executive Secretary Richard T. Leary presented two comprehensive reports to the Board on the condition of the town's parks, playgrounds, triangles, squares, tree lawns and golf course, and outlined steps in progress to assure a well-maintained park system in the future. In mid-November a definitive maintenance plan to be implemented in the spring of 1985 was submitted. On recommendation of the Selectmen, Town Meeting transferred \$50,000 from the energy reserve fund to be utilized as follows:

Temporary Personnel	\$37,500
Supplies	2,500
Capital-Playground Equipment	5,000
Capital-Maintenance Equipment	5,000

A park maintenance management study performed by DeLeuw-Cather & Co. of Maryland under a grant from the National Park Service complemented the supplemental appropriation. After determining the activities and service levels desired to provide a well-

maintained park system, recommendations were made with respect to the level of manpower, frequency of activity needed, material needs, and costs were assigned to each activity. These expenses are fully funded in the Selectmen's proposed FY86 Park Division budget. That budget provides an increase of \$110,500 for contractual fertilizing, liming and chemical spraying of the park system plus an additional \$39,080 for agricultural supplies and two seasonal laborers. Capital improvements and related items planned or underway are as follows:

Waldstein Playground and tot lot rehabilitation	\$160,000
Juniper Playground rehabilitation	96,000
Olmsted Park—Shoreline stabilization and installation of street light conduits	80,000
Amory Playground and Amory Woods Sanctuary	267,000
Winthrop Playground—Additional fence work	11,000
Putterham Meadows Golf Course—Irrigation system and sod for trees	300,000
Tree planting and removals—CD areas	27,000
Tree planting and removals—non-CD areas	30,000
Reservoir Park tree planting	13,000
Annual flower planting—townwide	5,000
Devotion Playground Phase IV (tennis courts, spring of 86)	80,000
High School Quadrangle rehabilitation	80,000
	<u>\$1,152,000</u>

The results of these efforts are already apparent and Brookline's park system will soon again be a source of pride and enjoyment to the residents of the community as well as to visitors.

Data Processing and Telecommunications

Information Services has functioned since 1978 under the overall direction of a Computer Coordinating Committee comprised of town and school officials. Over the last few years it had become obvious that this important support service was not meeting the needs of the town's operating departments. There was an urgent need for an in-depth review of the entire operation of Information Services to determine where our problems lie and what changes should be made. The last time such a study had been made was in 1977 and clearly many changes had taken place in this field since then. In a report to the Selectmen in January, 1984, Executive Secretary Richard T. Leary posed the following questions:

- a) Are the departmental needs and requirements as stated in the Catlin Report still current? The report is almost eight years old and there have been a great many changes in software needs and technology.
- b) Should we concurrently study the telecommunications system, in order that we can coordinate changes to both operations and assure the correct decision with regard to the replacement or expansion of our present equipment? It may be necessary in the future to engage a separate consultant who would concentrate on that aspect, the relationship of telecommunications and data processing.

Mr. Leary suggested that the Board appoint a small committee composed of citizens knowledgeable in this area to identify the specific problems that should be dealt with in a later consultant study, i.e., to develop a scope of services. The Committee would also be expected to review and comment on the proposals submitted by consultants, work with the selected consultant during the study, and comment on the consultant's final recommendations. In the course of its work the Committee would look at the possible integration of the town's voice and data communications systems. It seemed to make sense that, if at all possible, the two systems ought to be integrated and one consultant be hired to assist in both areas.

Robert M. Stein, Craig Bolon, Peter Miller and Paul Polishuk were appointed to serve on the Computer Study Committee which met intensively over three months with all department heads, the Chairman of the Board of Selectmen, the Executive Secretary, and the Superintendent of Schools. The Committee presented its report to the Selectmen on July 31, observing with respect to Information Services that three areas required some kind of corrective action. In order of importance and priority they were: Administrative Structure and Management, Software Development and Control, and Data Processing Hardware. With its report the Committee furnished a detailed scope of work for computer and telecommunications consultant services.

Requests for Proposals were prepared, the study was put out to bid, and prospective consultants were interviewed by the Committee. The Committee recommended that the firm of Deloitte, Haskins & Sells be engaged to conduct the study and their proposal was accepted by the Selectmen on October 16.

The consultant found that with the current management structure, where Information Services reports to a committee made up of several town officials representing different boards, committees and departments, it is very difficult to provide the necessary direction and supervision to the agency. In addition, the consultant identified several weaknesses in the current organizational structure and staffing within the

department. The consultant cited many areas where automation could and should be utilized, noting that many of the current automated systems are obsolete and difficult to maintain. The current computer system, which was expected to have a useful life of five years, is now seven years old and at capacity.

In their recommendations, the consultants identified the current and future needs of the Town and School. An implementation plan was prepared which provides for a four year phase-in of the software and hardware recommendations. Installation of a centralized computer system for the Town and School has been recommended, with a small separate system for the Police to meet their special needs and applications. Microcomputers will be acquired for a number of departments for selected applications. The current Hewlett-Packard mini-computer will be utilized by the School Department for instructional purposes.

To give the organization the clear direction and support necessary, it has been recommended that it be made a department of the Town and the MIS Director have full department head responsibility and report directly to the Executive Secretary. Based upon the recommendations to utilize standard software packages and a user friendly/controlled system, the staffing of the department will be phased down from its current level of 10 positions to five or six.

In the telecommunications area the consultant has recommended the replacement of the telephone system in FY86. The present system is antiquated, costly, difficult to maintain, lacks cost accounting capability and does not have features to facilitate daily operations. Some of the telephone switches are in excess of 20 years old. In the case of the Police and Fire switches, the vendor has advised the town it can no longer guarantee maintenance of the systems. During the past year they have had to search throughout the country to scavenge replacement parts to keep the system operating.

The new system will have direct inward and outward dialing for calls to and from the various town and school departments, which will eliminate much of the



Memorial to those Brookline citizens who died in Korea and Vietnam was dedicated on May 28, 1984.

need for operator assistance. It is also designed to minimize line charges and will include a cost accounting system.

The Selectmen and the Town are indebted to the members of the Computer Study Committee who rendered an extremely important service in guiding this project to completion. Brian F. Sullivan, Deputy Executive Secretary, who served in the role of Project Coordinator, provided ongoing project direction in a very effective manner, and likewise is to be commended.

A Fiscal Program for FY86

In accordance with the usual practice, the Selectmen gave lengthy consideration to the FY86 Fiscal Program and budget guidelines. The Board essentially agreed with the Executive Secretary's recommended program and issued the following policy statement on November 5, 1984:

Brookline, like many other communities in Massachusetts, took essential and extraordinary measures in FY82, FY83 and FY84 to live within the strictures of Proposition 2 1/2. Completion of a reassessment program in 1982, more than doubling our local receipts, declaring a moratorium on capital improvements, utilizing all of our available free cash, sharply reducing the town's personnel complement, and eliminating or curtailing many town services that were formerly taken for granted enabled us in those three years to stay within the 2 1/2 tax levy limit. We learned, painfully in some instances, that the limit is insensitive to the effects of inflation, collective bargaining settlements, or desirable expansion of programs.

In FY85 we enjoyed a respite, largely due to a one-time "windfall" credit of \$2.6 million, the result of an amendment to Proposition 2 1/2 which allowed communities which had reduced budgets more in the first year of Proposition 2 1/2 than was legally required, to regain that revenue. The Board's budget priorities last year included repairs to public buildings, repair and maintenance of motor vehicle equipment, park and playground maintenance, and the replacement of motor vehicle equipment which had been long deferred. Much of the town budget increase of \$2,143,800 was allocated for these purposes. There were very few additions to the personnel section of the FY85 budget which increased by \$261,200 or just over 1% over FY84. The contractual services and supplies categories likewise reflected modest increases of \$176,185 and \$116,047 respectively. In general, the FY85 Annual Budget represented a well balanced program of service with certain carefully thought out restorations after three years of budget reduc-

tions and restraint. It provides a sound base to use in developing our FY86 appropriation estimates.

1. FY86 Fiscal Forecast

As we look ahead to FY86, inflation continues surprisingly subdued. Moderation has come from all avenues - industrial commodity prices, wages, the dollar, and, as reflected in such bellwethers as the price of gold, inflationary psychology. Concern that inflation could soon obstruct the continued expansion of the economy diminished. It is heartening to read the views of most economists who tell us that there will be moderate inflation over the next 18 months, averaging 4% - 5 1/2%.

REVENUES

Tax Levy - Chief Assessor Andrew Creen has indicated that there should be no difficulty in realizing a total assessed valuation of \$1,964,000,000 to support a 2 1/2% tax levy increase of \$1.2 million.

New Growth - a very important factor in our calculations. Although a firm factor cannot be determined at this time, Mr. Creen is of the opinion that a figure of \$1,250,000 is supportable.

Local Receipts - a major effort will be made in this area during the coming months. Many fees and charges have not been increased for two or three years and these will be reviewed on an item-by-item basis to assure that we are realizing the maximum revenue permitted by statute or bylaw. Areas where new fees may be appropriately instituted will be given full consideration. Strong emphasis will be placed on assuring timely receipt of all departmental revenues, a problem area in a few departments since FY82. In addition to an improvement in local receipts in most departments, we are anticipating in our overall \$450,000 increase substantial appreciation in motor vehicle excise taxes and court fines. We are unable to include any one-time items that have been so helpful in the past, e.g., water grants, Bureau of Outdoor Recreation grants, C.90 highway construction funds, and C.121A excise payments.

State Aid - over the past several years state aid has averaged from \$700,000 - \$900,000. The original allocation to Brookline for FY85 was \$866,000; when the cap was lifted from the lottery distribution, this was raised to \$1.1 million, the largest additional distribution ever. In FY86 we know that we will not receive school construction aid in the amount of \$368,000 as full reimbursement has been made on the Devotion and Driscoll School projects.

It appears that the agreement to allocate 40% of the "estimated" growth in State tax revenues to local aid remains in place. However, on the basis of first quarter revenues, Secretary of Administration & Finance Frank Keefe is advising local officials to use the figure of \$124 million rather than \$157 million (last year's total distribution figure) for planning purposes. Pending legislation dealing with education reform could be very expensive if enacted - the most recent estimate is \$320 million, and will be monitored closely to assure that funds earmarked for local aid are not diverted.

The Massachusetts Municipal Association plans to mount an aggressive campaign to secure the 40% of "actual" growth tax revenues provided for in the local aid statute which constituted some \$163 million in fiscal years 1984 and 1985 combined. Additionally, the Association will attempt to secure as local aid excess revenues from the Arts Lottery. Revenues from this source will approach \$100 million in FY 1985 while only \$3 million is turned over to local arts councils.

In light of present circumstances, we are projecting state aid for FY86 at \$700,000.

Free Cash - Despite compelling reasons for including a more conservative estimate in this area, e.g., dim prospects for one-time "windfall" items in the anticipated free cash certification and particularly the expected amount of uncollected real estate taxes due to late mailing of tax bills, we are estimating that our free cash will approximate \$2.3 million on July 1, 1985. In order to reach this goal it may be necessary to institute expenditure controls during the last six months of FY85. Also, it behooves us to raise our fees, fines and other charges well before the end of the current fiscal year.

Other Available Funds - the increase of \$50,000 is based on additional parking meter revenues expected to accrue if the Transportation Board's recommended program is adopted at the November 13 Special Town Meeting.

FIXED COSTS

Major Fixed Costs - Group health and life insurance represents our most significant problem in this area. From a cost estimated at \$3 million for FY85, the upward experience trend could result in a requested appropriation of \$3.8 million for FY86. Other items in this category include the appropriation to the retirement system, workers' compensation, debt service, town and school step-rate increases estimated at \$300,000, the solid waste contract, and other contracts over which the town has no control. With regard to group health insurance, we will look into the possibility of internal claims handling and other

methods of providing such insurance. By examining closely the reasons for the sudden upsurge in our expenditures for group health insurance, including the cause, number and amount of claims, and exercising maximum administrative control, we hope to limit our budget increase for major fixed costs to \$1.2 million.

Energy - New signs of oil price weakness indicate that another round of energy inflation is a long way off. Prospects for widespread declines in oil prices increased recently, as Britain joined Norway in lowering its crude oil price, and Nigeria bolted the price unity of OPEC by joining Britain and Norway. Many industry analysts believe that it will be difficult for OPEC to enforce cuts in production even if the allocation of such reductions can be agreed upon at the emergency meeting in Geneva. For Brookline, with a total energy budget of almost \$3 million, of which approximately 35% is spent on fuel oil and gasoline, this is welcome news indeed.

We plan to complement the encouraging trend in oil prices by intensifying our efforts in the area of energy conservation. In the late 1970's we were successful in achieving a 15% reduction in energy consumption on an annual basis. It appears that we have grown somewhat lax in this endeavor, not surprisingly as many communities have been abandoning energy programs. By coupling aggressive conservation efforts, including very close monitoring by the Selectmen's staff, with the gradual decline in oil prices, we are confident that we can reduce the energy budget by 10% or \$300,000.

Collective Bargaining Contracts - All employee bargaining units except Police and Fire have entered into two year agreements. The FY86 cost of these agreements is \$516,500.

NON APPROPRIATED COSTS

State & County Assessments - In FY85 we experienced substantial increases in this category. Two items which increased dramatically were our county assessment which increased by 32% and our MDC Parks assessment which went up 5%. A 2½% increase in FY86 would amount to \$200,000; however, since the town's equalized valuation is a component of some of the assessment formulas, and new equalized valuation figures will be utilized for FY86, it is reasonable to anticipate an increase on the order of \$350,000.

There appears to be growing sentiment at the State level for assumption of MDC Parks costs. We will join with the Massachusetts Municipal Association in pressing hard for this as our FY85 parks assessment was \$1,032,000. It is expected that our MBTA assessment will increase by no

more than 2½% with the State assuming responsibility for anything in excess of that amount.

Court Judgments - Last year an extraordinary settlement of \$287,000 (Pierce School litigation) had to be funded. We expect FY86 to be a normal year in terms of court judgments and reflect a credit of \$272,000.

Overlay - With respect to our reserve for current fiscal year abatements, (FY86), Mr. Creen advises that \$1,250,000, the amount required by statute, should be sufficient. Accordingly, we have taken a credit in this area of \$250,000.

Overlay Deficit - At the time the Task Force submitted its report last April on the fiscal ramifications of the Appellate Tax Board decision in the Buehler case, it appeared that the FY82, FY83, and FY84 multi-family property cases would be heard in the fall of 1984 and would not impact FY85. A "worst case" scenario was attached to the report which estimated that the deficit, after settlements, could range from \$1,000,000 - \$1,500,000. Mr. Creen later adjusted this potential deficit to \$2,000,000.

The Appellate Tax Board has not maintained the hearing schedule outlined last spring. Further, Town Counsel is now of the opinion that the Supreme Court will not hear the Buehler case before June or July. In light of these developments, it is clear that the full effect of the Buehler decision will not be felt in FY86.

In April, balances available in the overlay accounts for FY82, FY83 and FY84 totalled \$1,997,252. That total is now approximately \$1.5 million. After consultation with Town Counsel and the Chief Assessor, we have determined that \$500,000 should be carried as a reasonable estimate of our overlay deficit in FY86. Although it appears the full impact of this problem will not be felt in FY86, plans must be developed for dealing with it so as to allow for rational, long term financial planning.

2. FY86 Budget Guidelines

The key word that will govern our approach to budget development for FY86 will be FLEXIBILITY. As we progress through the various review stages, and as the fiscal picture becomes clearer, we will re-examine this fiscal program and make whatever adjustments we deem advisable.

The personal services segment of the operating budget accounts for \$36.9 million or 68.5% of the total amount. We are proposing no change in the departments' personnel complements nor are we suggesting a policy of leaving all vacant positions open as has been necessary in the past. As a general policy, vacant positions will be filled as soon as practicable. However, the Selectmen's

approval of the filling of each vacancy will still be required. We will include in the personal services appropriations and in the other budget categories where applicable all sums necessary to implement the second year provisions of the collective bargaining agreements.

The 600 Group, or capital outlay section of the operating budget, accounts for \$1.2 million or 2.2% of the total amount. In FY85 the town portion of the capital outlay budget was increased by over \$500,000. We are proposing to maintain this level of expenditure for capital equipment, etc., in FY86.

The contractual services, supplies and other categories of the operating budget account for slightly under \$6.8 million or about 12% of the total amount. In these categories we propose to include all fixed cost increases that are mandated by existing contracts or other legal and binding obligations.

In line with the practice instituted last year, a section entitled "Additions and Deletions" will contain brief descriptions of what department heads would propose to add or delete, in building-block fashion, if available revenues change up or down by 10-15%. FY85 goals statements will be reviewed to determine the degree of achievement.

In sum, with the caveats mentioned above, we would expect departmental budgets to be submitted at approximately the same levels for FY86 as obtained in FY85.

3. Capital Improvements & Special Articles

In order to maintain our favorable debt service position, no bond issues other than those relating to data processing and telecommunications will be presented to the 1985 Annual Town Meeting. With regard to projects and items to be financed from tax revenue, a sum approximately \$314,000 (the amount appropriated for FY85) will be carried in our estimate for special articles.

Appointments During the Year

One of the most important functions of the Board of Selectmen is the making of appointments to the several town boards, committees and commissions. It is heartening to report that eminently qualified citizens continue to come forward to serve their community in a variety of ways. The following appointments and resignations occurred in 1984:

Patricia C. Libbey was appointed as a member of the Planning Board to fill a vacancy occasioned by the resignation of Zvi A. (Skip) Sesling upon his election to the Board of Selectmen. Kenneth B. Hoffman was appointed as Chairman of the Board of Appeals to fill the vacancy occasioned by the resignation of

Arthur J. Hanflig who left the town service after serving with distinction since 1971. Ruth Flaherty and Philip Henkoff were appointed to the Human Relations-Youth Resources Commission replacing Marlin S. Potash and Francis Chang; Toby Miller was appointed to the Commission as a youth member.

At a joint convention of the Board of Selectmen and the remaining members of the Board of Library Trustees to fill a vacancy occasioned by the resignation of Maureen Griffin, Maxine Winig was duly elected to serve as a member of the Board of Library Trustees until the next annual town election. Sharon Hargraves, Herbert Shapiro and Dorothy Bruno were appointed to the Rent Control Board to replace Alex Gold-Pitegoff, R. Jacob Walters and Gary Arber as public interest members. Dennis DeWitt was appointed to the Historical Commission to fill the vacancy occasioned by the resignation of Stephen I. Lipman and Nancy Yetman replaced Irwin Taube. June Richardson and Elizabeth Shannon were appointed to the Historic District Commission to fill existing vacancies while Katherine Padula, Pamela Steele Tabbaa and Emilie Drooker were appointed as alternate members of the Commission.

Deborah K. Cohen and Rena J. Wright were appointed to the Transportation Board replacing Joel Bornstein and Richard Barkin; Carolyn Graboys and Judith Kidd were appointed as members of the Council for the Arts and Humanities. Jonathan Tamkin was appointed to the Cable Community Trust succeeding Jenifer Drew who resigned. A Cable TV Monitoring Committee was formed to oversee compliance with the terms of the license by Cablevision of Brookline. The following were appointed to serve on the Committee:

Tobe Berkovitz, John Emery, Samuel Kauffman, Lori Handler Levi, Barbara K. Mitchell, Alexander Neihaus, Joshua Ostroff, Charles M. Sonnenschein, Evvy Tittleman and Wendie Wallis. C. Stephen Bresler was appointed to serve as ombudsman of Cable TV matters.

Status Report on the Articles in The Warrant

The status of the following articles relating to capital improvements projects is as follows:

1984 Annual Town Meeting - Article 6
School Buildings - Repairs - Town Meeting appropriated \$1,263,000 for remodeling, reconstructing, or

making extraordinary repairs to school buildings in Brookline.

Design contracts totalling \$139,850 have been awarded and plans and specifications have been completed or are in various stages of completion for construction totalling approximately \$990,000.

Construction contracts for modifications and alterations to the High School, Unified Arts Building, and several elementary schools totalling \$765,000 have been awarded. Construction will commence as soon as possible and be completed by September 1, 1985.

Proposals for the remaining \$225,000 will be received by the end of May and contracts awarded and construction completed by September 1, 1985.

1984 Annual Town Meeting - Article 10
Water Quality Improvement Program at Halls Pond - Town Meeting appropriated \$18,000 for a water quality improvement program at Halls Pond. The Conservation Commission will select a consultant from the proposals submitted by the end of May and the year-long study will commence shortly thereafter.

1984 Annual Town Meeting - Article 11
Street Improvements - Town Meeting appropriated \$120,924 for the repair, reconstruction and resurfacing of Chestnut Hill Avenue, Kent Street from Longwood Avenue to Beacon Street, various sections of Beacon Street, Willard Road and/or any other approved streets. Construction of Chestnut Hill Avenue will begin in July of 1985 and take about 3 weeks to complete.

1984 Annual Town Meeting - Article 13
Installation of Automatic Underground Irrigation System - Town Meeting appropriated \$275,000 for the installation of an automatic underground irrigation system at the Putterham Meadows Golf Course. The contract is near completion. The system should be turned over to the Town by June, 1985.

1984 Annual Town Meeting - Article 14
Remote Reading Water Meter System - Town Meeting appropriated \$500,000 for the purchase of a new magnetic displacement, remote reading water meter system. Bids have been received and the award for purchase of the meters will be made within a few weeks. Installation will start immediately after delivery.

1984 Annual Town Meeting - Article 15
Reconstruction of Waldstein Playground - Town Meeting appropriated \$160,000 for the reconstruction of Waldstein Playground. Bids were received in April, 1985. Construction should begin in June, 1985.

EXECUTIVE SECRETARY

It is a privilege once again to report on the principal activities of the Executive Secretary during the year ending December 31, 1984, my sixteenth annual report. In this report, I would like to review with the aid of several charts the fiscal concerns that are of paramount importance to the Executive Secretary and the Board of Selectmen as we operate under Proposition 2½. Financial planning and analysis, as well as the development of operating and capital budget guidelines and recommendations, are major responsibilities of the Executive Secretary in Brookline. Other broad managerial functions include recruiting and recommending the appointment of department heads; departmental coordination; preparing recommendations for the annual and special town meetings; ensuring that orders and policies of the Selectmen are implemented, and preparing reports and data, with recommendations, to assist the Board in making formal top-level decisions. In 1984 such reports dealt with the overlay deficit problem emanating from the Buehler Case, the handling of legal services associated with appellate tax board cases, data processing and telecommunications, the newly-formed Metropolitan Water Resources Authority, park and playground maintenance, among other issues.

Close contact has been maintained with individual department heads on a day-to-day basis, and with several or all department heads at periodic meetings which are held for discussion of problems involving more than one department and relating to such matters as collective bargaining, data processing, media relations, budget preparation, capital improvements program, affirmative action, energy conservation, and general housekeeping items.

The Executive Secretary continues to serve as the designee of the Chairman of the Board of Selectmen on the Advisory Board of the Massachusetts Bay Transportation Authority and as a member of the Advisory Board's finance committee whose principal responsibility is to review the MBTA's budget requests and recommend the annual budget to the full Advisory Board. This agency is of great importance to the Town of Brookline, which now pays the third highest assessment in the MBTA district. He also serves on the Massachusetts Municipal Association's Fiscal Policy Committee which, among other things, recommends to the Governor and the Legislature a state aid program for Massachusetts municipalities. The relationships established through these affiliations are most helpful in terms of keeping abreast of current developments, and making our Board of Selectmen's views on various policy issues known to officials and other interested parties who are in a position to influence the ultimate decisions on same.



Executive Secretary Richard T. Leary

PHOTO: Courtesy of Randy Goodman/Brookline Citizen

Significant Fiscal and Personnel Trends

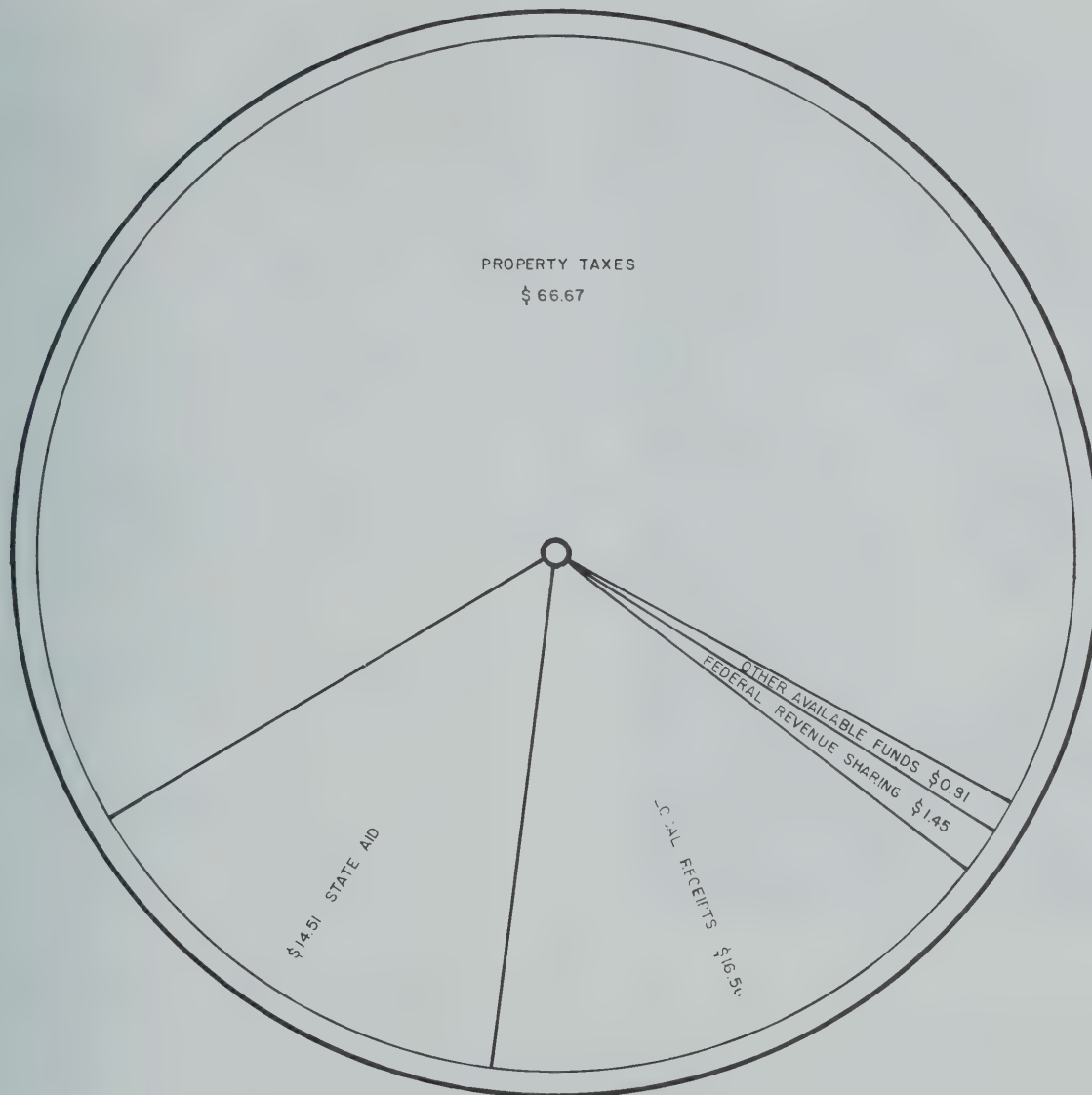
Some interesting developments have occurred over the past five years with respect to the breakdown of the town's receipts and expenditures - see pie charts indicating how each \$100 was expended in FY84. In FY79, by contrast, property taxes accounted for \$81.18 of each \$100 in receipts; state aid \$7.72, and local receipts \$8.19. On the expenditure side in FY79 the departmental operating expenses are quite comparable to FY84, e.g., \$30.38 for education, \$10.81 for public works, \$15.11 for public safety, \$2.10 for cultural services/library, \$1.61 for leisure services/recreation, and \$2.32 for administration and finance. State and county charges were also about the same at \$9.99 but pensions in FY79 were \$7.62 compared with \$9.10 in FY84; group insurance was \$3.71 v. \$4.60, and debt service was \$5.64 v. \$4.60. Our funded debt in FY79 was \$11,766,000 and our assessed valuation was \$454,017,003.

Figure 1 depicts the totals of own operating expenditures, non-tax levy receipts and amounts raised by taxation over the period 1975-1985. The decline in expenditures in FY82, the first year of Proposition 2½, gave way to average increases in FY83 and FY84 and to a more sizable increase in FY85 when a "windfall" credit of \$2.6 million was available. Expenditures in FY82 totaled \$60,576,248 while in FY85 they had reached \$73,085,348. The amount raised in property taxes, however, increased by a much smaller amount from \$40,746,200 to \$48,243,761. The difference is found in our non-levy receipts, principally state aid and local receipts, which increased from \$17,147,589 in FY81, the year preceding Proposition 2½, to \$24,841,587 in FY85.

The dramatic increase in state aid since FY81 is reflected in Figure 2. In FY85, state aid rose to a new

BROOKLINE, MASS. F.Y. 1984
TOTAL RECEIPTS \$65,559,878.00

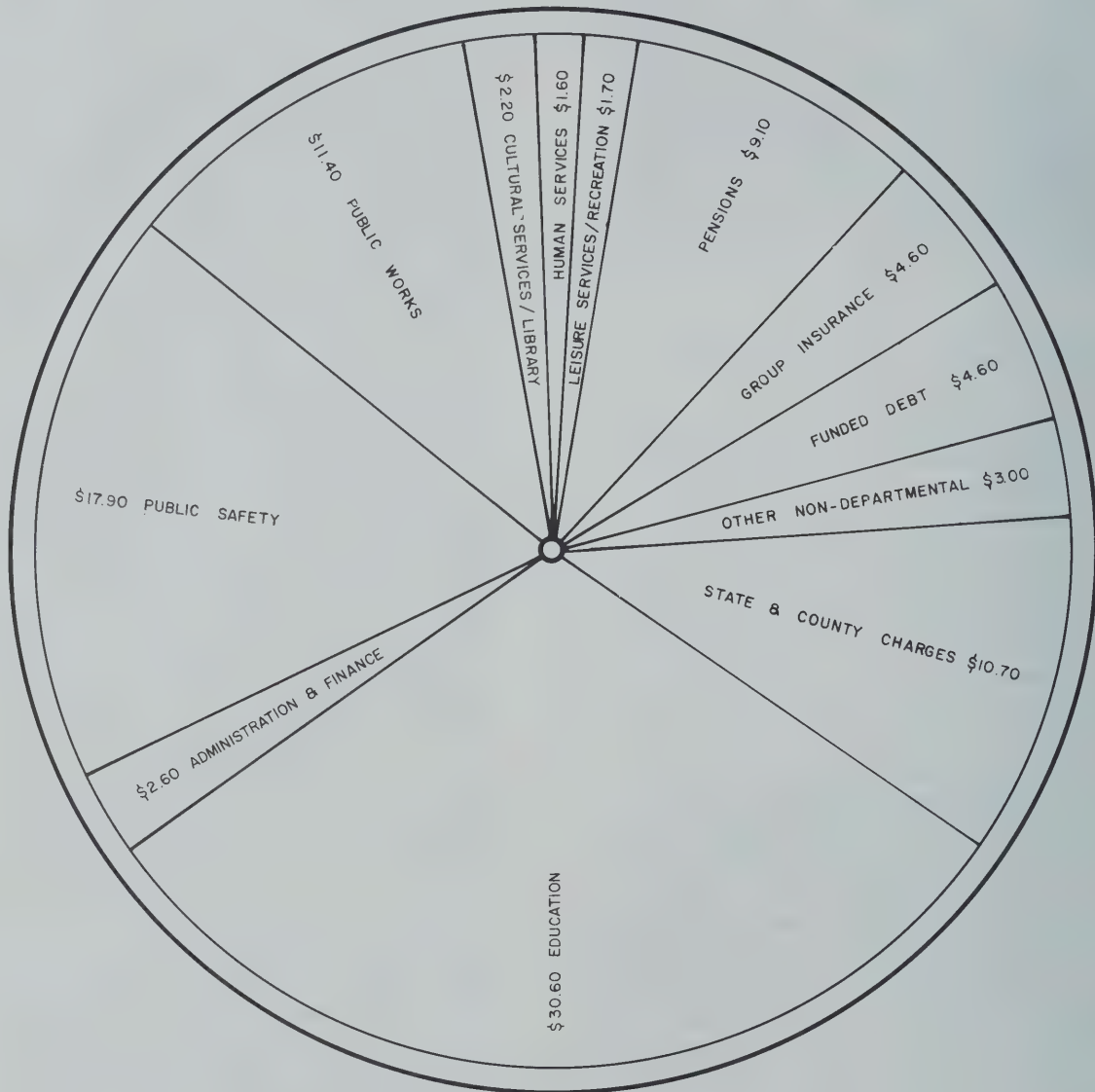
HOW EACH \$100 WAS RECEIVED



BROOKLINE, MASS. F.Y. 1984

TOTAL EXPENDITURES \$64,491,725.00

HOW EACH \$100 WAS EXPENDED



TAX RATE	\$25.71
ASSESSED VALUATION	\$1,762,413,750
FUNDED DEBT	6,875,000
POPULATION	58,917

high of \$10,626,914 while state and county assessments increased modestly to \$6,992,978. The upward trend in local receipts is also significant as shown in Figure 3. Emphasis was placed in this area beginning in FY80 and local receipts have more than doubled since the effort commenced.

As Figure 4 indicates, the number of non-school, permanent full-time employees has remained stable following the gradual decline from 1975-1981 and the precipitous drop in 1982. The long-term trend with regard to School Department employees is somewhat different. During the period 1975-1981 there was an increase of 28.5 positions, a trend which was, of necessity, drastically reversed in 1982 when the School Department was forced to reduce its personnel complement by 124 positions. In 1985 a substantial increase in the number of positions, from 678 to 717, occurred.

The town's dollar share of employee group insurance has increased by more than 300% over the period 1975-1984. This trend is clearly shown in Figure 5. Group insurance is one of the town's major fixed costs which is not capped by Proposition 2½. The health insurance segment of this program must be brought under control in the near future. The cost of the contributory retirement system rose similarly over the period, to \$6,267,448 in FY85, although non-contributory pension costs have finally started to decline - \$947,603 is the cost in the current year (Figure 6).

Free cash levels have become increasingly important in recent years as a consequence of Proposition 2½ - see Figure 7. Free cash, in accounting terms, equals surplus revenue less uncollected and overdue property taxes. It can provide a municipality with a "cushion" or reserve for meeting future contingencies, unanticipated expenditures or priority needs when the tax levy is simply insufficient to finance such items. Unfortunately, since the enactment of Proposition 2½, Brookline has had to deplete its free cash reserve each year to meet current operating expenses. A modest sum, \$180,000, was retained this year and we hope to improve our free cash position in the years ahead as it is vital to maintaining fiscal health.

On a positive note, the town's present funded debt position is excellent. This is another important aspect of a community's financial condition as high debt levels are exacerbated by Proposition 2½. High debt service requirements, for instance, may cause expenditures for other public services to be sacrificed in order to stay within property tax levy limitations. Our declining debt service payments, on the other hand, have been most helpful in offsetting other mandated expenses for pensions, group insurance, workers' compensation, etc.

Looking to the future, we must undertake long-deferred improvements to our physical plant as well as to our data processing and telecommunications systems. Figure 8 clearly illustrates that we will be

able to accommodate these projects without pyramiding debt service costs.

Department Head and Staff Changes

There are a few changes to note in the complement of our department heads and administrative staff whose ranks were diminished in recent months through the sudden passing of Theresa A. Carroll, Town Librarian for almost twenty-one years, and William F. Sullivan, Town Clerk since 1981.



Theresa A. Carroll

Under Mrs. Carroll's tutelage, the Brookline Public Library grew and prospered. She had much to do with the expansion of the Coolidge Corner Library in 1970, and with the enlargement and remodeling of the Main Library between 1971-1974. Mrs. Carroll played a key role in building a library system whose excellence is recognized far beyond the borders of the Commonwealth. Michael Steinfeld, formerly Director of the Mt. Kisco, New York Public Library, was appointed Brookline's eighth Town Librarian on May 14, 1984. Mr. Steinfeld brings to Brookline a rich background in all aspects of library operations.

Mr. Sullivan, possessed of a marvelous sense of humor and an ever pleasant demeanor, was a most valued department head and secretary of the Advisory Committee. Long active in local affairs and town service, he was widely respected throughout the

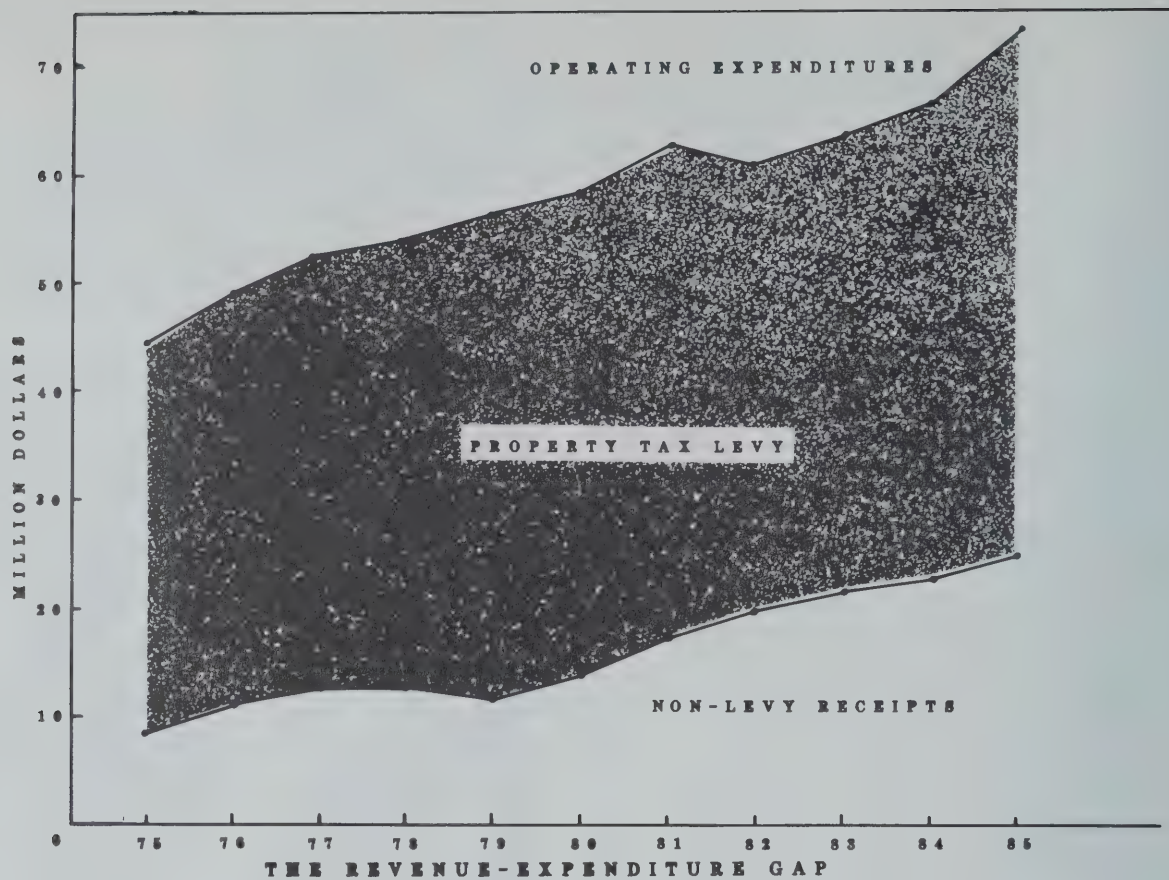


FIGURE 1

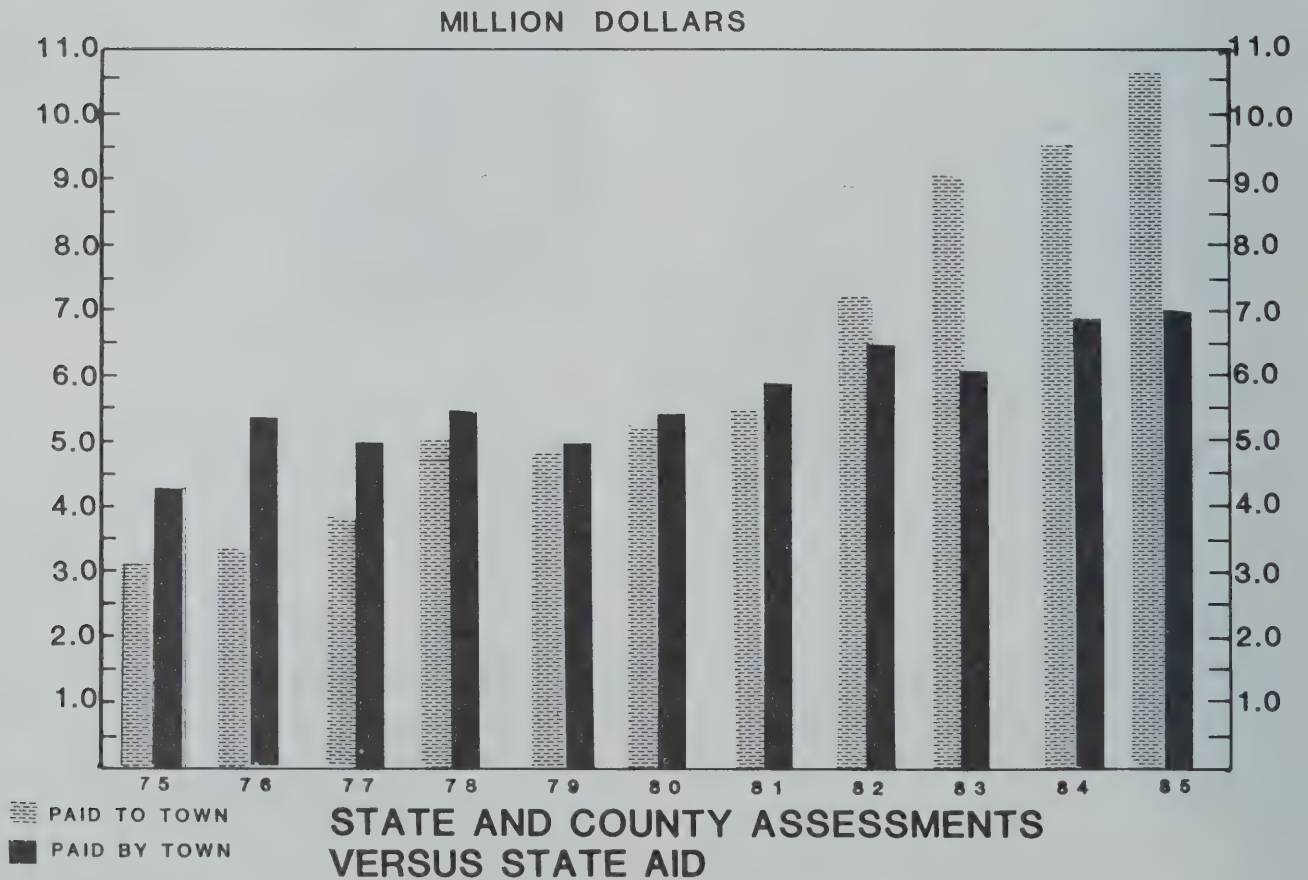
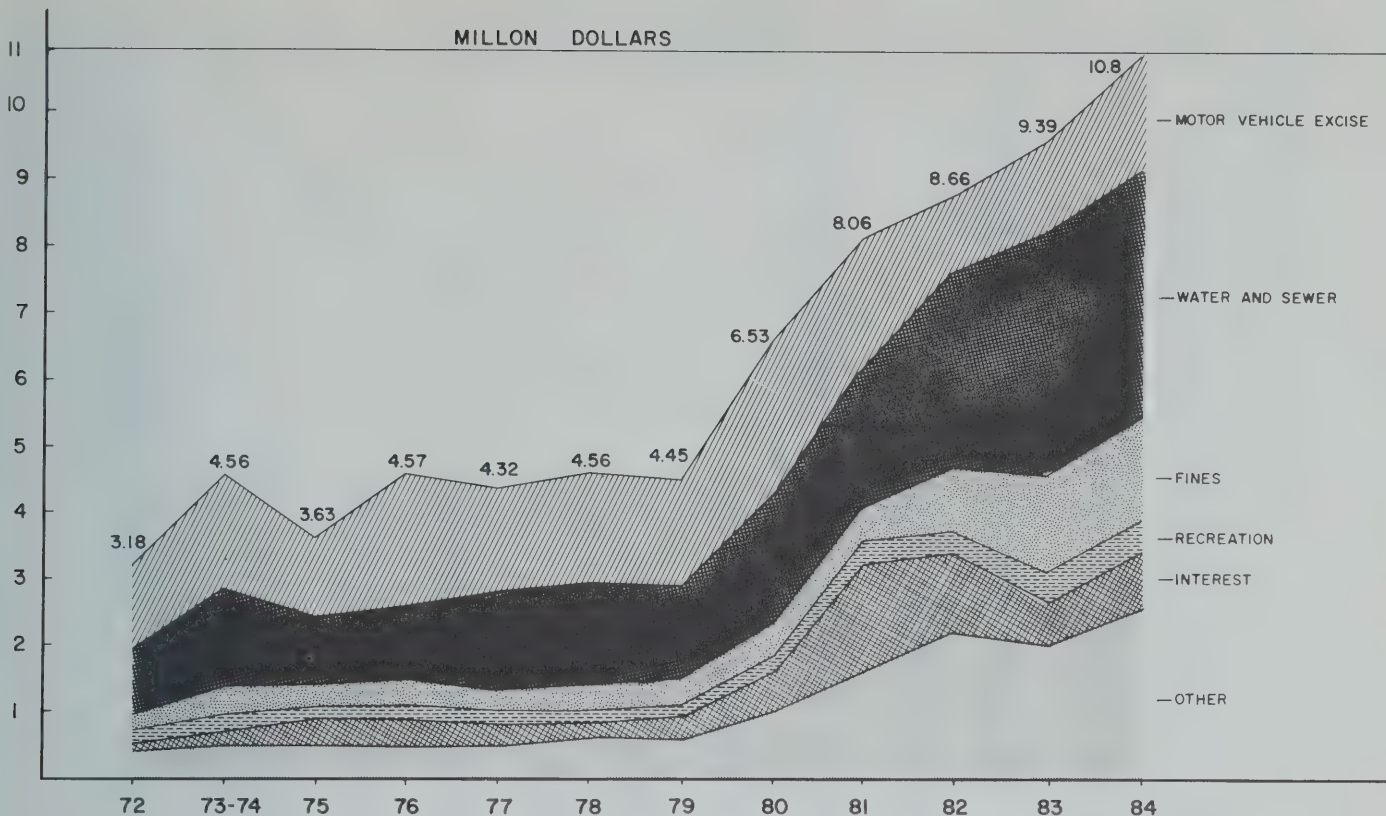


FIGURE 2



LOCAL RECEIPTS

FIGURE 3

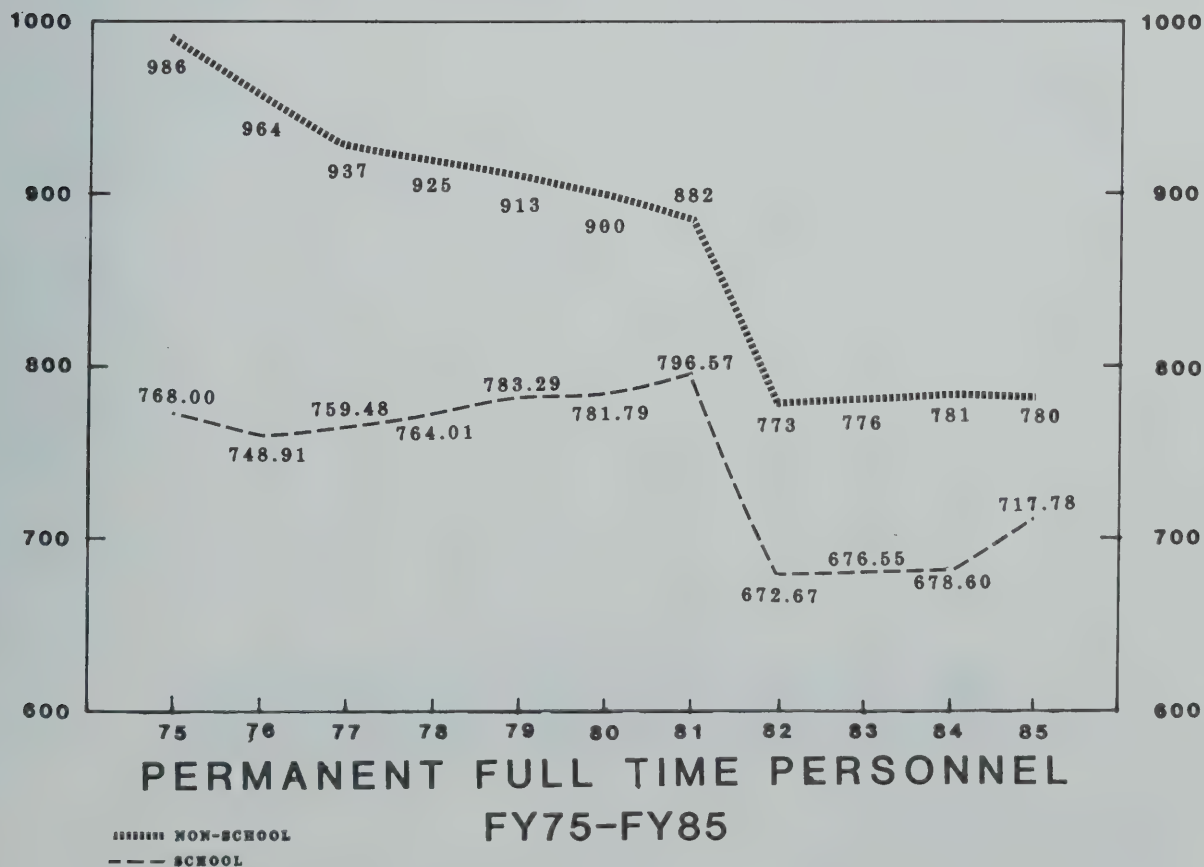
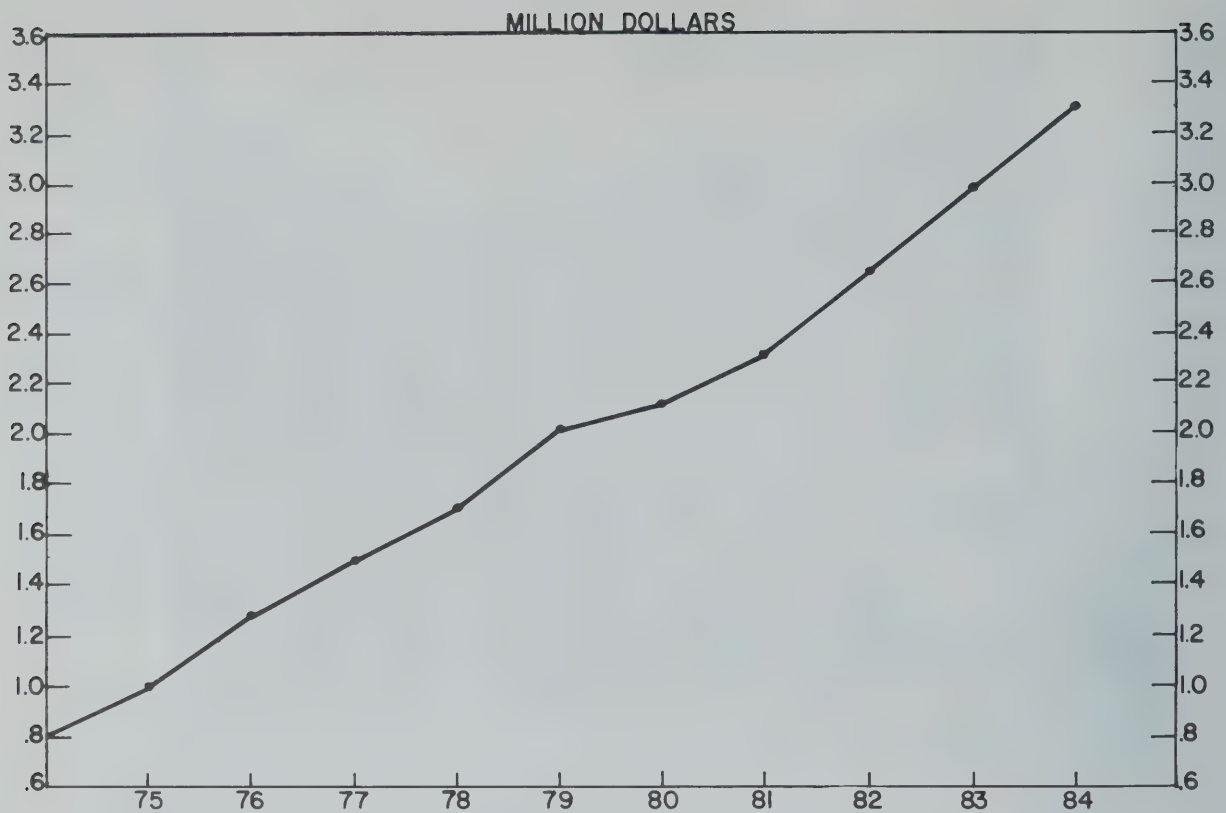


FIGURE 4



EMPLOYEE GROUP INSURANCE- TOWN SHARE

FIGURE 5

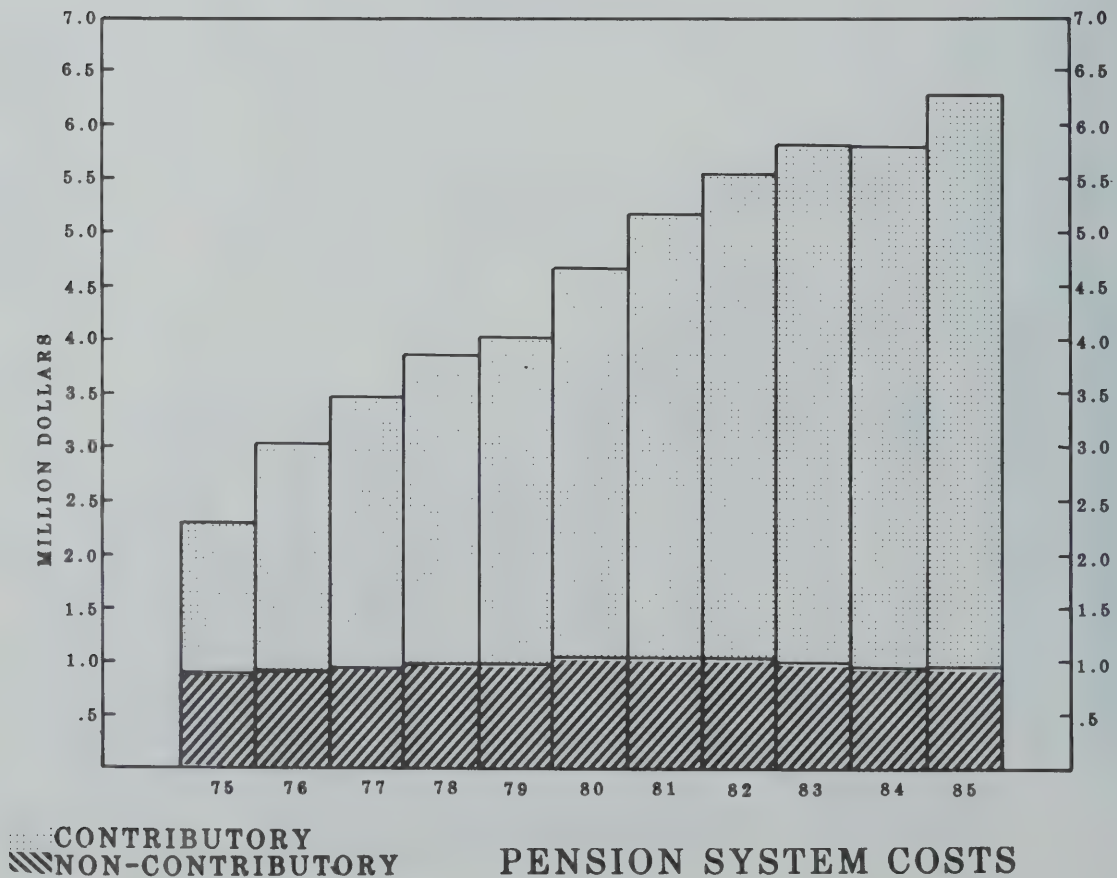


FIGURE 6

FREE CASH

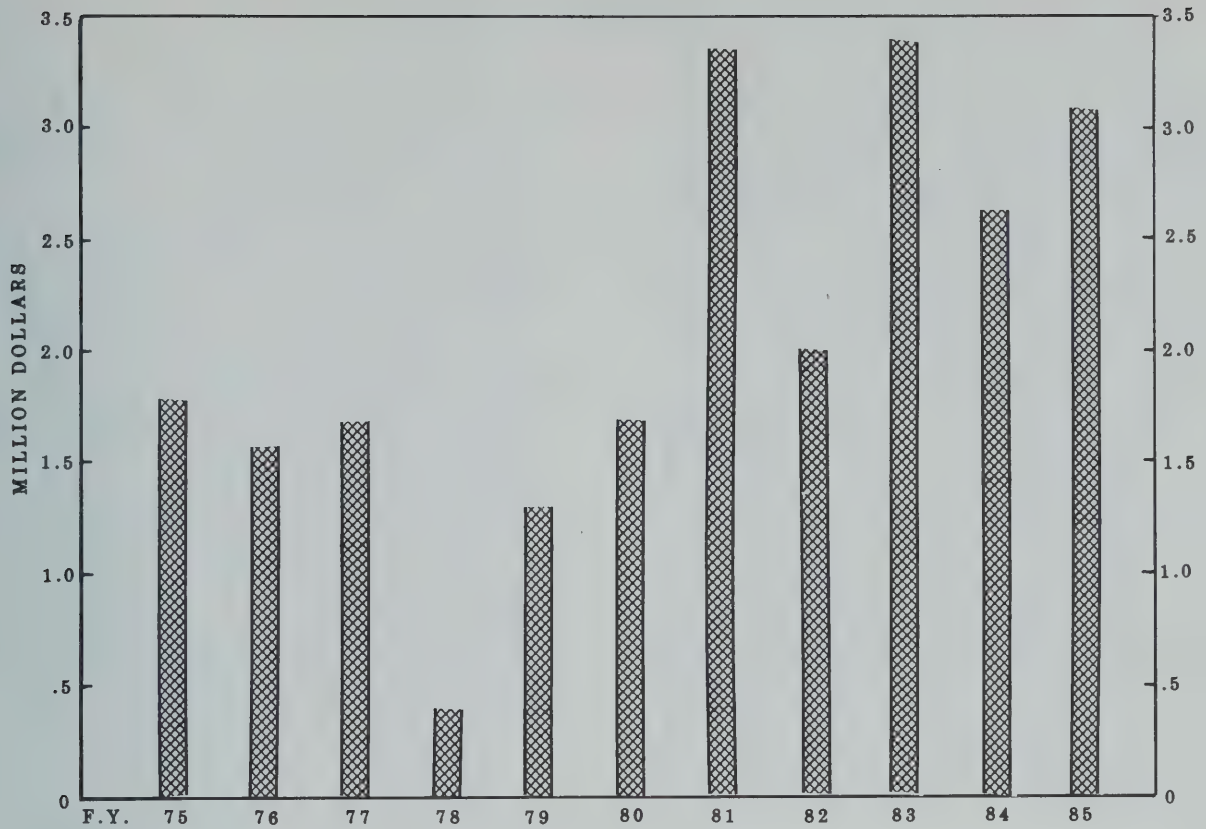


FIGURE 7

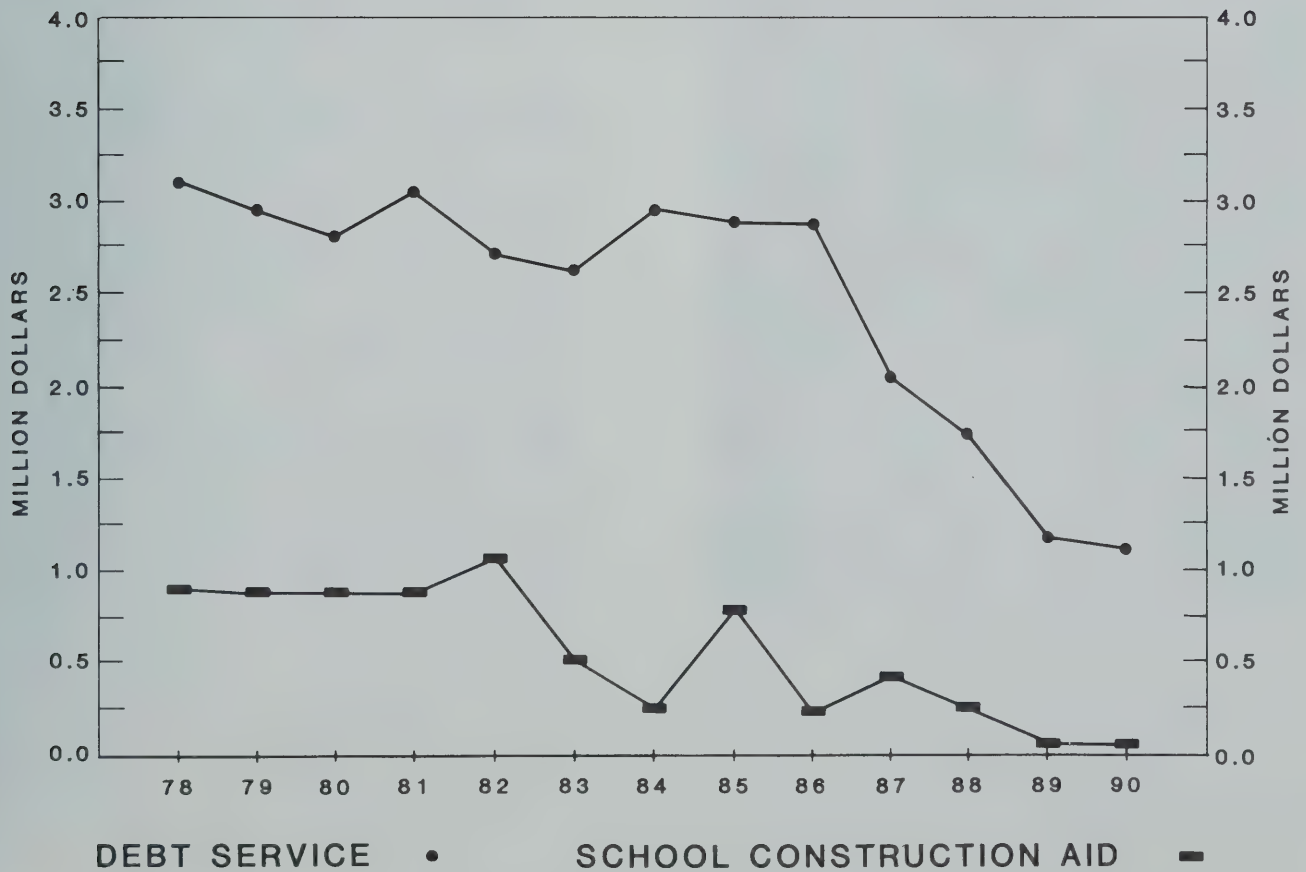


FIGURE 8

town for the efficient manner in which he conducted the office of Town Clerk. Upon Mr. Sullivan's death, Frances Halpern, Assistant Town Clerk and previously a member of the Board of Registrars of Voters, was appointed Town Clerk by the Board of Selectmen until the next election.

Thomas F. Larkin, Director of Veterans Services since 1976, retired on December 31, 1983. A compassionate administrator who achieved remarkable success in operating the department with a greatly reduced budget, Mr. Larkin gave the veterans of Brookline and their families the best possible service and attention. He was particularly dedicated to planning and carrying out the annual Memorial Day exercises in a dignified and meaningful way. Alfred Hal-lenbrook, formerly Coordinator of Veterans Affairs at Framingham State College, assumed the Director's duties on March 5, 1984.

Edward B. Kelly, Jr., Town Comptroller since July 1, 1978, resigned earlier this year to accept a position as Assistant Vice-President and Comptroller of the Brookline Savings Bank. During his tenure as Comptroller, his administrative capabilities and personal qualities contributed in no small measure to the towns reputation as a leader in efficient government; he continued the high standard of service established by his predecessors, Arthur H. MacKinnon and Frank E. Mauritz.



Linda A. Mancini

Linda A. Mancini joined the Selectmen's administrative staff as Budget & Revenue Analyst on August 20. In the brief period that she has been with us, Ms. Mancini has already demonstrated professional skills of a high order. The position he holds is most important in the continuing effort to improve productivity and enhance revenues while operating within the strictures of Proposition 2½.

It is with profound regret that I record in this Executive Secretary's annual report the death of Executive Secretary Emeritus Arthur A. O'Shea on January 18, 1985. To those who were fortunate enough to have been touched by his presence during the 86 years of his life, it is difficult to imagine the activity of Arthur O'Shea's mind and body stilled forever. His was a zestful life and he enjoyed it to the fullest.

Perhaps the greatest measure of the quality of a man is what he leaves of himself when he passes from us. Arthur O'Shea not only leaves his considerable record of accomplishment in public life with its standards of excellence, but he leaves those attributes of broad-gauged humanitarianism which will provide inspiration to all who knew him. The unique brilliance of his spirit will be with us always.

The following resolution was adopted by the Board of Selectmen on January 29:

WHEREAS, we mourn the loss of Executive Secretary Emeritus Arthur A. O'Shea, an illustrious citizen of Brookline and a man of unexcelled character and uncompromising integrity who was dedicated to the service of his fellowman; and

WHEREAS, to the demanding field of municipal government Arthur O'Shea brought unsurpassed professional skill, an extraordinary capacity for labor and self-sacrifice, and the warmth of a spirit deeply devoted to his community; and

WHEREAS, his long period of service as the Town's Chief Administrative Officer was a model to the entire Commonwealth for the development and precise fulfillment of a new form of Town administration; and

WHEREAS, the poet has so aptly said, "To live in the hearts we leave behind is not to die."

BE IT THEREFORE RESOLVED that we, the undersigned members of the Board of Selectmen, on behalf of the citizens of Brookline, extend our sincere sympathy to the family of the late Arthur A. O'Shea; and

BE IT FURTHER RESOLVED that these sentiments be spread upon the records of the Board of Selectmen and a copy thereof sent to the bereaved family.

TOWN MODERATOR

The most significant event of the past year was the tragic death of our friend, Bill Sullivan. Not only did he serve the town well as its innovative Town Clerk, he was crucial to the success of the Advisory Committee, acting not only as its secretary, but as its senior, experienced, and wise counsel. All those things are part of the public record. His assistance to me as Moderator, though less visible, was of enormous importance to me. When I was confused, he would invariably clarify matters. When I stumbled, he would rush to my support. When I was grim, he would find some humor in it all, putting issues in their proper perspective. When town meeting members rose at the January special town meeting to pay tribute to his memory, we were all expressing a great sense of loss.

As I have in past years, I wish to take this opportunity to thank the many citizens of the town who have agreed to serve on the Advisory Committee, the Committee on Town Organization and Structure, and

the other special moderator's committees which have been active over the last 12 months. Their work is essential to the proper functioning of our town meeting system.

Based upon the work of one of those committees, chaired by Natalie Zuckerman, I have changed the rule with respect to roll call votes: we now call for a roll call if 50 or more members ask for one. While we went for two years without a roll call, we actually had three roll call votes at the January town meeting, which is a new record. I have asked the Zuckerman Committee to remain in office so that they may explore whether or not an inexpensive electronic system for taking the roll call might be installed.

Once again, I encourage voters of the town to send to me their comments, criticisms, and suggestions as to how we can make our town meeting system work even better.

Committee on Town Organization and Structure

The Committee on Town Organization and Structure is a seven-member citizen committee appointed by the Moderator to maintain a continuing scrutiny of the organizational structure of the town. Ruth D. Dorfman served as Chairman and Robert M. Stein former Chairman of the Board of Selectmen, and Robert I. Sperber, former Superintendent of Schools were appointed as new members joining Jean D. Berg, Mark A. Michelson, Morton Robert Godine and Laura B. Moore.

During 1984 the Committee on Town Organization and Structure reviewed and reported to the town on several important matters. At the request of the Advisory Committee, the Committee completed an extensive study and analysis of the delivery of legal services to the town. The Legal Services Report served as the basis for the Selectmen's reorganization of the office of Town Counsel and the reduction of reliance on outside legal counsel. It is anticipated that by providing more of the legal services directly through the office of Town Counsel the town will realize significant savings in cost, as well as, create greater accessibility and accountability for legal services to all town departments and agencies.

At the request of the Moderator, the Committee undertook to edit and clarify some of the provisions of Article I of the town's By-Laws. The Committee recommended and Town Meeting adopted amendments to this section of the By-Laws to remove discrepancies and bring the By-Law into conformity with existing practices. Additionally, the amendments addressed the composition of the Advisory Committee, at-large membership, and notice provisions and dates for removal of membership for various causes. The Committee also added a provision to delineate a course of action when the Chair is vacated mid-term by calling for an election of a Chairman within 20 days. This provision is particularly important in view of the fact that 5 of the last 7 chairmen have resigned mid-term.

As the year drew to a close the Committee was in the midst of a comprehensive study of the executive structure and administration of the town government with particular focus on the roles of the Board of Selectmen and the Executive Secretary.

Copies of all Committee reports are on file and available to the public in the office of the Town Clerk.

TOWN MEETINGS

HIGHLIGHTS

Special Town Meeting April 10, 1984

A nine article Special Town Meeting scheduled for 7:30 p.m. on Tuesday, April 10, 1984 was dissolved at 10:45 p.m. on April 10, 1984.

Special Town Meeting May 16, 1984

Cancelled, by having it printed in the Brookline Citizen issue of May 10, 1984 and by posting it in twenty public places.

1984 Annual Town Meeting

Moderator Carl M. Sapers called to order the Annual Town Meeting on Monday, June 4, 1984 at 7:40 p.m. The first verse of the Star Spangled Banner was

sung by the audience, accompanied on the piano by Mr. Paul White, a teacher at the High School. There were twenty-three articles contained in the Warrant of the Annual Town Meeting. The meeting was dissolved at 11:59 p.m. on June 4, 1984.

Special Town Meeting September 24, 1984

A two article Special Town Meeting scheduled for 8:00 p.m. on Monday, September 24, 1984 was dissolved at 9:43 p.m. on Monday, September 24, 1984.

Special Town Meeting November 13, 1984

A twenty article Special Town Meeting scheduled for Tuesday, November 13, 1984 at 7:30 p.m. was dissolved at 11:40 p.m. on Tuesday, November 13, 1984.

SUMMARY OF ACTIONS TAKEN

Special Town Meeting April 10, 1984

Article 1. **Legislation—An Act relative to use of certain land in the Town of Brookline within residential districts.** A motion of Favorable Action was Defeated.

Article 2. **Payment of medical bills for firefighters, injured in the line of duty, appropriation of funds.** It was Voted Unanimously to transfer the funds.

Article 3. **Revaluation Program, appropriation of funds.** It was Voted Unanimously to transfer the funds.

Article 4. **Legislation—An Act relative to the licensing period for the licensing of dogs in the Town of Brookline.** It was Voted Unanimously to change the Licensing Period for the Licensing of Dogs in the Town of Brookline.

Article 5. **Conveyance and transfer of Pump House located at Boylston and Warren Streets.** It was passed by an Overwhelming Vote.

Article 6. **Legislation—An Act authorizing the Town of Brookline to impose a license fee of three percent of gross subscriber revenues upon its cable television operation.** It was passed by an Overwhelming Vote.

Article 7. **Amendment to Town Bylaws—Article XXXIX—Conversion of Multi-family Rental Housing—by amending Section 3 (By petition).** Favorable Action was Voted Unanimously.

Article 8. **Amendment to Town Bylaws—Article I-B—Town Meeting Procedures (By petition).** Voted carried as Amended.

Article 9. **Zoning Bylaw Map, amendment to Lot 10, Block 156 (By petition).** No Action was taken on this Article.

Annual Town Meeting June 4, 1984

Article 1. **Measurers of Wood and Bark, appointment of.** It was Voted Unanimously that the number of Measurers of Wood and Bark be two.

Article 2. **Temporary Borrowing.** It was Voted Unanimously to borrow money from time to time.

Article 3. **Classification and Pay Plans, Amendments (Article I-B of the Town Bylaws).** No Action was taken.

Article 4. **Annual Appropriation Article.** Voted to adopt an operating budget of \$61,672,180 for fiscal year 1985.

Article 5. **Appropriation of funds, borrowing, etc.—Town Departments.** Favorable Action was taken.

Article 6. **School Buildings—repairs, appropriation of funds, borrowing, etc.** Favorable Action was taken on this Article.

Article 7. **Special appropriations, closeout of unencumbered balances.** It was Voted as Amended.

Article 8. Unpaid bills of prior years, payment of. No Action was taken on this Article.

Article 9. FY 1984 Community Development Block Grant Program, reallocations of certain portions therein. It was voted Unanimously to authorize the Board of Selectmen to amend the Community Development Block Grant Program by reallocating certain funding.

Article 10. Water Quality Improvement Program at Hall's Pond, appropriation of funds (\$18,000). Favorable Action was taken.

Article 11. Repair, reconstruction and resurfacing of Chestnut Hill Avenue, Kent Street, Beacon Street and Willard Road, parts of (Chapter 289, Acts of 1983) (\$120,924). Favorable Action was taken.

Article 12. Installation of parking meters and locks, various locations, appropriation of funds (\$225,000). A motion of Favorable Action was Defeated.

Article 13. Installation of automatic underground irrigation system, Putterham Meadows Golf Course, appropriation of funds (\$300,000). A motion of Favorable Action was Voted as Amended.

Article 14. Remote Reading Water Meter System, purchase of (\$500,000). It was Voted Unanimously to appropriate the funds.

Article 15. Reconstruction of Waldstein Playground, appropriation of funds and application for grant for 50% funding (\$120,000). It was Voted to appropriate the funds.

Article 16. Naming of Kent Street-Station Street intersection "The William Francis Dwyer Triangle" (By petition). It was Voted Unanimously to name the intersection of Kent Street and Station Street "The William Francis Dwyer Triangle."

Article 17. Legislation—Acceptance of Mass. Gen. Laws, Chapter 59, Section 37A. Voted carried as Amended.

Article 18. Reactivation of one fire company, appropriation of funds (By petition). No Action was taken.

Article 19. Appropriation of funds for four Deputy-Chiefs Aides positions in fire suppression force of Fire Depts. (By petition). No Action was taken.

Article 20. Amendment of Town Bylaws—Article XXXIX—Conversion of Multi-family Rental Housing—Additions to Sections 3 and 3A (By petition). Voted "To refer back to the Selectmen for study and return to the Fall Town Meeting."

Article 21. Reports of Town Officers and Committees. No Action was taken.

Article 22. Available Funds. No Action was taken.

Article 23. Borrowing. No Action was taken.

Special Town Meeting September 24, 1984

Article 1. Zoning Bylaw Amendments, Section 3.1(a)(2), Section 5.00, and various blocks and lots. There was no Motion or Discussion on this Article.

Article 2. Zoning Bylaw Amendments, Section 3.1(a)(2), Section 5.00, and various blocks and lots. It was Voted as Amended.

Special Town Meeting November 13, 1984

Article 1. Collective Bargaining Agreements, funding authorization for Town Departments. This Article was passed as written and as Amended.

Article 2. Collective Bargaining Agreements, funding authorization for School Departments. It was Unanimously Voted to accept this Article as written.

Article 3. Unpaid bills of prior years, payment of. It was Voted Unanimously to pay the unpaid bills.

Article 4. Parking Meters, appropriation of funds. It was Voted as Amended.

Article 5. Appropriation of available funds to supplement certain FY-85 operating budgets. It was Voted Unanimously to appropriate the various sums.

Article 6. Appropriation of funds to add one Civilian Dog Officer to Police Department and .5 Clerk to Veterans Services (\$24,026) (By Petition). It was Voted Unanimously to approve both positions.

Article 7. FY-86 Community Development Block Grant Program. No Action was taken on this Article.

Article 8. Zoning Bylaw Amendments. Favorable Action was taken on this Article.

Article 9. Amendment to Town Bylaws, Article I, Section C—Calling of Town Meetings. Vote carried as Amended.

Article 10. Amendment to Town Bylaws, Article I, Section 8, relative to the Annual Town Election. Favorable Action was taken.

Article 11. Amendment to Town Bylaws, add new section—Article I-D, Procedure for Roll Call Votes (By Petition). It was Voted to include this Article in the January Special Town Meeting.

Article 12. Amendment to Town Bylaws—Article XXXVIII—Rent and Eviction Control—add new subparagraph (f) to Section 4. It was Voted Unanimously to add the new subparagraph.

Article 13. Amendment to Town Bylaws—Article XXXVIII—Rent and Eviction Control—amend Section 3(b)(3). It was passed by a Majority Vote.

Article 14. Amendment to Town Bylaws—Article XXI—Noncriminal Disposition of Bylaw violations. It was Voted Unanimously to include this Article in the warrant for the next Annual Town Meeting.

Article 15. Acceptance of G.L. Chapter 44, Section 53D, Establishment of revolving fund for Rec-

reation Department's leasing of golf carts. It was passed by a Majority Vote.

Article 16. **Acceptance of Chapter 597 of the Acts of 1982, POW Excise Taxes.** It was passed by a Majority Vote.

Article 17. **Legislation—An Act Authorizing the Town of Brookline to Grant a Pension to Joseph M. Tynan.** It was Voted Unanimously to grant a pension to Joseph M. Tynan, Jr.

Article 18. **Legislation—An Act Relative to Use of Certain Land in the Town of Brookline within Residential Districts.** It was passed by an Overwhelming Vote.

Article 19. **Appropriation of Free Cash.** No Action was taken on this Article.

Article 20. **Reports of Town Officers and Committees.** No Action was taken on this Article.

1984 TOWN MEETING MEMBERS ATTENDANCE RECORD

Precinct	Name	Eligible to Attend	Attended	Precinct	Name	Eligible to Attend	Attended
03	Betsy F. Abrams	4	3	16	Mary Firestone	4	4
03	Robert T. Abrams	4	3	13	James M. Fitzgibbons	4	3
13	David Adelson	4	2	06	Daniel F. Ford	4	3
AL	Jeffrey P. Allen	4	3	03	Terence H. Forde	4	3
07	Albert L. Allen	4	4	15	Albert M. Fortier, Jr.	4	4
12	Benedict S. Alper	4	4	16	Regina M. Frawley	4	4
14	Charles C. Ames	4	4	02	Lillian J. Freedman	4	4
14	Kathleen L. Ames	3	3	12	Gertrude C. Freedman	4	4
14	Constance S. Austin	4	3	01	Joan J. Fried	4	2
02	David Bachrach	4	3	05	Edward N. Gadsby, Jr.	4	4
AL	Jack H. Backman	4	3	02	Carol Gelb	4	4
04	Matt L. Barron	3	3	13	Robert E. Gelber	3	3
06	John Bassett	4	4	16	Albert Gerte	4	4
14	James J. Baxter	4	4	11	Phyllis D. Giller	4	4
05	Chris Beasley	4	4	08	Marjorie Glazer	4	3
11	Jules Leonard Becker	4	4	16	Marilyn Glick	4	3
13	Richard W. Benka	4	4	13	Linda G. Golburgh	4	4
10	Steven Berenson	4	3	09	Alex Gold-Pitegoff	4	4
11	Robert Bernheimer	4	4	09	Linda Gold-Pitegoff	4	4
10	Patricia E. Bernstein	4	4	AL	Stephen B. Goldenberg	4	4
09	Jo Ann Blumsack	4	4	10	Milton Goldman	3	2
08	Craig Bolon	4	4	08	David-Marc Goldstein	2	2
08	Judith B. Bolon	4	2	08	Herbert N. Goodwin	4	4
07	Phyllis Bram	4	4	08	Rhoda S. Goodwin	4	4
11	Michael M. Brasman	4	3	02	Betty J. Grossman	4	4
14	Harriet Sussman Bremner	4	4	07	Eva M. Grubinger	4	3
15	Harrison P. Bridge	4	4	10	Miriam C. Gutmann	4	4
13	Deborah G. Brooks	4	4	16	Shalom Haase	4	4
10	Roy Howard Brown	4	4	08	Marilyn Hajer	2	2
04	Dorothy Bruno	4	4	01	Ferris M. Hall	4	4
01	Sylvia G. Brussel	4	3	15	John M. Hall	4	2
06	Virginia Burke-Meehan	4	4	16	Ethel Halperin	4	4
AL	John A. Businger	4	4	16	Theodore Halperin	4	4
11	Joseph P. Carey	4	4	13	Bruce W. Hamblin, Jr.	4	4
05	Francis P. Cavanaugh	4	3	05	Mary J. Harris	4	3
02	Robert H. Chamberlin	4	4	10	Dorothea Hass	4	4
01	James E. Cockfield	4	4	14	Dorothy M. Heffernan	4	3
15	Barbara J. Coffin	4	2	05	James A. Hennessey, Jr.	4	3
14	Juan M. Cofield	4	3	03	John A. Hermos	3	3
16	Abbe Cohen	4	2	05	Joan Hertzmark	4	4
09	Susan C. Cohen	3	3	06	Francis J. Hickey	4	3
07	Deborah Kaplan Cohen	4	4	06	Stewart M. Hirsch	4	4
07	Norman B. Cohen	4	4	15	Elizabeth M. Hirshom	4	4
05	David A. Coleman	4	4	15	William I. Hirshom	4	4
15	Francis R. Collins	4	2	07	Edward D. Hofeller	3	3
12	John Connorton	4	4	03	Margaret A. Hogan	4	3
10	Marc L. Cooper	4	4	07	Lawrence A. Horlick	3	3
05	William M. Corrigan	4	3	15	Margaret P. Hurley	3	3
14	Julia D. Cox	4	4	06	Howard A. Husock	4	4
07	Christopher J. Crowley	4	4	10	Anne A. Jackson	4	4
04	J. Mildred Crowley	4	2	06	Susan A. Jacobson	3	3
09	Michael D. Cutler	4	4	01	Paul Joskow	3	3
08	George Dargo	4	4	04	Myrna Kahn	4	4
07	Martha L. Davison	4	2	04	Robert A. Kahn	4	4
15	Luster T. Delany	4	4	12	Arthur A. Kalotkin	4	4
15	Marguerite S. Delany	4	4	03	Paul A. Kantrowitz	4	4
01	Susan E. DeLong	4	4	16	Bernard S. Kaplan	4	3
05	John J. Doherty	4	4	13	Jonathan M. Katz	4	4
14	Frances M. Donovan	4	0	07	Estelle Katz	4	4
15	Ruth D. Dorfman	4	4	03	Pauline Ponnie Katz	4	4
03	Marion E. Dubbs	4	2	12	Garabed Kayakachioian	4	4
05	Laurence S. Duffy	4	4	11	Kathryn S. Kirshner	4	2
05	James P. Duggan	3	2	16	Gerald P. Koocher	4	4
03	Martha G. Edmondson	4	4	08	Eli Korisky	4	2
04	Elizabeth R. Eisenstadt	3	3	11	Dorothy I. Krimsy	4	4
10	Richard W. Eivers	4	3	03	Sanford R. Kurtz	4	4
14	Walter E. Elcock	4	4	12	Joan B. Lamphier	4	4
16	Alice Fastov	4	4	11	Tania R. Langerman	4	2
07	Marvin A. Feinman	4	4	06	Virginia W. LaPlante	4	3
09	Judith R. Ferber	4	4	14	Mary E. Larkin	4	3
13	Jonathan S. Fine	4	4	04	Steven M. Leibowitz	4	4

Precinct	Name	Eligible to Attend	Attended	Precinct	Name	Eligible to Attend	Attended
08	Gusta Leinwand	2	2	09	A. Joseph Ross	4	4
10	Mark Levy	3	3	15	Deborah D. Rudman	4	3
01	Brenda G. Levy	3	3	16	Phyllis G. Ryack	4	3
08	Adriane G. Levy	4	3	AL	Carl M. Sapers	4	3
08	Ralph B. Levy	4	2	13	Joseph I. Sargon	4	3
12	Patricia C. Libbey	4	3	01	Stefanie P. Scheer	4	3
12	Sandra Bonnie Low	3	3	12	Laura B. Schlesinger	4	4
02	Joyce Lee Malcolm	4	4	10	Ann Lee Schreiber	3	3
04	Charles W. Manning, Jr.	4	4	02	Barbara C. Scotto	4	4
09	Claudette J. Markell	4	3	16	Michael S. Selib	4	4
15	Harry L. Marks	4	4	13	Barbara M. Senecal	4	3
02	Judith E. Mason	4	4	AL	Zvi A. Sesling	4	4
04	William J. McAteer	3	3	11	Frederick S. Sharff	4	4
06	Robert J. McCain	4	4	11	Shirley Ann Sharff	4	3
14	Peter M. McDonald	4	4	15	Francis G. Shaw	4	3
05	John P. McElroy	4	4	03	Samuel E. Shaw, II	4	4
14	Brian E. McMahon	3	3	04	Mary L. Shea	4	3
AL	Michael W. Merrill	4	4	11	Joel D. Shield	4	4
13	Mark A. Michelson	4	4	01	Morris S. Shubow	4	4
11	Peter B. Miller	4	4	12	Stanley Shuman	4	4
04	Daniel J. Moroney	2	2	01	Melvin R. Shuman	4	3
01	Stephen R. Morse	4	4	AL	Shirley Sidd	4	4
01	Alan R. Morse, Jr.	4	3	09	Albert A. Silverman	4	4
04	Thomas H. Mulvey	4	4	13	Judith A. Smith	4	3
AL	Eleanor Myerson	4	4	09	Frank I. Smizik	4	3
11	Nancy Myerson	4	4	08	Lester S. Snierson	4	3
10	Eugene E. Narrett	3	2	02	Stanley L. Spiegel	4	4
07	Louis I. Novakoff	4	4	08	Samuel Spiegel	4	4
AL	Edward Novakoff	4	4	13	Robert M. Stein	4	4
04	Nadine Houston-O'Bannon	4	2	03	Aron Steinberg	4	4
09	Marjorie E. O'Malley	4	4	02	Meyer Stern	4	3
05	Andrew M. Olins	4	4	12	Sandra Stotsky	3	3
14	Patricia Ostrander	4	3	AL	William F. Sullivan	4	4
06	Gerald S. Parker	4	4	16	Max Swartz	4	4
03	Daniel G. Partan	4	3	09	Betsy Tarlin	3	3
07	Dianne Patt	4	4	10	Max M. Tisser	4	0
01	Leslie K. Pearlman	4	3	11	Anne C. Tolkoﬀ	4	4
02	Edith G. Pearlman	4	3	09	Gerald M. Tuckman	4	4
02	Chester A. Pearlman, Jr.	4	1	12	Sandra Vonlichtenber	3	3
06	Joan E. Pollard	4	4	13	Claire R. Waldman	4	4
12	Elizabeth S. Pollock	4	4	04	George Walsh	3	3
09	Stanley N. Rabinovitz	4	3	14	Gerard J. Walsh	4	4
02	Laurence H. Reece, III	4	4	10	Sidney Weinberg	4	4
05	Robert A. Regan	4	4	16	Cheryl S. Weinstein	4	3
15	Margaret S. Richardson	4	3	12	Helene C. Weitzenkorn	4	4
01	Michael Robbins	4	4	02	Russell T. Werby	4	0
04	Thomas C. Robinson	4	4	10	Henry T. Wiggin	4	4
06	Carl Robinson	2	2	01	Thomas B. Williams, Jr.	4	4
08	Yolanda M. Rodriguez	3	3	03	Jay A. Winsten	4	0
02	Evelyn A. Roll	4	4	12	Nancy C. Yetman	4	4
11	Ada F. Rooschvard	4	3	03	Richard A. Yoder	4	4
07	Bernice Rosenbaum	4	4	07	Seymour A. Ziskend	4	4
09	Martin R. Rosenthal	4	4	06	Natalie G. Zuckerman	4	4

GENERAL GOVERNMENT

Town Clerk

The year 1984 began with the Presidential Primary on March 13, 1984. 32.2% of the eligible registered voters participated in this election.

A ten article Special Town Meeting was held on April 10, 1984 and was completed in one evening, 7:30 p.m. to 10:45 p.m.

The Annual Town Election was held on May 1, 1984 and 25.2% of those eligible to vote participated in this election.

Town Meeting Members convened at the High School Auditorium on Monday, June 4, 1984 to begin the Annual Town Meeting, and from 7:30 p.m. to 11:59 p.m. completed a twenty-three article Warrant.

On Monday, September 24, 1984 a two Article Special Town Meeting on Zoning, called upon petition of more than 200 registered voters, was handled by those present in one hour and forty-three minutes.

Tuesday, November 13, 1984 the third Special Town Meeting, containing twenty articles was disposed of in one evening, from 7:30 p.m. to 11:40 p.m.

There were 425 Births recorded for the year, pending final results from the City of Boston. There were 483 Deaths recorded, pending final results. There were 647 Marriage Intentions filed during 1984 and 625 Marriages recorded.

CY 1984

Conservation Licenses	\$ 502.00
Dog Licenses	9,295.00
Certified Copies	11,747.00
Marriage Licenses	6,010.00
Commercial Code Filings	6,509.00
Business Certificates	1,407.00
Gasoline Permits	15.50
Board of Appeals Filings	6,975.00
Miscellaneous Receipts	4,847.20
	<u>\$47,307.70</u>

Conservation Licenses

Fish & Game Licenses Issued	\$12,104.55
Paid to Commonwealth of Mass.	11,602.55
Paid to Town Treasurer	502.00

Registrars of Voters

There were four Elections in 1984 and the Board of Registrars held twenty-four Registration sessions at Town Hall, Fire Station at Babcock Street, Fire Station at Hammond Street, High School and the Brook House prior to these dates: March 13 Presidential Primary,

May 1, Town Election, September 18 State Primary and November 6, State Election. There were 35,302 Registered Voters recorded in 1984.

The Town Census for 1984 was 58,917, an increase over 1983 by 1490.

Town Counsel's Office

The responsibility of Town Counsel's Office is to provide the town with those legal services that are necessary to protect its financial interests, minimize its liability and obligations in contract and tort claims, advise and provide documents and votes and opinions for Town Meeting, the Selectmen, elected boards, committees and officials and all other town agencies, defend all claims against the community and initiate court action when needed, handle all self-insurance claims and settlements, represent the town before administrative agencies, prepare or review all contracts and other legal documents involving the town and review existing and proposed programs and activities in order to avoid future liability and claims, including day to day informal advice as well as formal opinions and memoranda. Beginning in 1984, Town Counsel's Office took over representation of the town in Appellate Tax Board cases, including all appeals and further judicial review. The Appellate Tax Board is an administrative court that hears

and decides disputes between taxpayers and local Boards of Assessors.

The permanent staff of Town Counsel's Office is Town Counsel, Associate Town Counsel and two paralegal secretaries, one of whom is responsible primarily for Appellate Tax Board work.

In 1984, Town Counsel's Office devoted substantial time to representing the town's interests in litigation—actual law suits—in which the town is a party. Every year Town Counsel's Office defends tort and civil rights actions brought against town employees, constitutional challenges to town by-laws, appeals from zoning board decisions, eminent domain proceedings, workers' compensation and special education cases, retirement and civil service appeals and numerous personal injury and property damage suits. In addition, counsel brings suits on behalf of the town in a broad range of cases, including appeals from state administrative decisions, protective actions on behalf of school staff where children need

social services, actions to enforce town by-laws and regulations and foreclosure proceedings against real estate tax delinquents.

The increased claims and litigation against the town as a result of the enactment of the Municipal Tort Claims Act and the application of federal civil rights actions against municipalities have been handled without any additional staff.

Counsel continues to be deeply involved in monitoring compliance with the town's CATV license with Cablevision. The office has completed several revision projects this year, including lodging house regulations, certain school forms, and a non-criminal disposition procedure.

Another significant function of counsel is to provide legal advice and assistance to the Board of Selectmen, department heads and employees. During the past year the office furnished informal and

formal legal opinions, drafted and approved most municipal and school contracts, met with groups of town and school employees to discuss particular legal questions, and advised the Selectmen and the School Committee in quasi-judicial actions such as licensing determinations and employee disciplinary hearings.

One of counsel's most important responsibilities is to assist town officers, employees and citizens in the preparation of articles and motions for Town Meeting (the legislative arm of town government) including amendments to town by-laws and all other proposed legislation. Articles and the final warrant are submitted and reviewed as to form and legality. Motions for each article in the warrant are drawn and the quantum of vote required for passage of each motion is either noted on the motion or set forth in a letter to the Moderator.

Purchasing

The goal of the Purchasing Department is to maximize value from funds expended for materials, supplies, and equipment. This objective encompasses the requirements of every town department and the School Department including the School Lunch Program. The purchasing process includes preparing specifications to insure that requirements are precisely written to allow open competition; contacting potential suppliers through advertised bids, written quotations or telephone quotations; making awards, issuing purchase orders, contracts, and minority business enterprise utilization reports. During 1984, the Purchasing Department issued 7218 purchase orders, 501 written requests for quotation, and invited 126 advertised bids.

Items used by two or more departments were purchased on a combined basis to achieve the lowest possible prices. A bidding calendar is established annually for over forty categories of supplies and equipment. Insofar as possible, the requirements for all town and school locations are accumulated for each category and bid once during the year. In addition, advantage was taken of Commonwealth of Massachusetts Collective Contracts when their prices were lower than could otherwise be obtained. Items purchased through Commonwealth Contracts include certain items of athletic supplies, audio-visual equipment, lamps, motor oil, office furniture, tires, and typewriters. The total dollar value of items purchased through Commonwealth of Massachusetts Contracts in 1984 was \$114,660.

Cooperative group purchasing is another effective method for obtaining lower prices. The Brookline Pur-

chasing Department manages a fuel and gasoline cooperative covering the requirements of Arlington, Belmont, Brookline, Cambridge, Newton, Waltham, and Watertown. The combined requirements of these cities and towns results in purchasing power with a value of close to six million dollars and produces extremely competitive prices. On December 31, 1984 the Cooperative's price for No. 2 heating oil was \$.81 per gallon. Retail prices on that date were between \$1.06 and \$1.11 per gallon. Other cooperative purchasing groups which the town participates in are the Greater Boston Police Council, Metrofire, and the Eastern Massachusetts Regional Library System.

Competitive prices can be obtained only when bidders operate in a truly competitive environment. The Commonwealth's Department of the Attorney General, Antitrust Division, has an ongoing program to detect unlawful noncompetitive behavior among firms selling goods in sealed bid markets. The Purchasing Department has supported this program since its inception by supplying extensive and detailed information which is entered into bid data files and analyzed with computer programs to identify antitrust violations. In January, 1984 the town received \$3,014 as its pro rata share of a lawsuit settlement involving suppliers of engineering equipment.

Reduced oil prices continued to have a salutary effect on the overall economy by contributing to a relatively low rate of inflation. There were no major shortages during the year and delivery of most items was reasonably prompt with the exception of factory orders for cars and trucks, some of which remain backordered due to high demand.

Personnel Board

Negotiations with employee unions for contracts to be effective July 1, 1984 were begun early in the year even though negotiations for July 1983 contracts had not been concluded until the fall of that year. The early start to the new contract negotiations served to emphasize the continuing Personnel Board goal of concluding contract negotiations in sufficient time for consideration and approval (or rejection) of the associated costs by the Annual Town Meeting. A number of reasons served to prevent achievement of this goal in 1984. The key reason, as in the past, was uncertainty early in the year regarding the town's financial situation. An end to contract negotiations requires that two equal and independent groups—the town's representatives and the union representatives—conclude that a possible settlement is the best one that can be attained. This basic requirement simply cannot be met when there is financial uncertainty and freedom to continue bargaining. However, contracts were ultimately resolved with most employee unions in the fall of the year and funded by the November Special Town Meeting. Only the contract with the Police union was unresolved at year's end.

The Board was delighted to report to the Board of Selectmen and to Town Meeting that this year's lengthy negotiations between the parties produced two-year contracts in all cases, the first such contracts in many years. The advantages to such an agreement

are many. Multiple year agreements permit better employer planning and budgeting and, perhaps more importantly, permit the parties, both jointly and independently, to concentrate on developing other areas of the employer/employee relationship without the frictions and positioning that almost inevitably accompany labor negotiations. The contracts provided a 5.5% salary increase effective July 1, 1984 and a second 5.5% increase is scheduled for July 1, 1985.

Mr. Stephen C. Ford, appointed previously to fill an unexpired term, was appointed by the Board of Selectmen to a full three year term on the Personnel Board in May of 1984. Mr. Ford is a personnel professional, a former Town Meeting Member, and a former Advisory Committee Member, and brings many assets to the Board.

Mr. William F. Dowd, Assistant Personnel Director, resigned in December in order to accept employment in the private sector. Mr. Dowd was first employed in 1978 as a Personnel Analyst. He was promoted on several occasions during his tenure to mark his assumption of additional responsibilities. Mr. Dowd's work in managing the town's worker's compensation and group health programs, particularly as the town began to self-fund these areas, was particularly outstanding. His contribution was the major factor in the smooth transition from insured to self-funded programs in both of these important areas.

Information Services

Information Services is responsible for providing cost-effective computer services to all town and school departments. The department, created in late 1977, reports to a joint Computer Coordinating Committee for policy and goal setting. This consolidation of computer resources returns annual savings of over \$300,000 compared to purchasing equivalent commercial computer services.

The major computer is a Hewlett-Packard 3000 with 10 terminal locations. These "typewriter-TV-like" terminals are distributed throughout town offices and schools to provide direct access to data from the point where it is needed.

Town Terminal Network/Applications

Assessors

Major activity is establishment and testing of a computer model to assist in calculation of real estate valuations. A phone (dial-up) terminal, plus a dedicated terminal, support this activity. Real Estate, Personal Property, and Auto Excise are computerized.

Police-Traffic

A terminal in the Traffic Division is used to enter parking tickets and ticket payment.

Town Clerk

Terminal is used for updating the town's census data and voter registration control.

Comptroller

This office has a terminal to support transition to a new general accounting system. Appropriation Accounting, Payroll, and Accounts Payable are currently automated, but are being converted to an upgraded, on-line (direct access to data from remote locations) system.

Treasurer

Plans are in place to move to a one-time capture remittance control system. All payments recorded once are properly accounted for and controlled. Auto Excise and Real Estate posting and accounting is automated.

School Terminal Network/Applications

Brookline High

The main office and each house have terminal access to student records for scheduling changes/inquiries and report card inquiry.

Elementary Schools

Each of the eight schools has access to their students' records for general inquiry and attendance. Instructional use is made of the terminals during 50% non-administrative usage.

Special Needs Student Accounting

A town hall terminal is dedicated to automatically keeping the expanded data required for special needs reporting.

Career Center

This high school located terminal is used by students to explore occupational choices through dialogue with a computer bank of occupations.

Computer Science

Six terminals are dedicated to training in computer fundamentals and programming at the high school. This mini-lab is a "peak" interest area in the town's adult education program.

Brookline Early Education Project

Two terminals are dedicated to the statistical research necessary to obtain maximum benefit from the project's efforts. Both terminals use phones to "dial-in" to the computer.

Summation

During times of shrinking municipal budgets computers are used to eliminate manual record keeping steps (e.g. automatic posting of excise payments), identify and follow-up revenue opportunities (delinquent parking ticket summons automatic preparation), and to provide decision support data (budget changes, impact analysis and projections).

There is growing recognition of INFORMATION as an asset which, properly managed, can reduce costs and increase revenues.

PUBLIC SAFETY

Police Department

General Activities

With the cooperation of alert members of the community, the Brookline Police Department has continued its efforts toward enhancing public safety in Brookline. Chief George R. Simard's leadership has continued to encourage safer roadways, assist the residents and merchants of Brookline in an increasingly professional manner, and reduce crime substantially. In addition, the diligent work of the members of the Department contributed \$1,990,411 in revenue to town coffers:

Parking Fines	\$1,240,706
Meters	310,113
Detail Surcharges	50,065
Court Fines	310,871
Others	78,655

Notwithstanding, the crime rate index decreased 7.2 percent.

In 1984, Brookline Officers effected 2,092 arrests, contributed aid to 2,660 persons in medical emergencies, and responded to 8,870 residential and commercial security alarms. Departmental commendations were awarded to twenty-three Officers in recognition of their superior work, and several additional Officers were the recipients of community awards for outstanding action in the line of duty.

The Patrol and Traffic Divisions issued 147,898 parking tickets, and 30,052 moving violation citations. These efforts have resulted in less congested traffic flow, despite the heavily travelled Brookline roadways. In 1984, Police investigated approximately 1,184 traffic accidents, of which only five were fatal.

The Criminal Investigation Division, whose members are primarily responsible for thoroughly investigating reported crimes, investigated 845 burglaries, 94 robberies, 7 rapes, and one murder. In addition, the Division recovered \$1,338,343 of stolen property.

The Community Relations Division, comprised of the Crime Prevention, Training, Juvenile, Safety, and Animal Control Units, conducted 54 residential and commercial security surveys, held 24 neighborhood

crime watch meetings, and distributed crime prevention literature to countless residents.

The Training Unit provided Officers with forty hours of professional training in Cardio-pulmonary Resuscitation, First Aid, Drug Enforcement, Civil Rights, and Firearms instruction. In addition, the Fifth Brookline Regional Academy commenced in November, and will graduate nine Brookline Police Officers in early 1985.



The Juvenile and Safety Units investigated 54 juvenile-related incidents, and made 150 classroom presentations to the young residents of Brookline. Division personnel referred sixty-two persons to Elderly, Mental Health, and Social Service Agencies, and investigated seven anti-semitic or racial incidents.

The Animal Control Unit, which gained one much needed civilian Officer in 1984, responded to 271 complaints of dogs at large, and answered 807 other service calls. The Auxiliary Police, whose members are highly respected and appreciated by Departmental personnel, contributed in excess of 4,000 hours of voluntary time to the town. The seasonally employed Park Police Interns were of tremendous assistance, reporting 1,450 park related incidents where complaints were resolved and park security maintained.

Having established a standard for increasing improvement, Chief Simard and the Department look forward to an even more successful year in 1985.

Fire Department

Fire Suppression Division and Table of Organization

During 1984 we responded to 5,912 emergency incidents—an increase of 12% over 1983. There were 14 multiple alarm fires, including the 1st 7 Alarm fire in the history of the Brookline Fire Department on January 15, 1984. This fire claimed 2 lives and did

\$1,000,000 in property damage to an apartment/condo complex on Beaconsfield and Dean Roads. Our Metrofire/Mutual Aid Pact automatically dispatched 25 fire companies from 12 communities directly to the fire or to cover our vacant fire stations. Nine Brookline fire companies were already committed to this fire and did an outstanding job of contain-

ing the fire pending the arrival of the out-of-town companies. The fire threatened the entire area for a time but was held to the buildings of origin.

One member of the department retired, 1 active member and several retired members passed away and were accorded full departmental funeral honors. Eight new members were appointed to the department.

The Table of Organization for 1984 was: Chief of Department, 6 Deputy Chiefs, 11 Captains, 29 Lieutenants, 142 Fire Fighters, 5 Fire Alarm Operators, 1 Superintendent of Wire, 1 Signal Maintainer, 1 Office Manager, 1 Senior Clerk and 1 Junior Clerk—Total 199.

Fire Department Buildings

During 1984 several fire stations continued to present maintenance problems. As a result, our immediate goal is to study 2 aging and deficient stations. Station #1 (Village) is over 75 years old and Station #2 (Headquarters) is over 110 years old. Both are within approximately 1300' of each other. The Department will request funds for the 1985 Annual Town Meeting to conduct a feasibility study into the combining/rebuilding/refurbishing of these two stations on a single site. This proposed study will also examine needed major renovations for Station #7 (Washington Square) which is over 100 years old and which we recommend to remain at its present location.

Apparatus and Equipment—Maintenance Division

All fire apparatus was maintained in a proper manner to assure immediate use when needed. The department mechanics worked closely with the Training Division during pumper and aerial testing and made needed repairs or arranged for major repairs beyond their scope, such as replacement of the entire 100' aerial ladder on Ladder #2 which failed the required tests.

New Engine #5 (Babcock St.) was placed in service in late 1984, replacing a 1964 model pumping engine. New Engine #5 is the first of the new 4 door designed apparatus.

The new Metrofire Hazardous Material Van (Haz Mat 1) was placed in service in December and is available as a common resource for use by Brookline as well as all 34 Metrofire communities. This Haz Mat Van is based in Wellesley and provides a much improved level of firefighter safety as well as a cost effective approach to handling hazardous material incidents.

During the latter part of 1984, Engine 3 was reassigned to Station #7 (Washington Square) and Ladder #1 was conversely assigned to Station #5 (Babcock St.) to improve response patterns and overall fire protection in both areas.

Training Division

A variety of state and locally mandated training sessions were conducted at our drill facility for firefighters, officer training; state satellite programs; Metrofire regional training seminars; simulated fire and rescue evaluations using hose, ladders, masks and heavy duty emergency equipment such as The Jaws of Life in order to develop and maintain each member's skills, knowledge and abilities. Such training also included multi-community training in the use of the Haz Mat Van in which over 60 Brookline Fire Fighters participated.

The addition of a Fire Captain in Training has allowed a continuity of operations not possible before and has resulted in a 50% increase in training and the use of our drill facility.

A recruit class was started in December for 6 weeks. This is a week longer than previous classes to accommodate new curriculum and training.

All firefighters were certified as first responders as required by state law. The Massachusetts Fire Training Council is now requiring state certification of local training officers and we will have all of our training personnel so certified to meet this new format.

A partial list of training programs includes:

1. All hose was tested and all pumping engines and ladder trucks underwent an annual service test.
2. A new firefighter safety slides program was developed and presented to all members in three series.
3. Injury prevention coordination and investigation.
4. Coordinating 833 in-service drills at fire stations by company officers—an increase of 21% over 1983.

Emergency Medical Services

Seven new Fire Fighter EMT's were added to the program in 1984. The net gain was one since several fire fighters dropped out of the program. I expect 6-10 additional fire fighter EMT's in 1985. The Training Division provides a major portion of credit hours needed for EMT recertification and 25 such credit hours were provided in-house in 1984. There were 2,443 medical emergencies, a 16% increase over 1983.

Fire Alarm and Wire Division

Approximately 3500' of underground and overhead cable was laid connecting various parts of the municipal fire alarm system to headquarters. The new Water Department facility was also tied in to provide fire notification and protection of its buildings.

Five master boxes were added to the municipal system.

This division also maintains all police call boxes in addition to fire alarm boxes and performs electrical work in the fire stations as well as elsewhere in the town on an available basis.

A new Dictaphone recorder was installed in Fire Alarm to record all telephone and radio messages. A new desk was custom built by a department member (Captain Zizza) and installed to facilitate the fire alarm operators call handling. A new dispatch system using the so-called "level alarm response" was also instituted.

Fire Prevention Division

Approximately 5000 total fire safety inspections were conducted or coordinated during the year. Of this number approximately 500 were for apartment buildings of six or more units.

Additionally as many one to five unit residences were visited as possible. Fire drills and inspections were made on 230 separate occasions at public and private schools.

There were 22 investigations of suspicious or arson-related fires.

Over 1300 permits were issued and revenues amounted to \$100,000—a 10% increase over 1983.

Finally the Brookline Fire Department has once again been awarded a "full" Class 2 designation from the Insurance Service Office (ISO) one of only 2 such "full" Class 2 designations in the state—Boston being the other. Six other Massachusetts Communities were awarded a lesser "split designation" Class 2 by ISO. There are no Class 1 designations in the Northeastern states. The citizens of Brookline can be proud of the excellence of its fire department since this is only the third survey in the town since 1955 and we have maintained this enviable "full" Class 2 designation in each case. Favorable fire insurance premiums will continue in Brookline as a result.

Building Department

A number of large projects were completed in 1984. Certificates of Occupancy were issued by the Building Department for a 210 bed nursing home at 30 Webster Street, a 24 unit apartment building at 33 Babcock Street, 16 unit apartment building at 66 Winchester Street, 12 town houses at Heathwood Lane, 11 town houses at The Hollows on Benjamin Place, a 5 unit conversion at 300 Kent Street, a new medical office building at 360 Harvard Street, 14 town houses on Beaconsfield Road, office conversions at 10 Davis Court, 4 town houses at 699 Hammond Street, 6 dwelling units at 11 Waverly Street, and a lodging house to office building conversion at 1411 Beacon Street.

Also completed was the Boston Edison Impact 2000 Energy House at 830 Newton Street, the step-by-step construction of which was filmed by Channel 2 and shown as a series on that Educational Broadcasting station. This house incorporated all features of energy conservation, i.e., orientation of the house into the hillside so as to expose only the southerly portions, the use of heat pump to extract heat from the ground, solar energy to heat hot water, passive solar design to augment heating the house, insulation of walls, and a photovoltaic system, a solar design which converts the sun's energy into electricity.

During 1984, fees received reached an all time high, totaling \$466,491. Fees are received for the issuance of building, plumbing, gas, electrical, and elevator permits, for the inspection and certification of elevators (performed annually), apartment buildings (every five years), places of assembly, i.e., restaurants, halls, theatres (annually), and dwelling units in a condominium (upon conversion from an apartment building).

The fees received in 1984 totally support the Department's cost for the administration and enforcement of building laws and regulations.

It is interesting to note that fees received in 1984 were over thirty times the fees received in 1974 (\$466,491 vis-a-vis \$15,219). However, the total cost of construction was almost the same (\$28,516,168 in '74 vis-a-vis \$26,355,013 in '84).

The increase in fee receipts resulted from the favorable approval by the Town Meeting and the Board of Selectmen of fee schedules recommended by the Building Commissioner.

With the advent of Proposition 2½, the town urged a user's fee policy wherever possible to relieve the real estate tax burden. Although this past year may have been exceptional, it does emphasize the fact that this policy goal has been met by the Building Department.

During 1984 Certificates of Inspection were issued to 196 Places of Assembly, 54 lodging houses, and 21 apartment houses. Volume and type of permits issued were:

Classification	Number of Permits	Estimated Cost
Wood & Frame Bldgs.	26	\$4,371,700
Brick & Stone Bldgs.	13	5,109,943
Alterations	647	16,873,370
Electrical	597	2,348,564
Gasfitting	622	495,120
Plumbing	726	2,236,920
Elevator Inspections	308	—
Condominium Inspections	866	—



The total estimated cost of construction for 1984 was \$26,355,013 of which \$9,481,643 was for new buildings.

The Building Department, under the direction of the Building Commissioner, administers and enforces the Zoning By-Law and the Building, Plumbing, Elevator and Electrical Codes of the Commonwealth of Massachusetts and related regulations concerning the construction, alteration, repair, and use and occupancy of buildings within the town. This involves examination of plans, issuance of building, elevator, plumbing and electrical permits; inspection of work during construction for conformance to plans, specifications and regulations; granting certificates of use and occupancy; and the inspection and certification of existing buildings to insure the proper use occupancy and maintenance in conformance to the applicable codes.

The Commissioner meets weekly with the Board of Appeals and monthly with the Board of Examiners. He averages one meeting a month with the Building Commission and with the Energy Conservation Study Committee appointed by the Moderator. The Commissioner also attends meetings of the Board of Selectmen when requested and when items pertaining to the Department or the aforementioned boards, commission, or committee appear on the Selectmen's calendar.

The Department provides technical assistance to all other town departments and programs of the town. It coordinates its inspection activities with other pertinent town departments and agencies such as Health, Fire Code Enforcement, Rent Control, etc., and continually interfaces with the Board of Assessors, Planning, Public Works, Recreation, and School Department and the Library Board of Trustees.

Unfortunately, two employees, each with several years service, resigned this year, Ms. Lorraine Egan transferred to the Comptroller's Office in September and Mr. Jeffrey R. Coates, R.A., a Building Inspector, resigned to accept the position of Inspector of Buildings for the Town of Weymouth. We extend our best wishes for their continued success in their new positions.

Repairs to Public Buildings

During the years following the imposition of Proposition 2½, funding of the Repairs to Public Buildings budget was severely curtailed even though the inflationary trend continued through that period causing a rise in the cost of labor and materials required for the maintenance and repair of public buildings.

The Board of Selectmen recognized the need to reverse this situation, set a high priority in funding the Repairs budget for FY-85, and more than doubled this appropriation. Items that had been deferred were addressed. Major funds were made available for roof covering replacements at the Coolidge Corner Branch Library, the Health Center, Soule Recreation Center, and Waldstein Park Fieldhouse, along with

overdue painting work involving the interior of Town Hall and Police Station, and the exterior of Fire Stations at 338 Washington Street, 827 Boylston Street, 49 Babcock Street, and 962 Hammond Street.

Budget requests for the coming fiscal year (FY-86) reflect a continuing attempt to update the amenities and integrity, both structural and mechanical, of the town-owned buildings.

Community Development Rehabilitation Programs

The Town Rehabilitation Office, under the direction of the Building Commissioner, is responsible for the administration of the Section 312 Loan Program, the Comprehensive Housing Inspection Program, and homeowner grant and rebate programs in North Brookline. A town-wide Rebate and Grant Program is also available to low income homeowners throughout Brookline. Funding for these programs is provided through the Federal Government's Community Development Block Grant Program (CDBG).

During 1984 the Town Rehab Office expanded its responsibilities to include the administration of various state and federal programs as they became available.

The Brookline-SAVE Attic Insulation Program provided insulation and energy conservation services to 110 homes, totalling approximately 200 dwelling units.

These homeowners spent \$80,000 to insulate their attics and received an average rebate of \$108 per home from Boston Edison as well as savings of approximately 30% on the average cost per job. All administrative costs for this program were absorbed by the Town Rehabilitation Office with no expenditure of town funds.

The office continued to work with the Massachusetts Housing and Finance Agency during the past year, by providing assistance to first-time homebuyers under the MHFA Neighborhood Preservation Area Program. Through this program, prospective homebuyers were certified for eligibility and were referred to MHFA-authorized banks for fixed rate lower interest mortgages. The office also provided technical services for those homes which required additional rehabilitation—a total of five (5) new homebuyers were able to secure financing over the course of the year through this assistance program. This program is expected to continue in 1985.

The North Brookline and Town-Wide Subsidy Funds provided grants and rebates totalling \$142,205 for the rehabilitation of 52 dwelling units. This expenditure of funds generated nearly \$400,000 in private monies for these projects.

In December 1984, the Town Rehabilitation Office applied to HUD under the Rental Rehab Program to provide matching funds to investor-owned properties that provide housing for low-income tenants. In a cooperative effort, the Brookline Housing Authority will provide Section 8 certificates to qualified tenants.

This office also provided assistance this past year to Humanity House, which provides a new way of life for the mentally retarded through community working and living. Handicapped accessibility was provided as well as exterior renovations through a \$5,600 grant.

The staff assists and advises homeowners and prospective homeowners as to qualified contractors, types of materials to use, and/or the best way to finish a home improvement project. More than 200 homeowners throughout Brookline were given technical assistance in this manner during 1984 although they did not directly participate in a subsidy program.

Board of Examiners

The Board of Examiners is established under the Building Code of the town. Three members which include an engineer, an architect and a licensed contractor are appointed by the Board of Selectmen. The Board meets monthly to hold licensing examinations to ensure that all work in the construction, alteration, removal, or demolition of buildings or structures in the Town of Brookline be performed by qualified licensed persons.

The monthly meetings are conducted under an "Open Meeting Law" which requires notices of such meetings be posted to the public and that accurate records of the Board's proceedings are maintained.

During 1984, a total of 62 applicants were examined and 57 successfully qualified for licenses.

54 licenses were issued as follows:

- 15 ABC (separately or combined fire resistive construction)
- 1 D—Masonry Walls & Frame Construction
- 16 F—Frame Construction
- 20 F/Limited—Alterations & Repairs—Frame Construction
- 2 M—Miscellaneous—Siding, Roofing, etc.

In addition to the new licenses issued, 249 were renewed during 1984. Fees collected during 1984 totalled \$6,505.

PUBLIC WORKS

Engineering Division

1984 was a banner year for the Engineering Division in respect to the number of and size of construction projects. These tasks were administered completely with staff engineers.

Two major projects were the construction of a \$1.2 million brick garage and Water Division maintenance facility on Netherlands Road and the \$147,000 Park facility at Larz Anderson Park. Other town funded projects include Tennis Courts and a Basketball Court at the Baker School, an underground irrigation system at the Putterham Meadows Golf Course, a playfield at the Driscoll School and a Loading Dock for the High School.

Community Development Block Grant Funds financed the Reconstruction of Browne Street, the Rehabilitation of Edwin, Mulford, Milton and Kent Streets and new sidewalks on Brookline Avenue. Sidewalk improvements and new street lights were added to part of Harvard Street and Washington Street. Winthrop Playground improvements were completed and approved by the Federal Government. A contract for the Installation of Street Lighting Conduit and Improvements along Pond Avenue and Leverett Pond was started in the late Fall and will be completed in the Spring of 1985.

A major accomplishment of the Division was the State acceptance of construction drawings and specifications for a Traffic Signal and Street Improvement Project in Brookline Village. Ninety percent of the \$584,000 Urban Systems Contract will be paid for by the Federal Government. Construction is expected to start in early Spring.

The firm of Camp Dresser & McKee, Inc., Consulting Engineers completed an investigation of the entire sewer system to determine areas of excessive inflow or infiltration into the sewer pipes. This \$120,000 task was paid for by Community Development Block Grant Funds and a State Grant. A final report is expected in 1985.

"Everyday Functions" included the approval of 33 plot plans for the construction of new homes, 11 inspections for emergency sewer repairs and 243 calls for repairs to the Traffic Signal System.

Repairs to the roads caused by Cable TV installation were made through the construction season. The remaining streets will be repaired in 1985.

With the aid of other DPW Divisions, the Engineering Division installed an overhead mounted traffic signal at Harvard Street at Stedman Street.

Transportation Board

A contract for leasing six parking lots was written by the Engineering Division and put into operation in

January, 1984; 257 spaces are rented for dual use daytime and overnight use. Sixty residents were aided in finding overnight parking spaces throughout the town. Studies and surveys were prepared on 44 issues for the Transportation Board's consideration. Numerous requests for speed studies, parking restriction and loading zones were answered.

Highway-Sanitation Division

In April of 1984 the Highway Division undertook the major task of reconstructing Willard Road. Seventy-five percent of the \$68,000 required for this project was made available through the Commonwealth of Massachusetts Chapter 90 Program, with the town providing 25% of the funds in the form of manpower and equipment. The town replaced all water services on Willard Road along with the various utilities which were replaced where needed by the private utility companies.



Several sewer problems were also repaired this year. The St. Mary's Street main sewer line located in North Brookline presented major backup problems this year. The Highway Division solved the backup problem with temporary repairs with the cooperation of the Metropolitan District Commission Sewer Division. The M.D.C. is scheduled to accomplish major rehabilitations to portions of the Brookline Main Sewer starting next year.

Litter control in the critical commercial areas was continually monitored and serviced with increased use of mechanical sweepers and manpower. A major resource used to combat the unsightly effects of litter was the cooperation effort of concerned merchants.

The Public Works Department performed a Motor Equipment Replacement Analysis of all equipment maintained and used by the Public Works Department. This analysis determined the most cost effective trade time for the various types of Public Works

vehicles. A report with recommendation was presented to the Board of Selectmen.

The Winter months brought a snow accumulation of 41 inches. The very costly storm of March 29th severely damaged power lines, trees and town equipment. The cleanup operation from this storm put the Spring cleaning operations of the Public Works far behind schedule.

The Sanitation Division collected approximately 25,000 tons of solid waste this year. The Division also completed the replacement of all dumpsters at town owned buildings with a resultant increase in efficiency.

Water Division

The Water Division distributed nearly 2.5 billion gallons of water through 135 miles of distribution mains and 9800 service connections yielding approximately \$2.8 million in revenue. The per capita consumption was 120 gallons per day.

During the year, the Reservoirs and Distribution Section provided 203 new or relayed service connections, repaired 44 service leaks and 11 water main breaks of 6, 8, 10 and 12-inch diameter pipe, and repaired or replaced 39 fire hydrants. The Division also provided emergency response to 712 service calls, on a 24-hour basis.

The Meter Section replaced 7 large commercial compound meters with new, accurate turbine meters, replaced 599 old mechanical type residential meters and repaired 228 defective meters of various sizes for reuse. In addition, 678 customer complaints were investigated throughout the year.

In June, Town Meeting appropriated \$500,000 to implement the new Remote Reading Meter Program on a town-wide basis. The Division launched a pilot program to test the operation, accuracy and durability of the new system to provide input for the preparation of material specifications. Installation is set to begin in early 1985.

Using Chapter 286 funds, the Division completed an intensive leak detection survey of the entire distribution system. The survey detected and located 59 main, service and hydrant leaks which were subsequently repaired by Division personnel during the year. Based on leakage estimates, the annual amount of water saved totaled nearly 236.5 million gallons or about 9.6% of the total consumption, resulting in a reduction in unaccounted-for water from 19.2% in 1983 to 11.2% in 1984. At the MDC purchase price of \$245 per million gallons, the saving to the town over the year amounts to \$58,000.

On July 26, 1984, the Division provided assistance to the MDC Water Division, when a 42-inch transmission main to Boston ruptured, flooding Brookline Avenue and the surrounding area.

During the Summer, the Division joined forces with the Highway Division in the Reconstruction of Willard

Road by relaying all the old iron service pipes with new copper tubing.

With the construction of the new Water Garage on Netherlands Road nearing completion and the removal of the storage building on Brookline Avenue, the Division is making preparation for, and looking forward to, occupying the new facility in early 1985.



Park Division

The Park Division received a grant from the National Park Service in order to develop a comprehensive maintenance management system. The system, utilizing a computer, will assist the Division in formulating specific levels of maintenance service townwide and then adhere to an established sequence of actions and procedures to assure accomplishment of these objectives in the most effective and economical manner.

Regular meetings to coordinate the maintenance management system were held with the Park and Recreation Commission, School Department and user groups and interested citizens throughout the town.

Schools continue to receive special attention. The newly renovated Baker School Tennis Courts and Basketball Courts were dedicated in the Summer. Devotion School with the financial assistance of the Parent Teacher Organization added play equipment to the newly renovated tot lot area. A dedication was held.

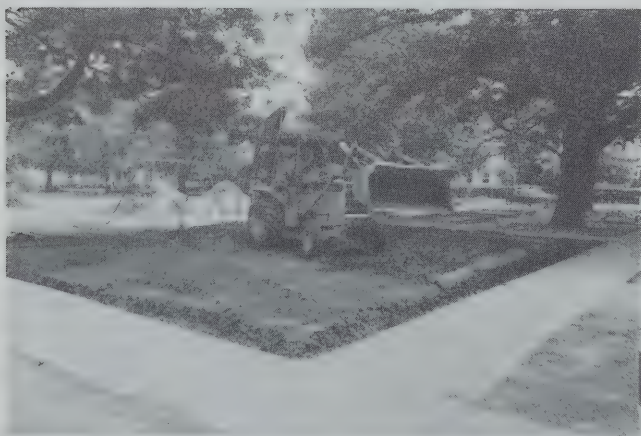


Plans are being developed for the final phase of restoration to the Devotion basketball and tennis courts. The Driscoll School, the P.T.O., and the Park Division combined efforts to finalize the playfield construction. The P.T.O. collected sufficient funds to purchase a large timber play structure and the Park Division installed it.

The Larz Anderson Park received new cookout grills and personnel were stationed there during the Summer months to police the area for litter. The garden plots were prepared in early Spring for the urban gardeners using the site.

The Putterham Meadows Golf Course received a new irrigation system. It will be put into active service in the early Summer of 1985. With the cooperation of the Water Division, an irrigation system was installed at the Horace James Circle. The program of restoration continues at the Circle with the planting of new flowering trees around the perimeter and the addition of holiday lights in December.

The Winthrop Playground renovation was completed. A new spray pool, timber play structure, and an irrigated playfield were installed. In addition, the Minot Park rose garden received a much needed irrigation system. The Friends of Minot Park provided new roses and other flowering plants during the Summer.



Mr. and Mrs. Vernon Alden, together with other interested citizens, raised enough money to rehabilitate the wooden M.D.C. pump house at Reservoir Park on

Warren Street. Governor Michael Dukakis gave the opening address at the dedication.

A new group, the Friends of Reservoir Park, have begun a cooperative program with the Division to raise funds for the replacement of old trees with new flowering crabs. This will provide for the continuation of one of the town's most attractive assets.

Cemetery Division

The Trustees of the Walnut Hills Cemetery held regular meetings throughout the year to review all aspects of the Cemetery Division. The Trustees continued to effectively manage the various funds for which they are responsible. A major effort was undertaken to prepare Walnut Hills Cemetery for Memorial Day. Other D.P.W. Divisions assisted in providing manpower and materials to assure that the Cemetery was in the best sort of condition.

Youths, provided by the Human Relations-Youth Resources Commission, assisted the regular Cemetery crew during the Summer months on a variety of maintenance programs.

Conservation Commission

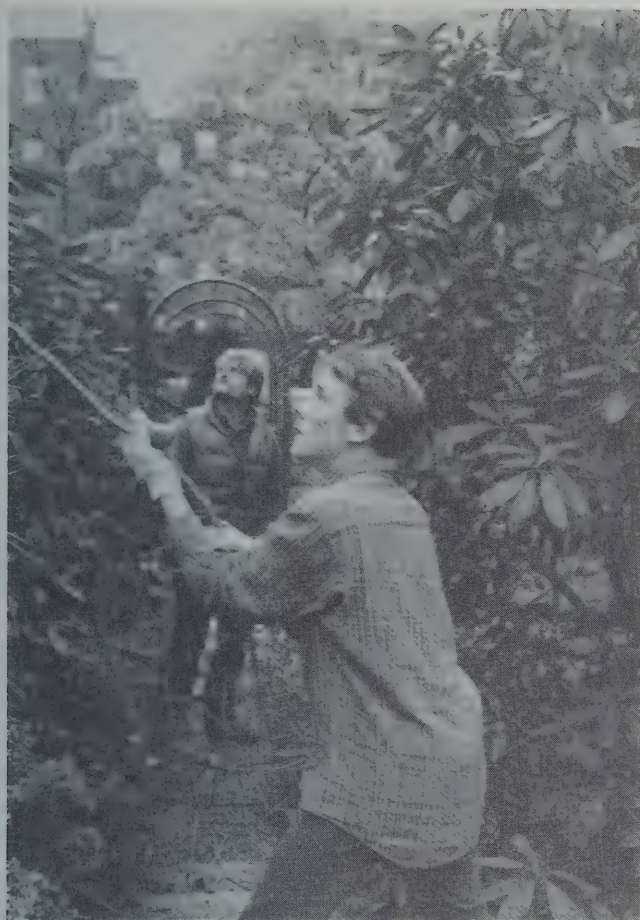
The seven Conservation Commissioners met regularly and worked closely with the Conservation Administrator, Barbara Whiting, and Division Director, Paul Willis. The Commission is also assisted by 19 Associate Members, many Community Volunteer Groups and a part-time Federally funded office aide.

Conservation Areas—The four areas, totaling 57 acres, are well utilized for outdoor education programs and passive recreation opportunities by citizens of all ages throughout the year.

As a result of continuing degradation of the water quality of Hall's Pond, a State grant of \$42,000 was received for an analysis and improvement program. Town Meeting provided additional funding towards this important program which will address the technical problems and abatement of pollution sources. Throughout the year, the Friends of Hall's Pond, Inc. participated in the water quality concerns, on-going care and maintenance program as well as the annual Spring and Fall clean-ups.

A grant proposal was submitted to implement a barrier-free natural trail design for Amory Woods Sanctuary, in accordance with a long-term goal of the Commission.

With the assistance of the Baker School, Putterham Civic Association, and the D. Blakely Hoar Sanctuary a Spring Clean-up was sponsored. Ms. Whiting also led a natural History "Signs of Spring Tour." Coordination with the Mosquito Central District and an innovative study on acid rain and salamanders continued throughout the year. A school water quality testing program was approved by the Commission and Friends of Lost Pond for Lost Pond. As the town's newest conservation area, it offers unique opportunities. In conjunction with the Friends, a Spring



Clean-up and Tour, Geology Lecture, and Geology Field Trip were sponsored by the Commission.

For all Sanctuaries, the Commission seeks grants and community involvement in implementing management and public awareness programs.

Open Space and Awareness—In January, the Commission sponsored a joint meeting with Park and Recreation, Historical, Planning, Selectmen Boards as well as the public to discuss implementation of the Open Space Plan. This 5-year document serves as a guideline for all town groups and enables the town to receive Federal and State grants.

The second Annual Open House for Open Space, November 2, served as an important forum in celebration of our heritage and the efforts of 14 co-sponsoring community open space advocacy groups which co-sponsored the event. Special guest speaker, Evelyn Murphy, State Secretary of Economic Affairs, addressed the vital role of Open Spaces in the economic strength and health of urban communities.

In implementing a long term high priority goal, research and updates of an environmental guide for teachers was initiated. The guide will be an important environmental awareness tool for citizens and teachers alike.

Commission member, Henry T. Wiggin, again led the popular bird walks for citizens touring Open Spaces and wetland habitats.

The Commission coordinates with state and town agencies in seeking to preserve and protect open spaces. Six conservation easements are under the jurisdiction of the Commission in cooperation with private landowners.

Volunteers—Based on the model of the Friends of Hall's Pond, and 13th Annual "Earth Day" events, the Conservation Commission seeks the assistance of numerous individuals and groups in assuring environmental quality and acting as Open Space advocates. The Administrator continues to coordinate with the existing neighborhood, scout, garden club and friends groups and was instrumental in the establishment of new groups including Friends of Corey Hill Park and the Brookline Reservoir. Community group efforts address issues ranging from water quality, fund raising, and clean-ups with the technical assistance of the Commission.

An exhibit on Brookline's Open Space and Friends groups was coordinated by the Conservation Administrator for the main Library illustrating the diversity and values of natural resources and citizen activities.

Environmental Protection—In the on-going State mandated administration of the Wetland Protection Act, several developments required regular inspections in addition to routine monitoring of all wetland areas and flood plains. Three determinations of applicability, (Gulf Station Car Wash, Boston Edison Parking Lot, Baker Tennis Courts) two extension permits (new DPW Water Division Garage and

Leverett Pond Restoration Work), and one Certificate of Compliance, (The Hollows) were issued.

Several oil spills at the Muddy River were quickly contained and were monitored in coordination with the DPW, Friends of the Muddy River and State officials.

Flood determinations, as well as air and noise complaints are addressed throughout the year.

The Commission also recommended reduced levels of de-icing chemicals by the MBTA, participated in the State's Water Conservation Week, monitored acid rain, and kept abreast of environmental issues for the town.

At the close of the year, the Commission reluctantly accepted the resignation of Barbara Whiting, Conservation Administrator who had served capably and with dedicated commitment for 6 years.

Forestry Division

For the first time in four years, funds were available in the Forestry budget for the purchase and planting of trees. A total of 128 trees were planted by the Forestry Department personnel this year, and 250 more have been ordered for Spring delivery and will be planted in April and May of 1985. In addition, 28 were planted by contract with the use of Community Development funds.

The restoration of the Beech trees on Longwood Mall was continued with the planting by contract of two 8" Caliper European Beech on that site. The Tree Planting Committee with the use of monies from their special funds, once again sponsored the Annual Arbor Day program for the 9 elementary schools by providing the schools a total of 1000 seedlings. This program continues to be quite popular with the teachers and their students.



The Forestry Department with the help of Park and Cemetery personnel removed a total of 280 trees. One hundred and eighty-five of those removed were condemned as dead, diseased, or dangerous within the normal removal program. The remaining 95 were destroyed by the unusually severe storm which occurred on March 29th.

Tree damage from this storm, for the most part, occurred in the section of Brookline south of Boylston Street. Walnut Hills Cemetery saw 39 trees destroyed, most of which were uprooted, and several others badly damaged. A total of 13 trees were lost in the Brookline Reservoir Park.



A total of 41 large trees were completely uprooted causing heavy damage to treelawns and sidewalks.

The Forestry Department's crane truck was utilized to pull and remove stumps and the Highway Department was called to make repairs to 100 sq. ft. of concrete and asphalt sidewalks. Twenty of the many large street trees that were felled by this storm came to rest on top of houses, Edison wires, and telephone poles. These were removed by the Forestry crew with a great assist from a hired 100' Hydraulic crane.



The Tree Planting Committee is most grateful for the support it received from friends and neighbors of Reservoir Park who organized to assist us in planning and paying for a restoration program there, following the March storm. The Selectmen also responded with

matching funds which will allow us to plant much needed replacements next Spring.

In addition to the many trees that were destroyed, a countless number of trees were damaged to a lesser extent and required attention. With the added burden of brush and logs from private property, it was 5 weeks before the Department, with much help from Park, Highway and Cemetery personnel, completed the cleanup.

Other tree removals this year consisted of a \$9,000 contract to remove hazardous trees within the Edison and telephone wires. The town has been reimbursed 40% of this cost by the two utility companies and that amount has been deposited in the town general fund. Nine trees on town property that abuts the MBTA right of way near the Brookline Hills Station were also removed by contract after they were determined to be a potential hazard to MBTA power lines and their trains. Included in the total of trees removed are several that were destroyed by automobile accidents. Many other trees and shrubs were damaged due to automobile accidents. All losses were appraised and in excess of \$10,000 in insurance claims were filed, most of which has been recovered and deposited in the town general fund. The Tree Planting Committee continues to urge the Selectmen to allow these funds to be returned to the Forestry budget so that restoration work can be taken care of without jeopardizing other planned programs.

Again this year, there were no Gypsy moth or other serious insect problems. The Insect Pest Control Program therefore consisted of localized spraying for Aphis, Eastern Tent Caterpillar, and Japanese Beetle using a low risk relatively environmentally safe pesticide.

Within this program, many calls for wasps, bees and hornets were disposed of and there was some eradication of weeds and poison ivy.

Although no annual tree pruning program was carried out due to lack of manpower, more than 500 work orders and citizens' requests for service were attended to. There is a continued increase in the backlog of work within this program and a countless number of trees on the streets, parks, playgrounds and other public property are in serious need of attention.

It is anticipated that with the two positions added during the year bringing the Department to full strength in 1985, this program can be improved in the future.

A stump removal program has all but been eliminated since Prop 2½ and only the most hazardous few were ground below grade this year, along with those pulled in the aftermath of the March storm. The backlog of stumps now stands at about 1200. In the event that the Winter season remains open as it has to date, an effort will be made to substantially reduce this backlog.

Other work performed by the Forestry crew consisted of such things as the disposal of well over 100 tons of wood brush and tree debris making available over 100 cords of unsplit firewood cut to 4 ft. lengths, light and pole maintenance of the ice rink and tennis courts, chipping of Christmas trees for the Sanitation Department, inspection of tree trimming for Boston Edison, Cable TV tree crews inspection, selection for planting programs for all town programs, and assisting in snow and ice removal for the Parks Division at schools, and the Highway Division, and the continual daily maintenance of specialized Forestry equipment.

RECREATION

For the Recreation Department, the year 1984 spelled success in every phase of our programming. The administration and staff made a combined concerted effort to strive, beyond expectation, to bring to the town the kind of Recreation it deserves. The joyful uniting of the increased user fees, and creative cooperation coupled with hard work, resulted in an excellent revenue return back to the town in the amount of \$432,666.00.

The ultimate achievement of quality of services will always be the goal of the entire dedicated staff. Numbers of participants together with revenue to the town are the bywords of the Department which is delighted to report increases in both.

During the year no programs were deleted. Our full schedule of activities continues.

No matter how excellent programs may be, their worth is in jeopardy if the public is unaware of their existence. Thus, a major priority is "publicity." This past year saw the advent of Cablevision, offering the Department the priceless method of promoting all phases of Recreation involvement. In addition, programs and special events have feature spots each week on the local channel. We are most grateful for the tremendous cooperation and interest shown by this new media. Also on the receiving end of our appreciation are the newspapers for their extended coverage of our activities. The outstanding contributions of the Chronicle-Citizen, the Tab and the Brookline Standard are deserving of praise for their fine work. 1984 saw a "New" bulletin, complete in every detail. Easy to read and understand, its visual accomplishments have provided easy access to the Recreation-seeking public. They were distributed town-wide and are available in all Recreation areas as well as other public buildings.

The Recreation Department, has over the years, received many awards, plaques, certificates and plaudits from various sources. In 1984 it was once again greatly honored when the Park and Recreation Commission was presented a prestigious Merit Award from the National Sports Foundation for "excellence in Recreation Programming and Management." When the Department is honored in such a way, it also brings accolades to our town, and we take great pride in being responsible for helping to spread the word on the multitude of positive reasons for living in Brookline.

In February, the Municipal Swimming Pool reopened following months of extensive repairs, remodeling, and the completion of the Solar system. It continues to be a source of great joy to the swimming public who constantly utilize the popular facility, and help defray the cost of operation, by paying the nomi-

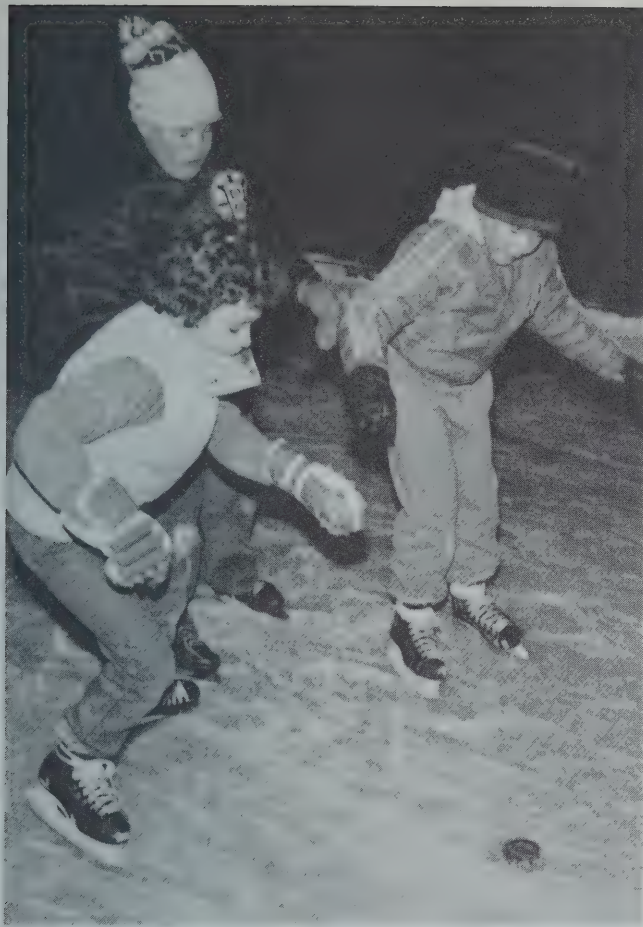
nal remuneration charged for each session. Lap swimming became very much in demand, and sessions kept exclusively for those swimmers are held daily Monday thru Friday at 7:00 and 8:00 a.m. Attendance at the pool continues to be high. Lessons for each age group are available; Swim-A-Thons are held; and many other "specials" occur. A new, extremely valuable program was introduced in 1984. Aptly named "Aquadynamics," it consists of a series of exercises accomplished while in the water. Available to everyone at a minimal fee, the course is especially beneficial to those who find normal exercising difficult and boring. Pool exercises are done with much facility, and even our older citizens find they have the coordination in the water to fully execute the routines.

The underground sprinkler system, which was passed at Town Meeting, is nearing completion at Putterham Meadows, the Municipal Golf Course. With programming and administration under the Recreation Department, attendance and resulting revenue increased beyond expectation. We, in Recreation, are very gratified to see a "carry-over" sport, which knows no age limit, enjoy such interest.

Skating at Anderson Park saw a most rewarding upsurge as many adults and youngsters took advantage of our magnificent rink to glide under the sun or stars. It is an outstanding facility of which we are all very proud. Its uniqueness of location is admired by all.



The Morning Play Program, which has been in existence for over 40 years, long before Nursery schools and day care centers were so prevalent, continues to be very popular and draws children from every walk of life. Although the fees are nominal, the program pays for itself. Two groups are located at the Lynch Center, and one at the Soule Center. Also at Lynch is



an afternoon day care program for those children registered in Morning Play who have the need for a longer day with professional attention. The hot meal provided is often the "best meal of the day."



During 1984, there was much "frosting on the cake" as many special events transpired. On Halloween, a gala celebration was enjoyed by hundreds of youngsters who were entranced by a clown-magician, played the chance games, and gulped the refreshments, Christmas-Hanukah parties were held, a July 4th celebration, many Teen-Age trips and numerous golf contests were among the extras added to the schedules.

The Golden Age Club continues to flourish with a membership of approximately 3500 local citizens over the age of 60. Their festivities include meetings, socials, entertainment, summer day trips, and an annual Holiday Party attended by almost 1,000 people. Efforts are made to include cultural events in the itineraries. The Brookline Golden Age Club continues to enjoy an incredible reputation, something in which we take great pride.

At the Main Facility with all of its activities still ongoing, the tennis program is very popular. One reason is the introduction of the "8 week block registration" which allows the avid tennis players to ensure that their playing time will be the same hour, same night, each week. It has served to relieve much of the competition previously involved in reserving a court.

Space denies the room to expand on every program. However, certainly deserving of mention are soccer with its enormous popularity among youngsters, summer day camps for children 4-12, softball, volleyball and basketball leagues, very rewarding programs and a day camp for people with



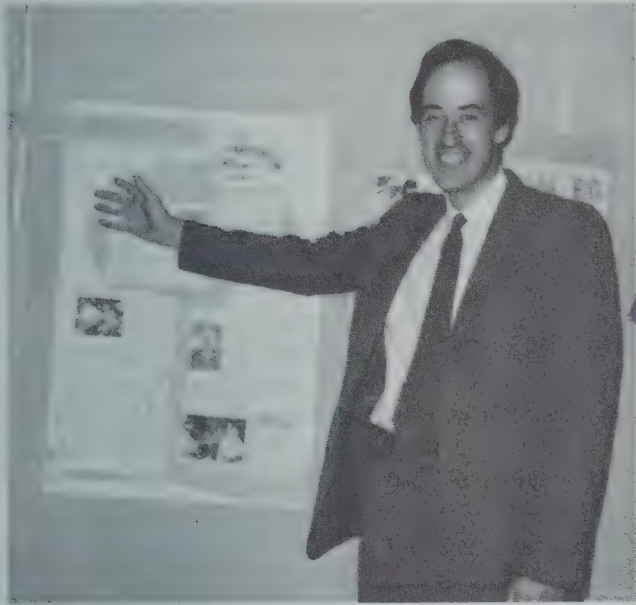
special needs, dance and exercise classes and afternoon and evening grammar school and teen age programs at the Lynch Center. The Department is gratified to continue its cooperative efforts with other town agencies, especially the School Department, Adult Education and Council on Aging. We also work

closely with the Court system, allowing violators to do restitution time as "volunteers."

We are proud of our Department and promise to faithfully pursue every avenue available to enable us to continue to provide meaningful recreation to every age group in Brookline.

PUBLIC SCHOOLS

Enrollments and spirits soared opening day of the Brookline Schools this year. "All teacher contracts are settled, our funding is adequate to the task, and what's more, there is an upward trend in enrollment this year, reversing the downward trend of the past few years. There's energy and excitement in the air," explained Dr. Charles L. Slater, Superintendent, at the opening of the school year.



At both ends of the age spectrum, in Kindergarten as well as High School, enrollment increased. At Kindergarten, enrollment was up by 5½% while at High School it was up by 9%. Enrollment on September 17th totaled 5742 students.

School Committee member Thomas Hennessey expressed the confidence of fellow members, "This is a vote of confidence by the public. People are moving into Brookline or moving their children from private schools to public schools. The worst of times are over. Our fiscal and contractual problems are solved and it's full steam ahead."

This year a number of new teachers joined the school system coming from throughout the country and from Europe as well. Four teachers from Oxfordshire, England are currently teaching in the elementary schools while four teachers from Brookline are at Oxfordshire teaching in an Exchange program.

A measure of stability pervaded the School Department this year. Dr. Slater, Superintendent of Schools, was granted a new 3-year contract by the School Committee along with Dr. Patricia Ruane, Asst. Superintendent for Curriculum; Dr. Robert Boyd, Asst. Superintendent for Special Education/Pupil Personnel Services, and Fred Baker, Asst. Superintendent for Administration and Finance.

This year building renovations for science labs totaling \$1.2 million are underway while expenditures for books and supplies increased to fill in some of the gaps and shortages caused by reduced purchasing in the last few years.

The Superintendent's goals for the school year include: Grade 6-12 planning; Language and Critical Thinking; Social Studies Curriculum revision; and Improvement of Instruction. Some of the innovations currently underway include: a variety of pilot programs in grades 6, 7, and 8, including an advisor system, Chinese language instruction at Devotion School, Japanese instruction at Lawrence School, and French and Spanish at 6th grade at Lincoln and Runkle Schools. In the area of Social Studies, there is increased emphasis on the role minorities played in history and an effort to integrate the study of all peoples into the curriculum. Emphasis is also placed on examining nuclear issues and peace education. The goal of improving instruction is being implemented by increased support for teachers to help them work with children of varying abilities, reaching each child in the classroom.

Elementary School Year Highlights

In October Baker School dedicated Basketball Courts and the Tennis Court in a special ceremony that marked the successful completion of a renewal project which began 5 years ago. Thanks to the efforts of the P.T.O. Presidents, town officials, the Putterham Civic Association, and the Park and Recreation Department, the renewal was accomplished. At Driscoll School this year there was the dedication of a new playground and the installation of a new piece of playground equipment purchased with funds raised by the school.



Two schools celebrated 50th anniversaries this year; the Runkle School which had an exhibition and

open house and the Lincoln School which is planning its anniversary celebration for the spring.

In addition to academic concerns, the elementary schools helped raise the students' political and social consciousness. A number of schools held election rallies and voted for the Presidential candidate of their choice. Driscoll School held a mock election complete with voting booths. Devotion School students were treated to a debate on the issues by students representing Walter Mondale and Ronald Reagan. A computerized political poll of 7th and 8th graders was announced during the rally. Students interviewed parents, teachers and themselves for the poll data. The school rally looked like the real thing with red, white and blue balloons, decorations and campaign buttons, microphones, student-made posters, and a helium balloon display at the end of the rally.



The problem of world hunger was dramatized effectively this year by the famine in Ethiopia. All schools discussed the famine, helped the children to understand what was happening, and found ways for the children to help out. At Devotion School, Kindergarten children produced an Oxfam-America calendar which they sold to raise funds. The Lawrence School P.T.O. helped collect canned and dry foods for the community's Interfaith Emergency Food Cupboard. At Heath School, 6th, 7th, and 8th grade students gave up three meals, fasting, and collecting the money saved from food for Oxfam. The Lincoln Primary School developed a yearlong project on helping students understand hunger. Children worked at home to earn money and one class produced a coloring book which they sold to raise funds. At Lawrence School, Japanese students held a crafts sale where they made origami, while a 6th grade class used a Bake Sale to raise funds. Pierce School students raised more than \$3000 in funds for Ethiopia.

Other special events held in various schools this year included: a Lawrence School production of "The Tempest" complete with music composed by the students; Runkle School's production of "West Side Story" and Devotion's "Damn Yankees." While the

Driscoll School involved the school and community in the Arts Equinox, the Baker School held a school wide Science Fair and the Lincoln School involved all of its 6th, 7th, and 8th graders in a Law Unit complete with mock trial and speakers representing the Court, Police Department and the law.

Brookline High School

Brookline High School continues the innovations which helped single it out last year as an outstanding high school. A priority that came from the studies on high schools was the recommendation that interdisciplinary study be implemented. After discussions and planning of a year, two House courses are being offered which allow teachers to collaborate across departments. For sophomores and juniors, *Revelations Through Art and Literature: 1850 to 1900* is taught by an English teacher and a Unified Arts teacher. For Seniors, the course, *The Mind's Eye*, is taught by lecture/demonstration and seminars by teachers in math, social studies, semiotics, and English. After these courses are completed, it is hoped that a number of House courses will be created and carried out.

This is the first year of the China Study program funded by the Dodge Foundation. Students beginning the program are freshmen who take a course in Mandarin Chinese and either Introduction to Ancient Traditions or World Cultures. In the 2nd year, students take a special social studies class and Mandarin II; in the 3rd year they take a non-social studies course with emphasis on Chinese culture or literature and Mandarin III. In the 4th year, students take Mandarin IV plus a seminar on Chinese culture or history. The Brookline program works closely with Wellesley College and its China Department.

For the first time, the Unified Arts Building was the scene of a weeklong "Career Week." In addition to 15 speakers who came from the community and are practicing professionals in the technical and art fields there was a "Career Fair" where 14 technical and art schools from the New England area were invited to send their representatives to explain their programs to the students. The "Career Week" was sponsored jointly



by the Guidance Department and the Visual and Industrial Arts Departments, and was funded by the Brookline Foundation.

A Madrigal Dinner was held at the High School as the culmination of a collaboration of the culinary arts, visual arts and performing arts departments (vocal and instrumental music, drama and dance). The evening which attracted parents, teachers, students and School Department personnel as guests, combined the talents of all for an extraordinary learning experience.

Curriculum Reviews

Curriculum presentations before the School Committee have been taking place at the rate of four per year. Recent reviews have included: Mathematics, Social Studies, Remediation, Special Education, Transitional Bilingual Education and English as a Second Language. Upcoming presentations include: Grades 6, 7, 8. As a result of the circulation reviews, innovations, pilot programs and evaluations have begun with the goal of curriculum revision where needed. This year a new 8th grade math course was piloted and a new sequence of math courses will be put in place at the High School next year. A number of 6th, 7th, and 8th grade projects have been piloted this year as well as innovations in the social studies curriculum.



Special Education

Massachusetts law governing Special Education requires an adequate and free education be provided to all children regardless of handicapping condition and in the least restrictive environment. In Brookline, Special Needs students are evaluated by a team of Special Education personnel. School staff then prepare an Individualized Education plan for each child with the assistance and agreement of the child's par-

ents. A main goal of each plan is to determine the kinds of school subjects and class settings most beneficial to each child. Whenever possible, children are "mainstreamed" into regular classes. Special education teachers and pupil support services personnel such as counselors, psychologists, nurses and social workers assist the regular education teachers in meeting the needs of the students in the classroom.

In Brookline schools, 12% of the students receive Special Education services. Most students (77%) are served in "pull out" programs, receiving services by a specialist for a portion of the day while retaining their primary identification within the regular classroom. These students are out of the class about one hour per day. Some special needs students (about 14%) are educated primarily in the Special Education classroom.

The Special Education Department was reorganized two years ago with the support of the School Committee and with significant involvement from members of the Special Education Advisory Committee, a parents advisory group which meets monthly with members of the Special Education Department and plays a significant role in communicating community needs to the Department.

Transition to Kindergarten

As an outgrowth of the Brookline Early Education Project, three Transition to Kindergarten classes at the Driscoll, Pierce and Lincoln Primary schools are continuing. Classes are intended for children who are chronologically eligible for Kindergarten but would benefit from another year to mature or who will turn five years old during the school year. The program operates as part of the Adult and Community Education program and is funded primarily on parents' fees, although scholarships are available if needed.

Artists, Residencies

Folksinger Betsy Rose, poet Judith Steinbergh and members of the *Loon and Heron Theatre*, *Just Around the Corner Co.*, and *Freelance Players* were in residence this year as part of the program of artist/school partnerships. Singer/Songwriter Rose worked with teachers and students, offering workshops and performing during a 6-week residency at the High School. Steinbergh held an open studio, offered assemblies and worked closely with 4th and 5th graders at the Runkle School for a 3-month period. *Loon and Heron* is in residence at the Lincoln School, *Just Around the Corner* at Pierce and Lawrence and the *Freelance Players* at Driscoll School.

Brookline School Volunteers

School volunteers who work in the schools number more than 200 and include parents, senior citizens, college students and the community at large. Volunteers work in the classroom and libraries, tutor or serve as resources in their own areas of expertise.

This year some new programs started: a tutoring center at the High School, the development of a parent and community resource directory, and the expansion of an ongoing project on Understanding Handicaps.

Drug and Alcohol Education

Following the Governor's Campaign against drug and alcohol abuse, the Superintendent has set up a

drug and alcohol advisory committee. Beginning with a survey, the group will try to assess the problem and follow up with drug education. Project BASE continues to provide alcohol education by integrating information into the high school curriculum and training student peer leaders who provide alcohol education to students in 4th, 6th, and 8th grades in the Brookline elementary schools.

LIBRARY

Public Library

Organization of the Board

At their regular Board meeting in May, the Library Trustees elected Frederick S. Sharff Chairman of the Board. Jonathan S. Fine was elected Treasurer and Sandra Stotsky Secretary.

The Chairman appointed the following Trustees as Chairmen of the Standing Committees: Finance Committee, Martha G. Edmondson; Library Committee, H. Richard Tyler; Building Committee, Virginia Palmer Doherty.

Theresa A. Carroll

Mrs. Theresa A. Carroll retired as Town Librarian on March 1, 1984. She was only the seventh librarian in the 127-year history of the Library. Public service and library service were synonymous to Mrs. Carroll. Library use flourished with a 42% gain in circulation during her twenty-one-year tenure. Additions and extensive renovations were made to both the Main Library and Coolidge Corner Branch. The superior quality and the depth of the collection were vigorously maintained. Many of the programs that were initiated have become models for other communities. Mrs. Carroll believed that "... the library should permeate the community." Therefore, she played an active role in the community and served on the boards of the Brookline Historical Society, Council on Aging, Community Council and Brookline Municipal Credit Union. She was also active in professional organizations and served most recently as Chairman of the Eastern Regional Public Library Advisory Executive Committee.

At the suggestion of a number of Brookline Library patrons, a permanent fund was established in honor of Mrs. Carroll on the occasion of her retirement. The income of the fund will be used to purchase books for the Library in her areas of special interest—American history, biography and economics.

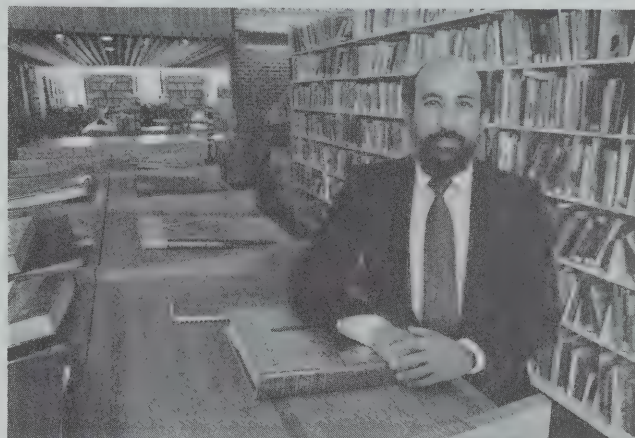
When Mrs. Carroll died suddenly May 7, 1984, the Library Board issued the following statement:

"The Board of Trustees of the Brookline Public Library is shocked and grieved at the untimely death of our esteemed former Librarian, Theresa A. Carroll. We are grateful for her many years of service to this institution and the people of all ages in Brookline, and we extend our sincerest sympathies to her family."

New Town Librarian

A Search Committee, headed by Frederick S. Sharff, Chairman of the Board of Trustees, and whose members were Bertha Ann DeLeon, Virginia Palmer Doherty, Martha G. Edmondson and Maureen Griffin,

reviewed almost one hundred applications. Twelve candidates were interviewed by the Search Committee, and six finalists were then interviewed by citizen, staff and Trustee committees. This process led to the Library Board of Trustees appointing Michael Steinfeld as the new Town Librarian. Mr. Steinfeld assumed his duties May 14, 1984.



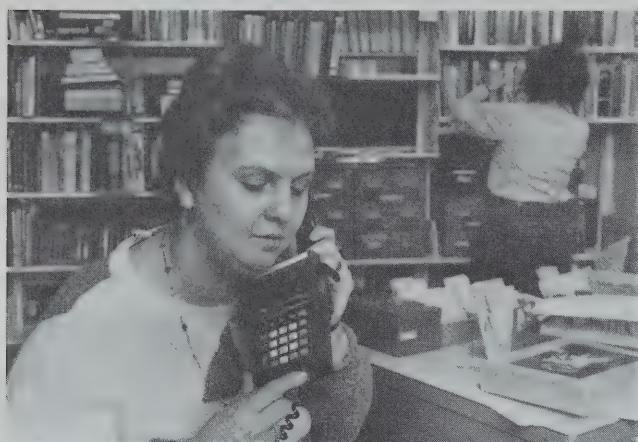
Mr. Steinfeld brings to Brookline nineteen years of public library experience. After earning his library degree from Columbia University in 1964, he spent five years at the Queensborough Public Library where he worked on children's, preschool and reference services, bookmobiles and outreach, and supervised branches in several communities. Becoming director of the Mt. Kisco (NY) Public Library in 1970, he spent the next fourteen years administering, budgeting and becoming involved in state-wide library affairs.

Mr. Steinfeld was president-elect of the New York Library Association's Public Libraries Section, Chair of the New York State Public Librarians' Professional Certification Committee, president of both the Westchester Library Association and the Public Library Directors' Association of Westchester, and a member of NYLA's Intellectual Freedom Committee, and the N.Y. metropolitan area's legislation committee. He has done local history research and publication, served on technical services advisory boards, helped form a Friends of the Library group, lobbied for state support of libraries and has extensive experience in library design and construction, collection development, reference work and library administration.

Automation

The Library Board, administration and staff are studying the innovative and service-expanding automation systems available to libraries. Acquisitions, cataloging and circulation are the major areas being

analyzed for technical considerations and cost- and service-effectiveness.



Reference

Demand for reference services remained high, with increases in the number of both telephone and in-person reference questions asked.

Reference staff attended seminars and workshops on topics as diverse as genealogy, computer applications for libraries, time management, video, business reference sources, legal reference sources and automated serials control. The department also began studying the possibility of introducing on-line reference searching at the main library to supplement and update the library's extensive printed reference collection holdings.

Children's Services

The Main Library's Children's Room is used by students for assignments or leisure reading, by pre-schoolers, either with a parent or in small day care

groups, and by college students, teachers and other adults working with children. Circulation in 1984 was at its second highest level in 50 years.

Children's programming was modified during the year to reflect the changing needs and interests of the library-using public. Monthly film showings were dropped, and a morning story hour for two-year-olds was added.

The position of Putterham Branch Children's Librarian was reinstated, and children's programming at the branch restored with two story hours for children 2½-3½ and 4-6.

A babies' group (ages 1-2½) meeting for nursery rhyme time was tried at Coolidge Corner with very positive results. We hope to extend this type of special programming to the Main Library and Putterham.

Branches

Total library hours open to the public were increased 8.6% through the restoration of Sunday service at Coolidge Corner and Thursdays at Putterham.

Friends of the Library

Funds raised by the Friends of the Brookline Public Library at their annual booksale were used to purchase a slide projector for Coolidge Corner, display shelving for mysteries at the Putterham Branch, a cassette displayer for the art/music room, microfiche storage for the reference department, a film projector for the children's room and microcomputer parts for the loan department.

The Friends also expanded their volunteer program, easing the workload at the main library and the branches and providing delivery service to "shut ins." More volunteers are still needed and very much appreciated.

PLANNING AND DEVELOPMENT

Planning Board—Planning Department

Organization and Function

The Planning Board is a five-member citizen committee appointed by the Board of Selectmen to serve in an advisory capacity on town planning and community development issues.

The Planning Department serves as staff for both the Planning Board and the Board of Selectmen. The Department has six full-time professional planners and is administered by Planning Director Jay Woodward, who is appointed annually by the Board of Selectmen.

In addition to Department staff members serving on a variety of local and regional task forces during 1984, Assistant Director Mark Eldridge continued as President of the New England Chapter of the American Planning Association.

Zoning and Development Review

The development review function continued to be the most significant activity of the Planning Board and Department, with a total of 154 zoning cases in 1984. Of this case load, 83 were Board of Appeals cases, 20

ing cases was provided by the Department's design consultants John Furlong and Ty Zeigler.

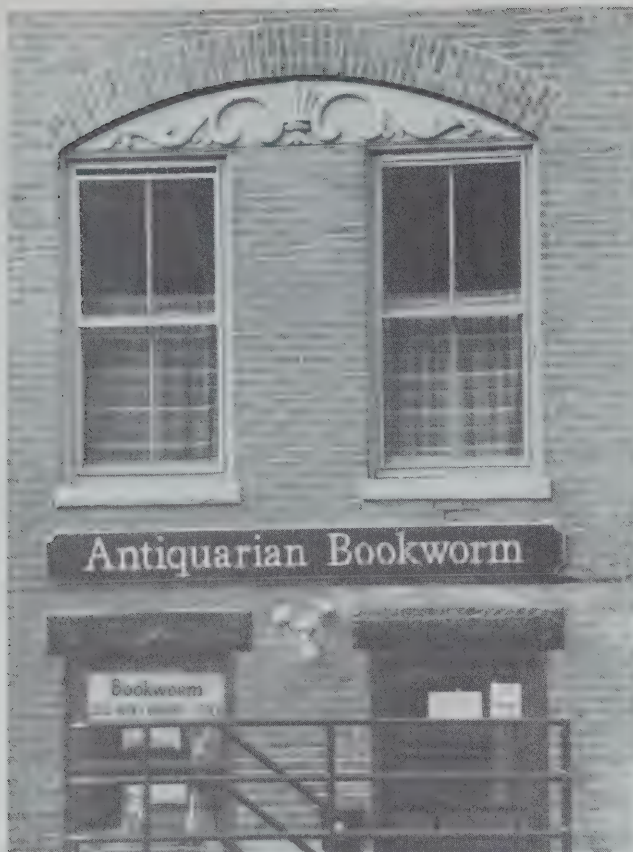
Significant residential developments reviewed by the Planning Board and approved by the Board of Appeals during the year included a 30-unit condominium development at Cemetery Drive and Heath Street, 9 townhouses at John and Green Streets, the conversion of a large dilapidated house on Kent Street into five units, and major site and building renovations at the Brook House, all of which are under construction, plus 18 new units on Alton Place and the rebuilding of the damaged apartment building at Dean and Beaconsfield Roads. Several major projects approved earlier were under construction this year, including apartment buildings at 1111 and 1850 Beacon Street, 245 Pond Avenue, and 225 Summit



Avenue, office buildings at 637 Washington Street and 1244 Boylston Street, the Travelodge expansion at 1200 Beacon Street, and the nursing home on Webster Street. Renovated facades and new signs were approved in all of the town's business areas.



of which involved design review, and 71 were design review cases for new signs and facades. These cases were handled by Senior Planner Jim White and Assistant Planner Nancy Loeb. Design assistance on zon-



The Planning Board and Town Meeting dealt with several zoning amendments during the year. In April, Town Meeting did not approve a map change on Alton Place. In September, Town Meeting deferred action on a rezoning proposal for the Coolidge Corner business area and referred it to a Study Commission. In November, Town Meeting adopted several zoning amendments recommended by the Planning Board to strengthen the design review process and to improve several other sections of the By-law.

Community Development Block Grant

The Community Development Block Grant (CDBG) continues to be a significant work element of the Planning Department. Preparation and administration of this grant is the responsibility of C.D. Administrative Planner Gail M. Lewis. Unlike past years, when severe cuts were made in the block grant, the town benefitted from an additional \$78,554 regional allocation, bringing the town's current entitlement to \$1,419,554.

In 1984, CDBG funds supported some twenty-two program activities targeted primarily to low and moderate income households, including public improvements, housing rehabilitation, and public services.

Special Counsel Sara Wallace, working with the Planning Department along with Park Division staff of the Department of Public Works, successfully obtained a Recovery Action Program Grant in the amount of \$35,000 for a comprehensive analysis and development of a park maintenance management

system. This grant will facilitate future park planning, budgeting, and maintenance.

Commercial Area Planning

A tour of the town's commercial areas provides quick evidence that the Department's emphasis on commercial area planning over the past several years is having a positive effect on these areas. The strategy of designing commercial area public improvements in conjunction with members of the business community and neighborhood residents and then implementing the improvements with C.D. funds has proven successful in Coolidge Corner, Brookline Village, and



Washington Square. Each of these areas has received a substantial infusion of new investment, and the improved "public" appearance has encouraged many merchants to redo their own storefronts with new facades and signs. The refurbished commercial areas



have also served as a magnet for new residential development, both in the form of new construction and adaptive reuse.

The major focus of the commercial area planning effort in the fall and winter was on Coolidge Corner. In response to neighborhood concern about the possibility of excessive development in Coolidge Corner, Town Meeting established a Study Commission consisting of the Planning Board and citizens appointed by the Moderator. The result of the intensive study process was the drafting of a series of Zoning By-law amendments dealing both with the design review process and other townwide regulations and also with the establishment of a new zoning district for Coolidge Corner, incorporating significant reductions in maximum floor area and height and establishing special design regulations. These amendments were presented to the January 1985 Town Meeting and adopted in accordance with the Planning Board's recommendations.

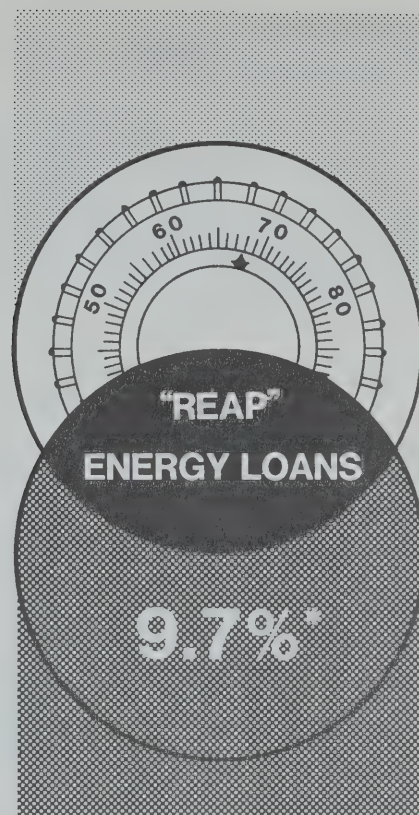
Redevelopment

The Department continued to have the lead responsibility for the town's redevelopment efforts. Under the direction of Mark Eldridge serving as Development Coordinator, the B-2 Project moved closer to reality as ground leases with Winn Development Company were signed in July, and by year's end, all existing occupants had either left the site or found new locations, and a demolition contract was awarded. Detailed architectural plans for a \$20 million medical office/retail complex on this 3.6 acre site were completed in December, with construction scheduled to commence in the spring of the coming year. A key component of the B-2 Development Project was the relocation of the town's Water Division, with the new \$1.3 million facility at Netherlands Road also nearing completion by year's end.

Energy Conservation Planning

This year, the Planning Department continued its efforts to assist residents and businesses in reducing energy costs, increasing energy efficiency, and converting to renewable energy resources. These efforts were coordinated by Program Planner Judy Alland. With the completion of Brookline-Save, a highly successful low-cost attic insulation program, the Department began to look for other ways to reduce the costs of financing energy improvements for low-to-moderate income households.

In so doing, the Department worked with the Brookline Improvement Coalition, Inc. (BIC) and the Brookline Savings Bank to develop "REAP", the Residential Energy Assistance Program. This pilot program offered below-market interest rates on energy loans to low-to-moderate income residents. By year-end, 47 housing units had received REAP-related energy survey to identify energy needs and priorities, and an estimated 18 households are ultimately expected to



benefit from energy improvements paid for with REAP loans.

In the coming year, the Department will be planning new programs to assist people in reducing energy waste and lowering energy costs.

The Brookline Improvement Coalition, Inc. (BIC)

The Brookline Improvement Coalition, Inc. (BIC) is a non-profit organization dedicated to promoting affordable housing opportunities for low-to-moderate income residents. The organization was founded in 1980 in response to the increasing threat of displacement of low-to-moderate income tenants due to condominium conversion. With an Innovative Grant from HUD, the BIC administered the Equity Transfer Assistance (ETA) program, which provided loans to tenants to assist them in purchasing their rental units as condominiums. The program, which assisted 33 clients in achieving homeownership, received a national award from HUD. Later, the BIC undertook a demonstration of the feasibility of "equity sharing," whereby investors would be matched with lower income households as co-owners of condominium units.

In 1984, the BIC joined forces with the Planning Department, the Brookline Savings Bank, and Mass-Save to initiate "REAP", a pilot program providing low-interest energy loans for low-to-moderate income residents (see "Energy Conservation Planning"). With REAP now concluded, the BIC is continuing to seek funding and to develop new programs to keep housing costs affordable to low-to-moderate income households.

Capital Improvements Programming/Technical Services

The Planning Board has maintained the Capital Improvements Program process, reviewing proposed capital expenditures of town departments and evaluating them in terms of priorities, fiscal impact, and relationship to the Comprehensive Plan. The Proposition 2-1/2 moratorium on capital expenditures was temporarily lifted in FY-85, and \$2.8 million worth

of capital projects were approved, mostly financed by bonding. However, there is still a serious backlog of capital investment needs, the continued deferral of which will have costly long-term consequences. Therefore, the Planning Board will continue to press vigorously for a more realistic level of capital investment by the town every year.

As in previous years, the Planning Department has provided technical and design services to many town agencies and citizen groups.

Council for Planning and Renewal

The Council for Planning and Renewal, a citizens' planning committee which is appointed annually by the Board of Selectmen, reviews neighborhood and town planning projects, holds instructive and timely public meetings on community concerns, and is charged with recommending an annual Community Development Block Grant budget to the Selectmen.

The advisory body of the Council is a fourteen-person Executive Board, including the Chairman, officers, and Chairmen of the existing subcommittees, who initiate new methods of communication between citizens and town government, oversee current issues and watch-dog Community Development activities. The officers of the sixty-member organization are Jane Hutchings, Chairman, Nancy Lynch, Vice-Chairman, and Abbe Cohen, Secretary-Treasurer.

The workings of the Council are accomplished

through numerous subcommittees. Along with the year-long schedule of the CD Committee, the Council participated in the numerous facets of the final B-2 Parcel development in Brookline Village. Other committees include the Neighborhood Liaison Committee (which co-ordinates and holds joint neighborhood association meetings, and edits "Neighborhood News," an informal flier) as well as Energy, Commercial Areas, and Membership Committees.

This year the Council sponsored two town-wide forums, a meeting on rent control and an open discussion on "Vitality of Neighborhoods."

The members of the Council were this year saddened by the death of Max Tisser, a long-time member of the Executive Board and also the CD Committee. Mr. Tisser was an energetic force in the Council, in whatever capacity he served, and his presence will be missed in our future work.

Historical Commission

The Brookline Historical Commission is charged with promoting the restoration, protection, and preservation of historically, archaeologically, and architecturally significant sites and structures in the town. Seven Commission members are appointed by the Board of Selectmen; staff support is provided by two part-time preservation coordinators.

Among its other activities in 1984, the Commission responded to over 180 inquiries for historical information and requests for technical assistance. Responding to a unique opportunity to learn more about Brookline's settlement days, it also encouraged and coordinated efforts between Boston Edison and archaeological consultants for an excavation at the site of a 17th-century house and sawmill.

In its capacity as local liaison with the state preservation agency, the Commission successfully nominated the Friends of Longwood Mall for a Massachusetts Historical Commission Preservation Award in recognition of their efforts to preserve that historic

landscape. It also assisted the First Parish Church on Walnut Street in obtaining state funds to restore and preserve its 1893 stone sanctuary.

Finally, two public lectures were sponsored by the Commission; one dealing with historic paint colors for Victorian homes and one focusing on the restoration of the interiors of late 19th-century houses.



Brookline Housing Authority

General Information

The membership and officers of the Authority are as follows:

Harriet Bremner, Chairman
Robert Kahn, Vice Chairman
Frank I. Smizik, Treasurer
Francis J. Hickey, Member
Agnes M. Rogers, Member
Miles Mahoney, Executive Director

The Authority holds its regular monthly meeting on the second Monday of each month at 7:30 P.M. at the Theresa Morse Apartments, 90 Longwood Avenue.

The following programs are administered by the Authority:

Federally-assisted

Walnut Street Apartments	Family	72
22 High Street	Elderly	28
4-42 Walnut Street		
Sussman House	Elderly	100
50 Pleasant Street		
Arthur O'Shea House	Elderly	99
61 Park Street		
Theresa Morse Apartments	Elderly	99
90 Longwood Avenue		
John W. Kickham Apartments	Elderly	39
190 Harvard Street		
Section 8 Leased Housing		285

State-assisted

High Street Veterans	Family	177
6-30 New Terrace		
176-224 High Street		
186-218 Chestnut Street		
Egmont Street Veterans	Family	114
51-85 Egmont Street		
338-348 St. Paul Street		
209-221 Pleasant Street		
Trustman Apartments	Family	50
7-33 Egmont Street	Elderly	34
144-156 Amory Street		
337-347 St. Paul Street		
Col. Floyd Apartments	Elderly	60
32-40A Marion Street		
19-36 Foster Street Extension		

Carleton Arms Condominiums	2
Chapter 707 Leased Housing	194

Information on applications and eligibility can be obtained by writing or calling the Authority's central office at 90 Longwood Avenue (277-2022).

Activities

Annual Operating budgets totalling more than \$3,062,731 were approved by the U.S. Department of Housing and Urban Development (HUD) and State Executive Office of Communities and Development (EOCD). They include operating subsidy payments from the state and federal governments of \$600,753.

The Section 707 program in which EOCD subsidizes rents on privately owned apartments occupied by families receiving assistance from the Authority expanded greatly during the past year. The increase from 138 to 194 units has meant an increase in subsidies from \$324,856 to \$589,768.

Chapter 707 moderate rehab funds were also used creatively to fund a licensed permanent rooming house for homeless individuals capable of independent living with an interest in permanent housing. The Authority will be contributing monies to make structural and systems repairs to property that is essentially in compliance with state and local codes. The Sullivan Trust will provide management and tenant selection services. The Authority will provide "rent subsidies" to the 10 continuing and 20 soon to be selected residents. Construction is slated for completion in December, 1985.

Calendar 1984 saw the completion of electrical upgrading at the Egmont and High St. Veterans Developments costing \$990,000 of State modernization funds.

Smoke alarm systems have been installed at the Walnut Street and Park Street complexes with Longwood Avenue and Pleasant Street soon to follow. Designs have been completed and demolition has begun for the glass block and window replacement financed by the CDBG program. CDBG funds also have been granted for site improvements at the Egmont and High Street Veterans Developments.

Complementing the CDBG funding, a three-year modernization grant of \$4.3 million was received from EOCD to revamp completely the interiors at these locations.

Building Commission

Activity during 1984 increased substantially with construction contracts for the Water Division Garage and Maintenance Facility on Netherlands Road and for the Park and Forestry Maintenance Building at Larz Anderson Park being executed in mid-January

and construction being commenced in February. Construction proceeded satisfactorily during the spring but during summer the contractors encountered problems which caused work delays.

The Water Division Garage and Maintenance Facil-

ity construction continued to move ahead, though it became evident that construction was behind schedule and that completion would occur in early 1985.

The contractor constructing the Park and Forestry Maintenance Building, however, had more serious problems and left the job in mid-August. After numerous meetings and correspondence and telephone conversations the bonding company has determined that it will finish the project. We are aware that many months of litigation will follow the building completion because of court action taken by the principals.

Appropriations for FY-85 included major renovations and alterations at several elementary schools and the High School. Meetings with representatives of the School Committee resulted in agreements that this work would be performed in accordance with the provisions of Article XV-A of the By-Laws.

The Building Commission with the School Committee advertised for professional design services,

jointly interviewed architects submitting letters of interest and selected the consultants for the projects as follows:

- School Buildings Alterations and Renovations
—Architects Design Group II
- High School Quadrangle Rehabilitation—Childs, Bertram, Tseckares & Casendino, Inc.
- Lincoln School—Heating Plant Modifications—Cleverdon, Varney & Pike
- Baker School Communication System—Metcalf Engineering, Inc.

Contract documents will be completed by Spring 1985, bids received and contracts awarded by late spring, construction started during the summer and completed by September 1985, thereby eliminating interference with the school program.

The members of the Building Commission were reappointed by the Board of Selectmen and Mrs. Janet B. Fierman unanimously elected chairman.

Historic District Commission

The Brookline Historic District Commission consists of seven regular members and four alternate members who are appointed by the Board of Selectmen. It is responsible for reviewing changes or alterations to properties located within Pill Hill and Cottage Farm, Brookline's two local historic districts. Through a 1983 amendment to the by-law, this review now extends to fences and walls in these two neighborhoods.

During 1984 the Commission reviewed twelve

cases, granting Certificates of Appropriateness for five projects in Cottage Farm and seven in Pill Hill. Work approved included additions to homes, enclosures of porches, installation of new windows and doors, and construction of fences and walls.

The largest project to be certified during the year was the conversion of several of the buildings of the former Free Hospital for Women into apartments; the demolition of two other buildings; and the construction of condominium units on the site.

HUMAN RESOURCES

Health Department

Perspectives—1984

As a year of staffing and organizational stability, 1984 provided an opportunity to draw strength from successful programs of the past, initiate approaches to new mandates, and address existing health problems of concern to the community.

The Health Festival was the Department's first involvement in a community health fair in a score of years. The Festival, co-sponsored with the Brookline Hospital, offered two dozen screening and health information exhibits dealing with a broad array of health issues. The event was enthusiastically received by the nearly 300 residents attending, a group comprised of persons from all segments of the population. The results of this renewed endeavor were so positive that it is planned to have a larger Health Festival in 1985, with sponsorship shared with a number of hospitals serving the Brookline community.

An emerging demand on the Health Department comes from the Right-To-Know Law, a new legislative enactment providing residents improved access to information regarding their possible exposure in the workplace to hazardous materials. Upon designation by the Board of Selectmen, the Health Department will establish procedures for receiving resident petitions and assuring that required notifications and preliminary investigations are completed in a timely manner.

An area in which an increased response appears necessary in order to sustain community confidence is the licensing and inspection of day care centers. Communities across the State have been stunned by recent allegations of physical and sexual abuse of children enrolled in day care. While such incidents have not yet been reported in Brookline, it is believed that the potential for child abuse must be addressed vigorously through more frequent inspections of day care centers and increased community education. A budget increase will be sought to provide the resources needed to expand the Department's supervision of the nearly two dozen day care centers giving care to approximately 800 toddlers and preschool children in Brookline.

Environmental Health—The level of activity in the environmental health program remained high during 1984, with most categories of inspectional services showing an increase for the year.

The Housing program was again the largest component of the overall workload, reflecting the continued importance to the community of housing code enforcement services in preserving the quality of the residential environment. Since there is no aspect of housing which impacts as directly on the health and comfort of occupants as the adequacy of heat, heat

complaints were the most numerous and urgent of the 1200 housing complaints. The availability of a health inspector during evening and weekend hours provided an important boost to the department's capacity to respond effectively and in a timely manner to heat calls and other housing complaints. As in the past, the Police Department cooperates by responding to heat complaints during hours when there is no Health Department coverage. A substantial increase in the issuance of Order Letters and significant progress in the review of the program's policies and procedures in conjunction with the Subcommittee on Code Enforcement were among administrative and organizational efforts in support of the Housing program.

The Food Sanitation program is an area which receives a substantial allocation of resources, but where a still greater level of effort is needed to achieve major program goals. It has not been possible on a consistent basis to apply the staff time required to provide comprehensive coverage of food service and retail food operations in the community. Through the use of targeted inspectional follow-up and the selective use of administrative hearings and licensing sanctions, it has been possible to address the most serious problems of establishment non-compliance. Nevertheless, there is room for improvement in the overall level of sanitation in food handling practices. The need for increased inspectional coverage will be addressed as a top priority in the next budget proposal, but, even under optimal staffing, inspectional visits to food establishments are relatively infrequent. For this reason, licensees and operators must bear major responsibility for compliance with regulations and for a high level of sanitation in day-to-day operations. Informational workshops will be offered early in 1985 to assist food establishment managers in meeting these responsibilities.

Community Health Services—The Child Health Clinic was again a feature of the Department's Child Health Services; providing preventive health care to children from birth to age seven not receiving comprehensive care from other providers. More than 100 children accounted for a total of nearly 500 visits to the weekly clinic sessions; receiving such services as physical examinations, immunizations, developmental assessments, nutrition counseling, and childhood safety education. Nearly 300 additional home and office visits were provided in support of the Clinic. Such visits were focused on episodic illnesses, follow-up of medical conditions, or counseling on child health issues.

Among other child health interventions were out-

reach contacts to Brookline families with newborn infants, seeking to encourage those with potentially high-risk infants to contact the pediatric nurse practitioner for counseling or to seek basic child health services. In addition, referrals were facilitated by the distribution of several hundred informational brochures to area hospitals, social agencies, and preschool educational programs. A total of 150 children were screened for lead poisoning, with referral for treatment and follow-up provided for those with elevated lead levels. When referrals were received from the State Health Department or other agencies, families of children with elevated lead levels were contacted to make sure that a primary care provider was giving appropriate care and follow-up.

The Department has received a mini-grant from the Brookline Community Fund which will support a one-year home visit intervention program for single parents with young children. A pediatric nurse will assist the single parent with an assessment of health needs and in making appropriate use of treatment and support services available in the area.

Adult health and community health education were key elements in the overall program during 1984. The Health Festival reintroduced the health fair concept to the community and served as a focal point of screening and health information services for the year. Other training workshops were targeted on specific needs; babysitter training, CPR and first-aid training for day care center personnel, and Choke Saver instruction for restaurant workers.

Basic health services included flu immunizations, blood pressure screening, and the distribution of surplus cheese, butter, powdered milk, and honey. Smoking Cessation workshops, featuring modern methods in hypnosis, were offered to town employees, and will be repeated in 1985 for employees and residents.

Community education on alcohol and drug abuse was continued in an effort to increase awareness and concern for the destructive consequences of these practices. In addition to answering one hundred inquiries per month, more than 1000 pamphlets were disseminated and posters designed within the department were widely distributed within Brookline and beyond. A series of workshops on drug and alcohol topics were available to youths, parents, and community leaders. Crisis intervention services included requests for information, short-term counseling, referral for inpatient treatment or to a variety of out-patient services or self-help groups.

Two hundred pre-sentencing assessments of persons convicted of drunk driving were conducted for the Brookline Municipal Court. The assessments, reimbursed by court fees, seek to identify which defendants would benefit most from alcohol treatment, counseling, alcohol education, or such punitive penalties as fines, loss of license, or incarceration. A series of workshops will commence in early 1985, to discuss with bartenders, restaurant operators, and package store owners, responsibilities and issues relating to drinking and driving.

Human Relations—Youth Resources

During 1984, the Human Relations-Youth Resources Commission renewed its commitment to Affirmative Action and once again delved into the area of teenage violence and substance abuse.

Elizabeth S. Pollock was re-elected to a sixth term as commission chairman, while Harold Koritz entered his second term as vice-chairman. New members appointed this year were: Ruth Flaherty, Philip Henkoff, Toby Miller, and Captain John Walsh. Retiring members were: Francis Chang, Dr. Marlin Potash and Captain William J. Riley. Martin L. Wallace, who served as Assistant Director since 1979, resigned in order to pursue religious studies at St. John's Seminary. In October, the Board of Selectmen appointed Marian C. Linnehan as the new Assistant Director.

The Human Relations-Youth Resources Commission full-time staff included the Director, Assistant Director and Senior Clerk-Stenographer, while the part-time staff included the Jobs for Youth Coordinator and seasonal Youth Workers. The commission offices at the Brookline Health Center, 11 Pierce Street, across from Town Hall, served as the Brookline home of the Norwood-Newton Employment and Training Administration (JTPA).

Human Relations

Aside from sub-committee work sessions, the commission held ten staff-assisted meetings during 1984. During 1984, the commission meetings focused on a wide range of social problems and issues impacting on life in our town: January—Fair Housing; February—human relations commissions activities in other communities; March—the Black experience in Brookline; April—race relations at the high school; May—intergroup relations among youths; June—Affirmative Action; September—Human Relations-Youth Resources programming for cable television (CATV); October—Affirmative Action; November—teenage violence/Affirmative Action; December—teenage violence and substance abuse/Affirmative Action. Other issues discussed by the commission included: anti-Semitism, hunger and poverty, the housing crisis, the need for bilingualism among local government providers, graffiti, interdepartmental communication, breakdancing in Coolidge Corner, handicapped accessibility, and foster care for youths.

The CATV Program Production Committee finished its first effort, a half-hour show, "Brookline: Keeping the Mix Great." An introduction to human relations in

Brookline, the program was first cablecast in August and was repeated monthly thereafter.

The Fair Housing Committee conducted a survey of METCO families in an effort to determine interest in moving to Brookline. The committee also began working with the CATV committee on a program on Fair Housing to be shown in 1985.

During February, the Director participated along with the Anti Defamation League and the Project to Combat Racial Violence in addressing the officers of the Police Department on the topic of intergroup relations and civil rights. In addition to his work in community relations, the Director is Brookline's Affirmative Action Officer, Fair Housing Officer and Minority/Women Business Enterprise Officer (including contract compliance). In the course of implementing the town's Affirmative Action Programs, the Director interacted with department heads and other town personnel, as well as with federal and state affirmative action officers and members of Brookline's and Greater Boston's minority communities. The staff prepared comprehensive Affirmative Action compliance reports for the US Equal Employment Opportunity Commission (EEOC), Department of Housing and Urban Development (HUD) and the Massachusetts Commission Against Discrimination (MCAD). Satisfactory Affirmative Action compliance had a direct impact in enabling Brookline to receive federal and state funds. In October, the town began revising its Affirmative Action Program, which will incorporate five-year hiring goals for minorities and women.

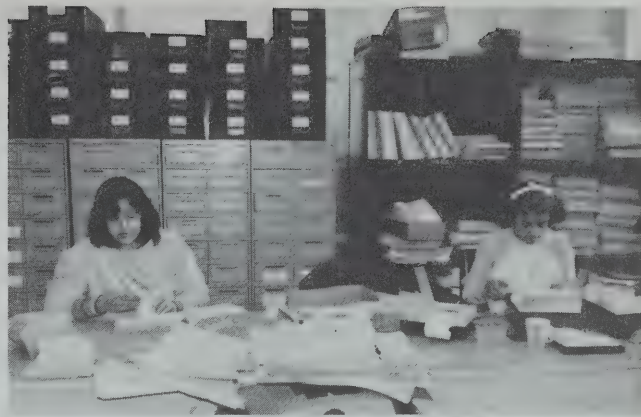
In addition to working on Brookline committees, the Director served as a member of the Boston Area Advisory Council to the MCAD and participated on the Catholic-Jewish (relations) Committee of the Archdiocesan Ecumenical Commission, as well as the Social and Economic Justice Committee of the Jewish Community Council of Metropolitan Boston.

The Director worked with area mental health, social service and legal assistance agencies to assist Brookline residents with their problems.

Youth Resources

Youth Affairs activities were supervised by the Assistant Director and placed great emphasis on preventative programming. During 1984, the department employed or found work for 560 of the town's youth. This included summer and in-school jobs funded through a HUD Community Development Block Grant (CDBG), the Job Training Partnership Act (JTPA), the town-sponsored Mini-Public Service Program, as well as part- and full-time private sector jobs through the Jobs for Youth Program.

Participants in the public sector (CDBG) and Mini-Public Service) worked 39,004 man-hours in 17 town departments and three private, non-profit agencies. These youths assisted three Recreation Department day camps, providing activities for hundreds of the town's teenagers, augmented the Building and



School departments custodial services and contributed clerical assistance to many town offices. The town's share of costs for these youth employment programs was \$16,700. A Jobs for Youth brochure designed in 1984 and distributed throughout the town has further advertised the availability of youth to perform jobs within the private sector.

A second component of preventative programming was youth counselling. During the course of the year, the Assistant Director held 184 counselling sessions with youth concerning such issues as employment, family, school, and court-related problems. The department maintained a close working relationship with, and made referrals to, area mental health, social service and juvenile justice agencies.

Another component was the continuing summer Youth Worker Intern Program. In an effort to prevent vandalism and acting out in our parks and playgrounds college age men and women were hired to supervise the activities of teenagers in Brookline's parks and playgrounds in the evenings. This program was teamed with the Park Police Intern Program administered by the Brookline Police. Both programs were coordinated by the Assistant Director of Human Relations-Youth Resources.

Two youth directed sub-committees were formed by the commission during the course of the year: one placing emphasis on researching specific youth concerns, the Ad Hoc Committee on Substance Abuse and Violence Among Youth (which consists of commission members and other interested town residents), and the second, the Youth Awards Committee, which will sponsor an award to be given annually to an outstanding youth in the community.

The Assistant Director served as a consultant to local government agencies in matters of youth employment, licensing of coin-operated amusement devices and public safety. The Assistant Director has served on the Board of Directors of the Brookline Exchange for Families, Children and Youth (BEFCY) and has participated in the Brookline School Department's Special Education Advisory Committee.

Finally, the Commission's Child Care Information and Referral Service continued to be utilized by town residents in need of organized day care.

Cable TV Monitoring Committee

1984 saw the creation of a new citizen committee by the Board of Selectmen. The Cable Television (CATV) Monitoring Committee, consisting of ten volunteer members appointed for indefinite terms, was formed in order to monitor compliance with the license to operate a CATV franchise granted to Cablevision of Brookline—A Limited Partnership by the Town of Brookline. Persons chosen to serve on the monitoring committee fit one or more of the following categories: 1) consumer of cable television services, 2) technical cable television expertise or experience in video production, 3) legal expertise, or 4) media expertise. Tobe Berkovitz was elected committee chairman, while C. Stephen Bressler, the Ombudsman for CATV Operations (appointed February 28, 1984), was asked to serve as secretary to the committee. During 1984, the committee received clerical and budgetary support through the Human Relations-Youth Resources Commission.

An active group, the CATV Monitoring Committee held 11 staff-assisted meetings. Committee members also participated in discussions on CATV at regular

meetings of the Board of Selectmen, as well as at a special public hearing on December 20. Monitoring Committee meetings were open to the public and were attended by representatives of Cablevision of Brookline. In addition to receiving periodic reports from the cable ombudsman, the committee discussed the following issues: the history and development of CATV in Brookline, including the choice of Times-Mirror as the initial license holder and the events leading to the transfer of the license to Cablevision; the controversial relationship between Cablevision of Brookline and Cablevision of Boston; subscriber rates and fees; changes in the license document; local access and local origination staffing, equipment (quantity and quality) and programming; road excavation and restoration; marketing practices; construction of the cable system and the installation process, including delays and quality control; customer service problems; billing problems; getting through to Cablevision by telephone; mandated expenditures by Cablevision; reception problems, outages and complaints of equipment malfunction and breakdown.

Council on Aging

The Brookline Council on Aging, made up of six members representing town departments, eleven citizen members and fifteen associate members, provides and coordinates services to Brookline's older residents. It operates five neighborhood-based Multi-Service Senior Centers, three in public housing for the elderly and two in public schools, where people over 60 can find information and referral services, congregate lunches, and social and educational programs.

Council staff includes two fulltime counselors available for crisis intervention, counseling and protective services, a retired attorney to help with individual health insurance questions, and workers trained to offer such services as emergency medical ID cards and Vial-Of-Life protection. Staff and Volunteer Coordinator Robin Kynoch resigned in November; her position has been filled by Ruthann Dobek, MSW.

A group worker hired under a grant from the Department of Elder Affairs Spending Plan has established several support groups for older people, including discussion and retired women's groups as well as a senior crafts guild and senior strolls. The crafts guild, with help from the Recreation Department, staged a successful Fair at Town Hall in November and presented proceeds of \$400 to Ronald McDonald House.

The Council works with other town departments as well as public and private organizations. West Suburban Elder Services, a regional agency administering



state and federally funded programs for the elderly, provides home-care and homemaker services, luncheon programs in public housing sites, employment counseling and partial funding for the Brookline Elderbus. The Library and Recreation Department offer special programs for elders and the Health Department sponsors blood-pressure screening and flu-shot clinics. The Council cooperates with the Greater Boston Diabetes Society, the Boston Guild for the Hard of Hearing, the American Cancer Society, and several area medical and dental schools to present health education.

With Brookline's Red Cab and Bay State Taxi companies, the Council on Aging sponsors the Brookline

Elder Taxi System (BETS), a discount coupon plan which allows low- and moderate-income elders reduced cab fares. BETS now has a total of 233 registrants.

The Council on Aging and the Brookline Adult and Community Education Program co-sponsor a number of free courses for older people, ranging from a poetry workshop to exercise classes. A grant from the Brookline Council for the Arts and Humanities enabled the

same sponsors to present a series on the Arts of the 1920s at the Library this fall.

Volunteers remain at the heart of Council programs, whether supplied by such organizations as Brookline Rotary and St. Mary's School or working on their own to help the elderly. This spring, the John Dolan Volunteer Award was established to honor the memory of one dedicated volunteer and encourage the efforts of others.

Veterans Services

In early 1984 longtime Veterans Services Director, Tom Larkin, announced his retirement. Upon his departure on March 16, 1984 Mr. Larkin had completed 40 years of service to the community with 30 years in the Veterans Service Office and the last seven years as Director of Veterans Services. His outstanding service and devotion to veterans and their families has been appreciated and will long be remembered by veterans of Brookline.

During the year 1984, the Department of Veterans Services provided its mandated services to the veterans of Brookline and their dependents. These services are provided under Chapter 115, as amended, of the General Laws of Massachusetts. There are two primary components to veterans services. Veterans Benefits, under which direct financial and medical assistance is provided to the veterans and their families. Seventy-five percent of funds budgeted by Brookline are reimbursed by the Commonwealth. Under the services component, this office provides any assistance deemed necessary by the veteran or his dependent. A large portion of this service involves claims processing with federal Veterans Administration. This is of critical importance to the town because usually when federal assistance starts the local assistance ceases. The Town of Brookline has the largest veterans population in Norfolk County—7,293 as of June 30, 1984. These veterans and their dependents receive \$50,631.56 in direct VA assistance; a significant boost to Brookline's economy. During 1984 the Department of Veterans Services expanded its

caseload, reaching more eligible veterans than ever before. During 1984 this department increased its outreach through improved utilization of the local media. This office sponsored POW/MIA flag dedication at the Town Hall in remembrance of the four MIA's of the Vietnam War from the Town of Brookline. On behalf of the Stephen Rutledge Post of the VFW, the Department placed an article in the November Special Town Meeting Warrant that exempted Ex-Pow's from motor vehicle excise tax.

We also conducted a job fair in conjunction with the Massachusetts Rehabilitation Commission and the Office of Commissioner of Veterans Job Training Partnership Program. This was done in order to provide substantive long range employment for veterans.

As part of Veterans Services outreach efforts we are bringing to the Veterans of the town information regarding money or expanded benefits in the areas of employment, housing, medical assistance, counseling, education benefits and special services for women veterans. During 1984 our office also processed claims for Vietnam Veterans who believed they suffered ill effects attributed to Agent Orange.

Veterans Services also has all responsibility for Memorial Day activities in the town. Memorial Day 1984 produced the best attended commemorative services in recent memory. This was attributed to the dedication of the Korean/Vietnam War Memorial located on the grounds of the main library. The Memorial was dedicated by long time Brookline resident, former U.S. Ambassador Elliot Richardson.

Rent Control

The Rent Control Board experienced a significant increase in the number of petitions filed during fiscal 1984. 701 petitions were filed during this time period which was an increase of 24% over fiscal 1983. The Board expects a further increase in the number of petitions filed in fiscal 1985.

The Board promulgated a major regulation which allows landlords to file short-form petitions for rent increases based on the installation of energy-related capital improvements which improvements eventually will result in energy savings for the building and will be a benefit to the tenants. Regulation 42 spells out

the requirements for eligibility and sets forth the specific types of improvements for which the Board will allow rent increases. In addition to allowing a simpler short-form petition to be used, the Board further provided for a 15% rate of interest to be added into the total cost in computing the monthly allowable rent increase. These incentives are intended to encourage landlords to make energy-related capital improvements as a means of ultimately lowering the property's fuel costs. In the long run, such lower costs will result in more stable rents.

In September, the Board voted a general adjust-

ment rent increase of 16.32% effective January 1, 1985 for all rent controlled units. In addition, the Board also voted to increase fees for rent-controlled parking spaces by increasing the monthly fee for outdoor spaces from \$20 to \$25 and increasing indoor spaces from \$30 to \$40 per month. Although litigation was commenced by a group of tenants against the Board challenging the validity of the Board's decision, the courts refused to issue a preliminary injunction enjoining the increase from going into effect.

During the year, the Board initiated two amendments to Article 38 (Rent Control By-law). The first amendment was intended to bolster the Board's authority to charge fees. This amendment, adopted by Town Meeting on November 13, 1984, amended Section 1 of the by-law and permits the Board to charge filing fees and annual unit registration fees. The specific authority to charge such fees was authorized when the Massachusetts legislature adopted Chapter 56 of the Acts of 1984 which amended Brookline's special rent control enabling legislation, Chapter 843 of the Acts of 1970. The second amendment, also adopted by Town Meeting on November 13, 1984, was initiated by the Board at the request of the Brookline Housing Authority. This was a proposal to amend Section 3(b)(3) of the by-law by allowing the exemption from rent control of subsidized rental units. The exemption would end upon the termination of the subsidy. The purpose of this amendment was to encourage more landlords to provide eligible apartments for

the rent subsidized programs administered by the Brookline Housing Authority.

In 1984, the Board implemented new procedures and forms to expedite the processing of certain types of cases with regard to applications for removal permits and exemptions from the removal permit provisions. These procedures are an attempt to reduce the amount of staff time devoted to processing removal permit cases and to reduce the administrative delay for applicants.

The addition of an attorney/compliance officer to the staff has improved the Board's ability to enforce the by-law. To date, this position has: (1) caused the return of approximately \$10,000 in overcharges to tenants; (2) caused the payment to the town of approximately \$500 in settlement costs of civil actions resulting from the overcharges; (3) caused the registration of approximately 35 rental units which had been illegally kept off of rent control; (4) resulted in the filing of approximately 15 applications for criminal complaint in the Brookline Municipal Court, most of which were withdrawn when the defendants complied with the by-law. One such case resulted in a guilty plea and a fine of \$150.

The Board's goals in the coming year are: (1) to continue enforcing compliance with the by-law through increased investigations, prosecutions and civil litigation where necessary; and (2) to computerize as much of the Board's operation as can be accomplished in order to increase the efficiency of the Board and to improve the quality of its work.

FINANCE

Board of Assessors

The Board of Assessors is comprised of Andrew H. Green, Jr., Chairman, George F. McNeilly and Richard S. Kates. Richard P. Boffa and Jeffrey M. Epstein were reappointed as Assistant Assessors. Members of the Board are appointed by the Board of Selectmen.

Every city and town in the Commonwealth must reassess all taxable properties once every three years. Since Brookline was last revalued for Fiscal 1982 the assessors were required by state law to reassess this fiscal year. Brookline was revalued effective January 1, 1984 for Fiscal 1985. The reassessment program and the new assessments were certified by the Massachusetts Commissioner of Revenue after careful study and an on site inspection within the community.

The proposed values were released December 31, 1984. On that date each residential property owner was notified by mail of the new assessment determined by the Assessors Office and their consultant. Included in the notice of valuation were instructions on how a property owner could obtain an informal hearing to discuss their assessment and to review the data relied upon to determine the proposed value.

Two dedicated phone lines were installed to allow taxpayers direct access to the Assessors Office to schedule a hearing. As a result, over 2,000 informal hearings were held and many proposed assessments were reviewed again by the residential consultant based on the information presented by taxpayers during these hearings.

Because of the reassessment program all classes of property increased over the prior year with the new tax base totalling \$2,142,733,989 an increase of greater than 21 percent over Fiscal 1984. At the same time, the amount to be levied from real and personal taxes increased \$4,534,338.35 or 10.37 percent.

For Fiscal 1985 the Board of Selectmen voted for a classification system and also to adopt a residential exemption of \$16,000. The Department of Revenue certified the residential tax rate of \$22.88 and the commercial, industrial and personal property tax rate of \$31.52.

The following table shows a simple comparison between FY-84 and FY-85 of net appropriations, receipts, and taxable value, all of which were utilized in determining the tax rate for each fiscal year.

COMPARATIVE RECEIPTS AND AVAILABLE FUNDS

	<i>Fiscal 1984</i>	<i>Fiscal 1985</i>	<i>Increase</i>	<i>Decrease</i>
Available Funds	\$ 786,115.00	\$ 547,792.74	\$	\$238,322.26
Available Funds to				
Reduce Rate	1,940,215.00	2,917,037.00	976,822.00	
Federal Revenue Sharing ...	950,000.00	950,000.00	—	—
Overestimates	20,128.00	—		20,128.00
Estimated Local Receipts ...	9,412,022.87	9,799,842.65	387,819.78	
Cherry Sheet Receipts	9,509,875.00	10,626,914.00	1,117,039.00	
Total	\$ 22,618,355.87	\$ 24,841,586.39	\$ 2,481,680.78	\$258,450.26
Net Increase			2,232,230.52	
Amounts to be Borrowed	—	2,515,000.00		
Net Amount to Be Raised ...	43,709,423.00	48,243,761.35	4,543,338.35	
Real Estate Valuation	1,727,132,750.00	2,096,642,574.00	369,509,124.00	
Personal Property				
Valuation	35,281,000.00	46,091,415.00	10,810,415.00	
Net Increase	1,762,413,750.00	2,142,733,989.00	369,509,824.00	

TREASURER'S REPORT OF RECEIPTS AND DISBURSEMENTS

In Accordance with G.L. Chap. 41, Sec. 35

Cash on Hand June 30, 1983	\$ 11,549,410
FY1983 Receipts	<u>173,269,273</u>
Total	184,818,683
FY1983 Disbursements	<u>173,630,966</u>
Cash on Hand June 30, 1984	\$ 11,187,717

DETAILED STATEMENT OF CASH ON HAND June 30, 1984

Bank of Boston/Norfolk	\$ 3,786
Bank of New England	4,409
BayBank/Norfolk Trust	
CETA	866
Code Enforcement Program—	
Escrow	572
Code Enforcement Program—	
Grant	455
Community Development	
Program—Escrow	14,486
Community Development	
Program Grant	1,888
Comprehensive Planning Grant	509
Young Adult Conservation Corps	472
Boston Safe Deposit & Trust	868,710
Capitol Bank & Trust	398
First National Bank of Boston	1,096
Patriot Bank, N.A.	1,738
Shawmut Bank of Boston	10,755
State Street Bank & Tr.	2,821
U S Trust	<u>4,831</u>
Subtotal	\$ 917,792
Investments	10,180,400
Cash & Checks in Office	22,370
Cash Memoranda	3,535
Revenue Sharing	<u>63,620</u>
Total	\$ 11,187,717

DETAILED STATEMENT OF TOTAL FUNDED DEBT June 30, 1984

Schools & Sites	
*Pierce School (1971)	\$ 810,000
*Lawrence School (1972)	525,000
*Devotion School Additions	
and Alterations	485,000

*High School Renovations	
(1980)	85,000
*Driscoll School Renovations	
(1980)	\$ 130,000
*Unified Arts Building (1981)	<u>790,000</u>
Subtotal	\$ 2,825,000
Public Buildings & Sites	
Main Library Addition (1971)	\$ 180,000
*Urban Renewal-Marsh (1969)	50,000
Parking Facility-Underground	
Garage (1971)	<u>130,000</u>
Subtotal	\$ 360,000
Sewers & Drains	
Construction of Sewers &	
Drains	\$ 45,000
Sewer Improvement Program	
Federal Facility Grant	230,000
*Construction/Rehabilitation	
Water Mains	<u>2,295,000</u>
Subtotal	\$ 2,570,000
Energy Conservation Program	
(1982)	\$ <u>1,120,000</u>
Total	\$ 6,875,000
*Outside Debt Limit	

LIMIT OF INDEBTEDNESS

Equalized Valuation	\$1,839,000,000
Debt Limit—5%	91,950,000
Amount of Debt	
Outside Debt Limit	5,090,000
Net Debt Subject to	
Debt Limit	1,785,000
Remaining Borrowing Capacity ...	90,165,000

LOANS IN ANTICIPATION OF TAX REVENUE FY-1984

BayBank Norfolk Trust	\$ 3,500,000
First National Bank	
of Boston	2,550,000
Bank of New England	2,000,000
State Street Bank & Tr.	1,750,000
Boston Safe Deposit & Tr.	1,500,000
Bank of Boston/Norfolk	1,100,000
Shawmut Bank of Boston	1,000,000

Patriot Bank N. A.	900,000
U S Trust	500,000
Capitol Bank & Tr.	<u>200,000</u>
Total	\$ 15,000,000

Interest Paid on Loans in Anticipation of Tax Revenue—FY 1984	\$ 138,498
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INTEREST EARNED ON INVESTMENTS

Investment of Surplus Revenue ...	\$ 750,989
Investment of Revenue Sharing Funds	<u>33,425</u>
Total	\$ 784,414

Comptroller

The objectives of the Comptroller's Office are to provide current accurate financial management information to the Board of Selectmen and to other town departments, agencies, and boards; insure compliance with applicable provisions of the General Laws of the Commonwealth as they relate to fiscal affairs; provide required financial data to the Commonwealth, Federal Government, and other government-related agencies; develop and review, as necessary, the financial systems operating within the town government to insure maintenance of sound internal control.

Your Comptroller serves as a member of the town's Financial Management Committee, Computer Coordinating Committee, and is Chairman of the Board of the Brookline Retirement System.

In his capacity as Chairman of the Retirement Board, the Comptroller serves as a member of a review panel for indemnification of retired Police Officers and Fire Fighters for medical costs incurred as a result of work-related accidental disability.

TELEPHONE DIRECTORY

AT YOUR SERVICE

In an emergency . . .

FIRE DEPARTMENT

Fire and emergencies
Headquarters

911 and 232-4646
232-8366

POLICE DEPARTMENT

Emergencies
For other purposes

911 and 734-1212
734-1212

AT TOWN HALL . . .

Board of Selectmen
Executive Secretary
Assessors
Building
Comptroller
Park and Recreation
Personnel Board
Planning Board
Public Works
Purchasing
Rent Control Board
Town Clerk
Town Counsel
Transportation
Treasurer-Collector
Veterans' Services

232-9000

Public Schools

734-1111

OTHER VITAL SERVICES

PUBLIC WORKS . . . Emergencies

Highway Division
Water Division

277-8149 and 734-0113
232-2868

Forestry Department

524-3317

Council on Aging (Multi-Service Center)

731-8100

Health Department

232-9020

Human Relations-Youth Resources Commission

232-9020

Library . . . Main

734-0100

Coolidge Corner

277-0579

Putterham

469-0750

Municipal Golf Course

566-5008

Municipal Pool

232-9020 and 566-9506

Walnut Hill Cemetery

277-4140

Brookline Housing Authority

277-2022

Brookline Municipal Court

232-4660

TOWN OF BROOKLINE

ANNUAL REPORT

PART II



OFFICIAL TOWN RECORDS

TOWN CLERK'S REPORT

1984

COMPTROLLER'S REPORT

JULY 1, 1983 - JUNE 30, 1984

TOWN OF BROOKLINE
1984 ANNUAL TOWN REPORT
PART II
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Section 2. - Comptroller's Report for July 1, 1983 - June 30, 1984

The Comptroller's Report is the Financial Statement prepared by Arthur Anderson & Co. together with Auditor's Report. They follow page 108. More information can be obtained in the Comptroller's Office in Town Hall.

WARRANT

For

Presidential Primary

The

Commonwealth of Massachusetts

Norfolk, ss.

To any Constable of the Town of Brookline

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify the inhabitants of said Town who are qualified to vote in Primaries to meet in the designated polling places for the sixteen precincts in said Town on

TUESDAY, the thirteenth day of March, 1984

from 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE

STATE COMMITTEE MAN for the SECOND MIDDLESEX AND NORFOLK SENATORIAL DISTRICT

STATE COMMITTEE WOMAN for the SECOND MIDDLESEX AND NORFOLK SENATORIAL DISTRICT

35 MEMBERS of the DEMOCRATIC TOWN COMMITTEE

35 MEMBERS of the REPUBLICAN TOWN COMMITTEE

The polls will be open from 7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of the Warrant, with your doings thereon, at least seven days before said meeting.

Given under our hands this 14th day of February, A.D. 1984.

Stephen B. Goldenberg

Michael W. Merrill

Edward Novakoff

Ronald F. Rosenblith

Robert M. Stein
Board of Selectmen

Norfolk, ss

Brookline, MA
February 18, 1984

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty public places within the Town. I also had a true and attested copy of this Warrant published in the Brookline Chronicle-Citizen, issue of February 16, 1984. All of which was done at least seven days before said election.

Constable, Marvin A. Feinman

PRESIDENTIAL PREFERENCE PRIMARY

	PRESIDENTIAL PREFERENCE										STATE COMM. MAN			STATE COMM. WOMAN		
	Jackson	Hart	Askev	McGovern	Mondale	Hollings	Cranston	Glenn	No Pref	Blanks	Bustinger	Schmidt	Blanks	Greenbaum	Layman	Blanks
PRECINCT 1.	11	136	0	153	150	0	2	24	2	03	263	62	156	94	209	178
" 2.	25	185	0	210	189	1	0	19	1	03	414	56	163	187	231	215
" 3.	23	165	1	196	191	0	0	19	5	04	368	59	177	123	238	243
" 4.	38	187	1	174	173	0	1	16	5	05	354	81	165	103	228	269
" 5.	20	206	1	171	145	1	0	45	3	07	360	87	152	88	237	274
" 6.	28	193	0	197	144	0	0	19	1	07	322	94	173	99	214	276
" 7.	12	185	0	142	216	4	0	18	1	07	359	53	173	130	183	272
" 8.	15	144	0	157	163	1	2	15	3	05	294	63	148	131	184	190
" 9.	16	195	1	202	276	1	0	12	3	08	426	80	208	377	154	183
" 10.	15	182	0	187	184	0	0	22	1	03	340	70	184	140	203	251
" 11.	14	138	0	160	194	2	0	13	3	02	311	63	152	175	176	175
" 12.	16	183	0	217	175	3	1	12	2	04	331	93	189	172	233	208
" 13.	13	201	1	206	179	1	0	26	1	03	368	91	172	149	274	208
" 14.	13	162	0	132	136	1	0	20	1	08	267	74	132	77	190	206
" 15.	15	139	1	108	151	1	0	46	0	07	244	76	148	93	181	194
" 16.	07	180	0	129	201	1	2	32	1	06	336	67	156	177	195	187
TOTALS	281	2,781	6	2,741	2,867	17	8	358	33	82	5,357	1,169	2648	2,385	3,330	3529

PRESIDENTIAL PREFERENCE PRIMARY

TOWN COMMITTEE

PRECINCT	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	TOTALS
	117	128	133	087	123	134	126	117	167	133	169	156	167	114	093	115	2079
	141	135	148	103	131	142	141	129	181	148	133	189	185	119	102	126	2253
	134	127	140	114	143	146	138	127	168	146	127	164	184	135	113	118	2224
	120	122	133	134	159	141	150	113	153	125	109	141	158	119	093	116	2086
	138	153	168	120	138	160	164	146	196	159	145	185	193	115	130	163	2473
	144	131	152	109	129	139	141	128	171	146	128	159	179	112	090	118	2176
	123	139	140	135	164	151	137	111	159	137	110	150	165	116	128	124	2189
	135	134	139	122	148	156	149	133	172	174	148	160	185	28	01	23	2307
	133	151	170	116	122	151	181	142	182	164	148	175	205	118	108	136	2402
	104	117	129	120	138	126	115	102	149	112	106	133	144	101	082	098	1876
	139	150	169	110	137	152	157	146	195	158	193	173	207	132	093	137	2448
	118	120	130	090	116	122	127	121	155	134	121	146	161	109	097	144	2011
	144	145	168	125	150	168	155	140	178	164	149	226	220	143	106	124	2505
	170	151	159	134	166	178	166	146	189	178	149	204	224	154	114	135	2617
	158	153	161	107	150	155	151	138	195	162	153	194	242	188	129	167	2603
	155	191	189	146	143	171	185	188	235	186	162	191	204	125	106	142	2719
	115	129	132	162	200	156	140	106	158	130	114	145	160	127	102	113	2189

PRESIDENTIAL PREFERENCE PRIMARY

PRECINCT	PRESIDENTIAL PREFERENCE			STATE COMM. MAN			STATE COMM. WOMAN			TOWN COMMITTEE							Blacks	Totals
	Rep	Dem	Blacks	Mandell	Robt	Blacks	Campbell	Boy	Blacks	Streib	Katzen	Corbett	Delaney	Spratt	Robt	Winters		
1.	39	2	3	4	36	4	3	36	5	21	13	17	14	19	30	17	21	17
" 2.	32	3	4	6	28	5	7	28	4	14	9	11	9	10	13	13	14	8
" 3.	39	6	1	7	30	9	13	28	5	20	12	14	14	15	18	17	15	15
" 4.	29	1	1	9	11	11	7	15	9	8	4	7	4	5	11	5	6	4
" 5.	35	2	4	4	30	7	4	31	6	20	12	10	18	17	26	16	18	17
" 6.	34	1	0	3	25	7	4	27	4	14	8	11	9	16	19	9	11	10
" 7.	36	2	6	8	25	11	7	29	8	14	11	13	11	11	16	12	13	13
" 8.	23	1	1	9	11	5	4	16	5	18	11	11	11	12	14	11	11	12
" 9.	27	4	7	10	17	11	7	22	9	17	13	10	11	13	15	12	12	10
" 10.	26	5	5	6	20	10	7	20	9	16	7	6	9	8	12	5	9	9
" 11.	22	2	2	4	14	8	5	15	6	10	5	9	8	7	9	8	5	9
" 12.	20	4	5	6	15	8	8	16	5	8	4	9	9	7	12	6	7	5
" 13.	38	3	5	7	32	8	8	33	5	25	14	19	18	22	24	20	20	19
" 14.	76	10	10	8	75	9	9	79	8	47	27	40	40	46	54	36	31	48
" 15.	111	8	14	23	87	23	27	92	14	51	30	38	68	53	65	59	39	54
" 16.	39	5	5	14	22	13	12	27	10	16	10	11	14	16	19	10	12	18
TOTALS	626	59	73	128	478	152	132	514	112	319	190	236	267	277	357	256	244	268

PRESIDENTIAL PREFERENCE PRIMARY

TOWN COMMITTEE

	Libbey	Bruno	Katz	Shaw	Swartz	Dow	Novakoff	M.S. Delany	Berenson	Wong	Campbell	Cochrane	Mangiatracchi	Hotz	Kramer	Cockfield	Rosen	McNeilly
PRECINCT 1.	19	12	15	20	11	26	20	16	15	18	15	25	15	13	13	22	13	16
" 2.	13	11	13	9	10	16	12	12	10	13	11	13	11	11	9	8	9	13
" 3.	16	14	18	15	12	18	16	14	14	12	12	17	12	14	13	13	12	15
" 4.	6	6	5	6	5	12	6	6	6	7	9	8	5	6	6	5	6	7
" 5.	16	13	13	24	9	28	18	15	16	14	19	21	11	11	11	14	10	16
" 6.	12	9	9	10	7	22	14	8	7	11	10	12	7	8	7	7	10	13
" 7.	11	12	11	11	9	19	15	8	12	13	10	14	9	9	8	8	11	12
" 8.	12	9	12	11	12	18	16	11	13	12	11	14	12	10	12	10	14	11
" 9.	14	11	13	11	9	17	15	10	14	10	10	14	8	12	13	9	13	13
" 10.	9	5	7	6	7	13	14	8	10	7	6	9	4	4	4	5	10	6
" 11.	10	8	6	8	7	13	11	9	6	14	8	9	6	5	8	7	7	10
" 12.	14	5	6	6	6	12	10	8	7	7	6	9	7	6	6	5	6	9
" 13.	21	16	18	18	15	29	18	17	15	16	17	18	14	18	17	14	16	24
" 14.	42	29	29	39	27	60	42	35	30	29	33	39	31	29	27	28	28	36
" 15.	44	33	36	50	33	77	53	56	33	34	36	51	36	31	33	25	30	37
" 16.	12	11	15	13	44	22	18	15	13	12	10	15	09	10	13	09	14	14
TOTALS	271	204	226	257	193	402	298	248	221	229	223	288	197	197	200	189	209	252

TOWN OF BROOKLINE

PRESIDENTIAL PREFERENCE PRIMARY

	Richardson										Blanks
	Hanfling	Dane	Goodman	Slivka	Wiegman	Forster	Richardson	Blinder			
PRECINCT 1.	13	16	17	13	18	14	19	13			
" 2.	10	10	9	12	13	11	13	12			
" 3.	15	17	13	18	13	10	15	10			
" 4.	5	7	5	5	7	7	6	4			
" 5.	11	18	10	11	20	13	25	11			
" 6.	10	10	7	7	14	9	9	7			
" 7.	10	9	8	9	13	10	11	10			
" 8.	13	12	13	10	12	11	14	11			
" 9.	11	10	13	11	8	10	10	13			
" 10.	7	10	6	6	11	7	9	6			
" 11.	7	9	7	6	9	8	9	8			
" 12.	7	6	7	7	5	9	7	7			
" 13.	13	23	16	16	18	17	26	15			
" 14.	27	42	29	27	39	32	44	28			
" 15.	29	64	33	31	48	52	59	29			
" 16.	10	15	16	11	15	14	14	13			
TOTALS	198	278	209	200	263	234	290	197			

TOWN OF BROOKLINE

WRITE-INS

PRESIDENTIAL PREFERENCE PRIMARY

[illegible]

TOWN OF BROOKLINE

PRESIDENTIAL PREFERENCE PRIMARY

STATISTICS												
PRECINCT	1.	Registered Voters		Democratic		Republican		Independent		Total Voted		REP.
	"	1,592	684		214		694		525	481	44	
	"	1,972	881		191		900		672	633	39	
	"	1,903	917		205		781		650	604	46	
	"	2,008	998		151		859		631	600	31	
	"	1,730	935		122		673		640	599	41	
	"	1,846	876		199		771		624	589	35	
	"	2,029	951		238		840		629	685	44	
	"	1,574	794		101		679		530	505	25	ABSENTEE
	"	2,116	1,048		163		905		752	714	38	MAILED----- 242
	"	1,975	888		183		904		630	594	36	IN PERSON--- 122
	"	2,068	889		158		1,021		552	526	26	
	"	1,883	904		139		840		642	613	29	
	"	1,933	870		223		840		677	631	46	
	"	1,916	786		284		846		569	473	96	
	"	2,153	732		430		991		601	468	133	
	"	2,117	881		243		993		608	559	49	
	TOTALS	30,815	14,034		3,244		13,537		9932	9174	758	32.2%



TOWN of BROOKLINE

Massachusetts

02147

WILLIAM F. SULLIVAN
TOWN CLERKFRANCES HALPERN
ASSISTANT TOWN CLERK

March 23, 1984

Dear Town Meeting Member:

In accordance with Massachusetts General Laws, Chapter 43A, Section 5 you are hereby notified that the Board of Selectmen has called a Special Town Meeting to be held on Tuesday, April 10, 1984 at 7:30 P.M. in the Auditorium of the High School, 115 Greenough Street, Brookline.

Copy of the Warrant for said Special Town Meeting is enclosed herewith.

Sincerely,

William F. Sullivan
Town Clerk

enc.

WARRANT

The

Commonwealth of Massachusetts

SPECIAL TOWN MEETING

Norfolk, ss.

To any Constable of the Town of Brookline,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said Town on

Tuesday, the Tenth Day of April, 1984

at seven-thirty o'clock in the evening for the following purposes, to wit:

FIRST ARTICLE. To see if the Town will petition or approve the filing of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be it Enacted, etc., as follows:

Section 1. The provisions of Section three of chapter forty A of the General Laws relative to the exemption to the use of land or structures for religious purposes or for educational purposes on land owned or leased by a religious sect or denomination or by a nonprofit educational corporation within all residentially zoned districts shall not be applicable in the Town of Brookline.

Section 2. This act shall take effect upon its passage.";

or act on anything relative thereto.

SECOND ARTICLE. To see if the Town will appropriate from available funds a sum of money to supplement the FY-84 operating budget of the Fire Department for the purpose of paying medical bills incurred by firefighters injured in the line of duty, or act on anything relative thereto.

THIRD ARTICLE. To see if the Town will appropriate from available funds a sum of money to be used by the Board of Assessors for the re-assessment and valuation of all taxable real estate and personal property within the Town, or act on anything relative thereto.

FOURTH ARTICLE. To see if the Town will authorize and approve the filing of a petition with the General Court in substantially the following form:

"AN ACT RELATIVE TO THE LICENSING PERIOD FOR THE LICENSING OF DOGS IN THE TOWN OF BROOKLINE.

Be it enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section one hundred and thirty-six A of chapter one hundred and forty of the General Laws or any

other provision of law to the contrary, the license period for the licensing of dogs in the Town of Brookline shall be the time between January first and the following December thirty-first, both dates inclusive.

Section 2. This act shall take effect upon its passage."

or act on anything relative thereto.

FIFTH ARTICLE. To see if the Town, pursuant to G.L.c. 40, Sec. 15, will authorize the conveyance of a structure, formerly known as the Metropolitan District Commission Pump House, located at the corner of Boylston and Warren Streets in Brookline, which was declared to be surplus by the Commonwealth and which the Commonwealth proposes to convey to the Town, to the Town Green Association, Inc. a Massachusetts non-profit corporation formed for the purpose of restoring and preserving said structure, for the sum of \$1, a tenancy-at-will agreement for the use of the Town-owned land beneath the structure having been entered into between the Town and Town Green Association, Inc on June 14, 1983, or act on anything relative thereto.

SIXTH ARTICLE. To see if the Town will authorize and approve the filing of a petition with the General Court in substantially the following form:

"AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO IMPOSE A LICENSE FEE OF THREE PERCENT OF GROSS SUBSCRIBER REVENUES UPON ITS CABLE TELEVISION OPERATION

Be it enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section 9 of Chapter 166A of the General Laws, the Town of Brookline may impose upon any operator of a cable television communications system within its jurisdiction a license fee of three percent of the operator's gross revenues per year from subscribers and cable operations in the Town of Brookline.

Section 2. In lieu of the three percent of annual gross revenues to be tendered to the Town as provided in Section 1 above, for the first three years from execution of a final license to operate a cable television communications system in the Town of Brookline the Town may require an annual payment of not more than \$50,000 per year.

Section 3. This act shall effect take upon its passage.";

or act on anything relative thereto.

SEVENTH ARTICLE, To amend Article XXXIX of the Town By-laws in the following respects:

1. To amend Sec. 3 thereof by adding at the end of the first paragraph thereof the following sentence: "Such life tenancy shall be granted in form suitable for recording in the Norfolk County Registry of Deeds."
2. To amend Sec. 3 thereof by adding in the second paragraph thereof a new sub-section (1)(b) and relettering the existing sub-section (1)(b) as (1)(c) and the existing sub-section (1)(c) as (1)(d); said new sub-section (1)(b) to read as follows:

"(b) the right to continue to remain as a tenant of the unit he or she occupies for four years after the expiration of the twenty-four month notice period hereinabove set forth in sub-section (1)(a) hereof, subject to eviction or termination of his or her tenancy only for those causes set forth in

sub-section (1)(a) hereof, subject to eviction or termination of his or her tenancy only for those causes set forth in Article XXXVIII of the Town's By-laws as interpreted and administered by the Rent Control Board set up thereunder."

3. To amend Sec. 3 thereof by deleting the language in sub-section (1)(c) thereof (or sub-section (1)(d) if amended as hereinbefore set forth) "within sixty days of the time the unit occupied, or the equivalent shares or other ownership rights in said unit, or in any other available unit, offered for sale" and substituting therefor: "within ninety days after the expiration of the twenty-four month written notice provision provided for in Section (1)(a) hereof"

or take any other action with regard hereto. (By petition)

EIGHTH ARTICLE. That the By-laws of the Town of Brookline be amended by adding a new section as follows:

ARTICLE I-C
Town Meeting Procedure

At the first or opening session of any annual or special Town Meeting at some time prior to consideration of any Warrant Articles, the Town Meeting Members that so desire shall be given the opportunity to pledge allegiance to the flag of the United States of America and to sing the national anthem. There shall be no obligation or requirement imposed upon any individual Town Meeting Member or person present to participate in any way if they do not desire to so do.

or take any other action with respect thereto. (By petition)

NINTH ARTICLE. To see if the Town will amend the Zoning By-law Map by changing Lot 10, Block 156, situated in the vicinity of Alton Place, designated in the 1980 Atlas of the Town of Brookline on Plates 32, now zoned M1.5, to the new zoning designation of T-5; or act on anything relative thereto. (By petition)

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen fourteen days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this fourteenth day of February in the year of our Lord, one thousand nine hundred and eighty-four.

Stephen B. Goldenberg

Michael W. Merrill

Edward Novakoff

Ronald F. Rosenblith

Robert M. Stein
Board of Selectmen

Norfolk, ss.

Brookline, MA
March 27, 1984

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 7:30 P.M., Tuesday, April 10, 1984 by posting true and attested copies of the within warrant in twenty public places and by causing it to be published in the Brookline Citizen, issue of March 22, 1984, an attested copy of the within warrant. All of which was done at least fourteen days before said meeting.

Constable, Marvin A. Feinman

SPECIAL TOWN MEETING

April 10, 1984

Pursuant to the Warrant of the Selectmen, served according to law upon the Inhabitants of Brookline by a Constable of said Town, and written notice sent by the Town Clerk, at least fourteen days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under the provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline, March 10, 1942, the Town Meeting Members, so qualified, met at the High School Auditorium in said Town on Tuesday, April 10, 1984 at 7:30 P.M.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting place and were in charge of Richard Boffa, Edward M. Kelly, JoAnne Brooks, Elizabeth M. Splain and Margaret Umlah, checkers, who were sworn to the faithful performance of their duties by the Town Clerk. The lists contained the names of two hundred forty-nine (249) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

Prior to the start of the meeting, Mr. Stephen B. Goldenberg, Chairman of the Board of Selectmen, introduced to those in attendance, Mr. Arthur J. Hurley, Jr., who proceeded to lead the audience in the Pledge of Allegiance.

At thirty-five minutes past seven o'clock, the checkers reported that one hundred fifty-seven (157) names of Town Meeting Members had been checked, or more than one-half of all Town Meeting Members qualified, and the Town Clerk reported a quorum was present.

Carl M. Sapers, Moderator, called the meeting to order.

The Moderator appointed the following members as tellers: Richard W. Benka, Jonathan S. Fine, Patricia C. Libbey, Juan M. Cofield, JoAnn Blumsack and John J. Doherty, who were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator then proceeded to the Warrant and took the Articles as they appeared in the combined report of the Board of Selectmen and the Advisory Committee.

FIRST ARTICLE

To see if the Town will petition or approve the filing of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be it Enacted, etc., as follows:

Section 1. The provisions of section three of chapter forty A of the General Laws relative to the exemption to the use of land or structures for religious purposes or for educational purposes on land owned or leased by a religious sect or denomination or by a nonprofit educational corporation within all residentially zoned districts shall not be applicable in the Town of Brookline.

Section 2. This act shall take effect upon its passage.";

or act on anything relative thereto.

The following amendment was offered by Senator Jack Backman and was seconded by Samuel E. Shaw, II. The proposed amendment was DEFEATED by a counted vote, eighty-two (82) recorded as Opposed and fifty (50) recorded as in Favor.

TO APPROVE THE FILING OF A PETITION TO THE GENERAL COURT IN SUBSTANTIALLY THE FOLLOWING FORM:

"AN ACT RELATIVE TO THE USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of General Laws, Chapter 40A, Section 3, or any other provision of law to the contrary, the Town of Brookline may prohibit, regulate or restrict the use of land, in any residentially zoned district under its Zoning By-laws, as from time to time amended, for educational uses or purposes.

Section 2. This act shall take effect upon its passage."

Upon motion of Stephen B. Goldenberg, seconded by Charles C. Ames, it was, by a counted vote, one hundred thirty (130) recorded as in Favor, sixty-five (65) recorded as Opposed:

VOTED: To approve the filing, by the Board of Selectmen, of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of section three of chapter forty A of the General Laws, the Town of Brookline is hereby authorized to regulate and restrict the use of land or structures for religious purposes or for educational purposes on land owned or leased by a religious sect or denomination or by a nonprofit educational corporation within all residentially zoned districts.

Section 2. This act shall take effect upon its passage."

SECOND ARTICLE

To see if the Town will appropriate from available funds a sum of money to supplement the FY-84 operating budget of the Fire Department for the purpose of paying medical bills incurred by firefighters injured in the line of duty, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Stephen B. Goldenberg it was Unanimously:

VOTED: To appropriate and transfer \$72,000 from surplus revenue to supplement the FY-84 operating budget of the Fire Department for the purpose of paying medical bills incurred by firefighters injured in the line of duty.

THIRD ARTICLE

To see if the Town will appropriate from available funds a sum of money to be used by the Board of Assessors for the re-assessment and valuation of all taxable real estate and personal property within the Town, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Stephen B. Goldenberg, it was, as amended, by a counted vote, one hundred ninety (190) recorded as in Favor, ten (10) recorded as Opposed:

VOTED: To appropriate and transfer \$65,000 from surplus revenue to be used by the Board of Assessors with the approval of the Board of Selectmen for the re-assessment and valuation of all taxable real estate and personal property within the Town.

FOURTH ARTICLE

To see if the Town will authorize and approve the filing of a petition with the General Court in substantially the following form:

"AN ACT RELATIVE TO THE LICENSING PERIOD FOR THE LICENSING OF DOGS IN THE TOWN OF BROOKLINE.

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of section one hundred and thirty-six A of chapter one hundred and forty of the General Laws or any other provision of law to the contrary, the license period for the licensing of dogs in the Town of Brookline shall be the time between January first and the following December thirty-first, both dates inclusive.

Section 2. This act shall take effect upon its passage."

or act upon anything relative thereto.

Upon motion of Stephen B. Goldenberg, seconded by Robert Bernheimer, it was by a unanimous vote:

VOTED: To approve the filing, by the Board of Selectmen, of a petition with the General Court in substantially the following form:

"AN ACT RELATIVE TO THE LICENSING PERIOD FOR THE LICENSING OF DOGS IN THE TOWN OF BROOKLINE.

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of section one hundred and thirty-six A of chapter one hundred and forty of the General Laws or any other provision of law to the contrary, the license period for the licensing of dogs in the Town of Brookline shall be the time between January first and the following December thirty-first, both dates inclusive.

Section 2. This act shall take effect upon its passage."

FIFTH ARTICLE

To see if the Town, pursuant to G.L. c.40, Sec. 15, will authorize the conveyance of a structure, formerly known as the Metropolitan District Commission Pump House, located at the corner of Boylston and Warren Streets in Brookline, which was declared to be surplus by the Commonwealth and which the Commonwealth proposes to convey to the Town, to the Town Green Association, Inc. a Massachusetts non-profit corporation formed for the purpose of restoring and preserving said structure, for the sum of \$1, a tenancy-at-will agreement for the use of the Town-owned land beneath the structure having been entered into between the Town and Town Green Association, Inc. on June 14, 1983, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Stephen B. Goldenberg, it was, by a counted vote, two hundred (200) recorded as in Favor, three (3) recorded as Opposed:

VOTED: That the Town is authorized to convey for the sum of \$1.00 pursuant to G.L. c.40, Sec. 15 (or other appropriate statute) a structure formerly known as the Metropolitan District Commission Pump House, located at the corner of Boylston and Warren Streets in the Town, which was declared to be surplus by the Commonwealth and which the Commonwealth proposes to convey to the Town, or to lease such structure for a term of not more than ten years for a rent of \$1.00 per year, pursuant to G.L. c.40, Sec. 3, in either case to Town Green Association, Inc., a Massachusetts non-profit corporation organized for the purpose of restoring and preserving said structure, as grantee or lessee; provided that not later than the date of such conveyance or the effective date of such lease, as the case may be, the Town shall have entered into such contractual arrangements with said Town Green Association, Inc., as shall be deemed reasonably satisfactory by the Board of Selectmen to assure that (a) the aforesaid structure will be rehabilitated and reconstructed as soon as practicable after such date, (b) the financing of such rehabilitation and reconstruction shall be available and committed for such purposes, (c) such structure shall be maintained and insured in the future, and (d) the interests of the Town will in all other material respects be adequately protected.

SIXTH ARTICLE

To see if the Town will authorize and approve the filing of a petition with the General Court in substantially the following form:

"AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO IMPOSE A LICENSE FEE OF THREE PERCENT OF GROSS SUBSCRIBER REVENUES UPON ITS CABLE TELEVISION OPERATION

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section 9 of Chapter 166A of the General Laws, the Town of Brookline may impose upon any operator of a cable television communications system within its jurisdiction a license fee of three percent of the operator's gross revenues per year from subscribers and cable operations in the Town of Brookline.

Section 2. In lieu of the three percent of annual gross revenues to be tendered to the Town as provided in Section 1 above, for the first three years from execution of a final license to operate a cable television communications system in the Town of Brookline, the Town may require an annual payment of not more than \$50,000 per year.

Section 3. This act shall take effect upon its passage.";

or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Deborah Kaplan Cohen, it was, by a counted vote, one hundred sixty-two (162) recorded as in Favor, forty-five (45) recorded as Opposed:

VOTED: To approve the filing, by the Board of Selectmen, of a petition with the General Court in substantially the following form:

"AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO IMPOSE A LICENSE FEE OF THREE PERCENT OF GROSS SUBSCRIBER REVENUES UPON ITS CABLE TELEVISION OPERATION

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section 9 of Chapter 166A of the General Laws, the Town of Brookline may impose upon any operator of a cable television communications system within its jurisdiction a license fee of three percent of the operator's gross revenues per year from subscribers and cable operations in the Town of Brookline.

Section 2. In lieu of the three percent of annual gross revenues to be tendered to the Town as provided in Section 1 above, for the first three years from execution of a final license to operate a cable television communications system in the Town of Brookline the Town may require an annual payment of not more than \$50,000 per year.

Section 3. This act shall take effect upon its passage.";

or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Deborah Kaplan Cohen, it was, by a counted vote, one hundred sixty-two (162) recorded as in Favor, forty-five (45) recorded as Opposed:

VOTED: To approve the filing, by the Board of Selectmen, of a petition with the General Court in substantially the following form:

"AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO IMPOSE A LICENSE FEE OF THREE PERCENT OF GROSS SUBSCRIBER REVENUES UPON ITS CABLE TELEVISION OPERATION

Be it Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section 9 of Chapter 166A of the General Laws, the Town of Brookline may impose upon any operator of a cable television communications system within its jurisdiction a license fee of three percent of the operator's gross revenues per year from subscribers and cable operations in the Town of Brookline.

Section 2. In lieu of the three percent of annual gross revenues to be tendered to the Town as provided in Section 1 above, for the first three years from execution of a final license to operate a cable television communications system in the Town of Brookline, the Town may require an annual payment of not more than \$50,000 per year.

Section 3. This act shall take effect upon its passage."

A proposed amendment by Shalom Haase, seconded by Garabed Kayakachioian, to add at the end of Section 2 the words: "none of it be allocated to personnel costs to the Town of Brookline," was DEFEATED.

SEVENTH ARTICLE

To amend Article XXXIX of the Town By-laws in the following respects:

- 1) To amend Sec. 3 thereof by adding at the end of the first paragraph thereof the following sentence: "Such life tenancy shall be granted in form suitable for recording in the Norfolk County Registry of Deeds."
- 2) To amend Sec. 3 thereof by adding in the second paragraph thereof a new sub-section (1)(b) and relettering the existing sub-section (1)(b) as (1)(c) and the existing sub-section (1)(c) as (1)(d); said new sub-section (1)(b) to read as follows:

"(b) the right to continue to remain as a tenant of the unit he or she occupies for four years after the expiration of the twenty-four month notice period hereinabove set forth in sub-section (1)(a) hereof, subject to eviction or termination of his or her tenancy only for those causes set forth in Article XXXVIII of the Town's By-laws as interpreted and administered by the Rent Control Board set up thereunder."
- 3) To amend Sec. 3 thereof by deleting the language in sub-section (1)(c) thereof (or sub-section (1)(d) if amended as hereinbefore set forth) "within sixty days of the time the unit occupied, or the equivalent shares or other ownership rights in said unit, or in any other available unit, offered for sale" and substituting therefor: "within ninety days after the expiration of the twenty-four month written notice provision provided for in section (1)(a) hereof"

or take any other action with regard hereto.

Upon motion of Edward Novakoff, seconded by Edward N. Gadsby, Jr., it was by a Unanimous vote:

VOTED: "To amend Section 3 of Article XXXIX of the Town By-laws by adding at the end of the first paragraph thereof the following sentence: 'Such life tenancy shall take the form of a written lease, to be provided to the tenant, notice of which, in a form suitable for recording in the Norfolk County Registry of Deeds, shall be delivered to the life tenant within a reasonable time after such notice and lease are requested.'"

Mr. Stephen B. Goldenberg, Chairman of the Board of Selectmen, removed himself from the Auditorium and did not participate in any of the discussion under Article 7 and did not vote under Article 7.

Mr. A. Joseph Ross requested to be recorded as abstaining under the Seventh Article.

EIGHTH ARTICLE

That the By-laws of the Town of Brookline be amended by adding a new section as follows:

ARTICLE I-C
Town Meeting Procedure

At the first or opening session of any annual or special Town Meeting at some time prior to consideration of any Warrant Articles, the Town Meeting Members that so desire shall be given the opportunity to pledge allegiance to the flag of the United States of America and to sing the national anthem. There shall be no obligation

or requirement imposed upon any individual Town Meeting Member or person present to participate in any way if they do not desire to so do.

or take any other action with respect thereto.

During the discussion on the Eighth Article, a motion for the previous question, requiring a 2 3/rds vote, was Defeated, one hundred three (103) recorded as in Favor, and ninety (90) recorded as Opposed.

The following amendment was offered by Martin R. Rosenthal, duly seconded, and approved by a counted vote, one hundred three (103) recorded as in Favor, ninety-four (94) recorded as Opposed:

To delete the words: "to pledge allegiance to the flag of the United States of America."

Upon motion of Shepard A. Spunt, duly seconded, the following vote, as amended, carried:

VOTED: To amend the By-laws of the Town of Brookline by adding a new Article I-C, to read as follows:

ARTICLE I-C Opening of Town Meeting

At the first or opening session of any Annual or Special Town Meeting at some time prior to consideration of any Warrant Articles, the Town Meeting Members that so desire shall be given the opportunity to sing the national anthem. There shall be no obligation or requirement imposed upon any individual Town Meeting Member or person present to participate in any way if they do not desire to so do.

NINTH ARTICLE

To see if the Town will amend the Zoning By-law Map by changing Lot 10, Block 156, situated in the vicinity of Alton Place, designated in the 1980 Atlas of the Town of Brookline on Plates 32, now zoned M1.5 to the new zoning designation of T-5; or act on anything relative thereto

Marvin A. Feinman, for the petitioners, made a motion for No Action and to recommit Article Nine back to the Planning Board for reconsideration at the Fall Town Meeting.

Jeffrey P. Allen moved, duly seconded, moved to amend the Feinman motion to No Action.

The Allen Motion for No Action carried by a counted vote, one hundred twenty (120) recorded as in Favor and sixty (60) recorded as Opposed.

At forty-five minutes past ten o'clock upon motion duly made and seconded, it was Unanimously voted that this Special Town Meeting now be dissolved.

At the close of the meeting, the Checkers reported that the names of two hundred seventeen (217) Town Meeting Members had been checked as in attendance at this meeting.

DISSOLVED:

A T T E S T:

William F. Sullivan
Town Clerk

TOWN OF BROOKLINE TOWN ELECTION

MAY 1, 1984

SELECTMAN - THREE YEAR TERM - VOTE FOR TWO					TREASURER 3 YEAR TERM			TRUSTEES OF THE PUBLIC LIBRARY 3 YEAR TERM			
	ALLEN	BECKER	SESLING	SPIEGEL	SIDD	FINE	BURNS	STOTSKY	WALDMAN		
PRECINCT 1.	264	172	279	047	300	231	240	204	214		
" 2.	159	199	342	083	334	289	261	276	281		
" 3.	170	158	314	060	288	266	211	213	224		
" 4.	167	142	290	086	283	208	206	183	203		
" 5.	270	111	243	058	316	201	229	178	208		
" 6.	198	164	264	055	288	209	196	201	197		
" 7.	179	270	370	112	344	294	262	274	282		
" 8.	113	149	300	137	288	224	184	201	207		
" 9.	207	264	424	149	401	327	265	294	312		
" 10.	197	225	331	073	320	272	236	251	258		
" 11.	135	250	320	038	288	221	187	215	215		
" 12.	255	167	236	059	296	213	177	246	211		
" 13.	251	111	201	056	266	219	144	166	197		
" 14.	335	097	145	055	314	246	220	214	233		
" 15.	392	076	187	053	317	255	240	219	262		
" 16.	197	252	410	182	387	304	242	261	294		
TOTALS	2100	2077	1117	1323	1622	2079	2620	3596	3798		

TOWN OF BROOKLINE TOWN ELECTION

MAY 1, 1984

	SCHOOL COMMITTEE THREE YEAR TERM - VOTE FOR THREE				SCHOOL COMM. 1 YR.	HOUSING AUTHORITY 5 YEARS - VOTE ONE		- STATISTICS	
	LEHRICH	MCCAIN	SCHLES- INGER	GRABOYS		CHERTOK	SMIZIK	REGISTERED	VOTED
PRECINCT 1.	218	181	252	277	260	143	202	1584	482
" 2.	206	216	290	250	314	158	233	1938	474
" 3.	188	161	231	231	245	141	233	1885	437
" 4.	146	196	207	259	245	173	201	1972	451
" 5.	169	235	223	272	260	237	116	1711	484
" 6.	204	268	242	203	241	156	196	1819	424
" 7.	235	214	316	260	315	171	313	2006	562
" 8.	164	142	227	204	275	133	208	1565	425
" 9.	287	247	387	286	399	182	345	2094	608
" 10.	209	199	283	281	282	174	245	1942	510
" 11.	160	163	230	287	247	120	273	2023	438
" 12.	170	177	273	268	253	222	155	1884	457
" 13.	126	134	209	248	204	201	100	1895	392
" 14.	152	183	216	280	261	230	099	1852	457
" 15.	204	194	221	258	279	292	077	2113	481
" 16.	228	212	216	277	325	114	338	2082	594

TOWN OF BROOKLINE-TOWN MEETING MEMBERS

[illegible]

TOWN OF BROOKLINE - TOWN MEETING MEMBERS

28

PRECINCT	13.	PRECINCT	14.	PRECINCT	15.	PRECINCT	16.
Town Meeting Members		Town Meeting Members		Town Meeting Members		Town Meeting Members	
Vote for Five		Vote for Five		Vote for Five		Vote for Five	
Three Year Term		Three Year Term		Three Year Term		Three Year Term	
FITZGIBBONS	✓ 159	COFIELD	3 247	BRIDGE	✓ 230	COHEN	✓ 218
HAMBLIN	2 209	COX	4 246	DELANY, M.	1 295	FRAWLEY	3 289
KATZ	3 194	ELCOCK	✓ 230	HIRSHOM, E.	2 282	GLICK	2 399
MICHELSON	4 162	SPUNT	192	SHAW	4 232	HAASE	4 226
LUCCHESI	157	AMES, K.	1 335	DOW, J.S.	155	HALPERIN, T.	1 400
STEIN, R.	1 241	MCMAHON, B.	2 276	HUNTER	229		
				HURLEY	3 231		
VOTE FOR ONE							
TWO YEAR TERM							
BLOOD	156						
GELBER	1 162						

TOWN OF BROOKLINE
TOWN ELECTION

MAY 1, 1984

WRITE - INs

PRECINCT	SELECTMAN		SCHOOL COMM. 1 YEAR		HOUSING AUTHORITY							
1.												
" 2.												
" 3.												
" 4.												
" 5.												
" 6.	BILL SULLIVAN 41 BRINGTON RD.									GLENN SULLIVAN 41 BRINGTON RD.		
" 7.												
" 8.			JOANNE GOODWIN 47 MANCHESTER RD.									
" 9.												
" 10.												
" 11.												
" 12.												
" 13.			ETHEL JAMNICKY 15 CLYDE LAND RD.									
" 14.										GLENN SULLIVAN 41 BRINGTON RD. (2)		
" 15.												
" 16.												
TOTALS		1		2						3		

We, the undersigned Registrars of Voters hereby certify that we have canvassed the returns as made from each of the Polling Places with the within results and certify them to be correct.

Robert J. Wong, Chairman
Frances Halpern
James M. Berenson
William F. Sullivan, Clerk

WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

SPECIAL TOWN MEETING

Norfolk, ss.

To any Constable of the Town of Brookline,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said Town on

WEDNESDAY, the Sixteenth Day
of May, 1984

at seven-thirty o'clock in the evening for the following purpose,
to wit:

FIRST ARTICLE: To see if the Town will authorize and approve the filing of a petition with the General Court in substantially the following form:

"AN ACT RELATIVE TO THE ASSESSMENT OF PROPERTY TAXES
IN THE TOWN OF BROOKLINE

Be It Enacted, etc., as follows:

Section 1. Notwithstanding the provisions in Section 21C of Chapter 59 of the General Laws, or any other law or special law to the contrary, the tax levy limit for the Town of Brookline for Fiscal Year 1985, shall be 107 3/4% of the Town's Fiscal Year 1982 tax levy limit, as determined by the Commissioner, increased by the tax revenues realized by the increases in assessed valuation of property in Fiscal Years 1983, 1984 and 1985, as provided for in Section 21C(f) in said Chapter 59; provided, however, the total taxes assessed for Fiscal Year 1985 shall not exceed 2½% of the full and fair cash valuation of said town.

Section 2. This act shall take effect upon its passage."; or act on anything relative thereto.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen fourteen days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this thirtieth day of April in the year of our Lord one thousand nine hundred and eighty-four.

Stephen B. Goldenberg
Edward Novakoff
Robert M. Stein
Ronald F. Rosenblith
Michael W. Merrill
Board of Selectmen

A true copy
ATTEST:
James V. Esposito
Constable

Norfolk, ss.

Brookline, May 1, 1984

By virtue of this warrant, I this day notified and warned the Inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 7:30 P.M. Wednesday, May 16, 1984 by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Boston Globe, issue of May 2, 1984, an attested copy of the within Warrant. All of which was done at least fourteen days before said meeting.

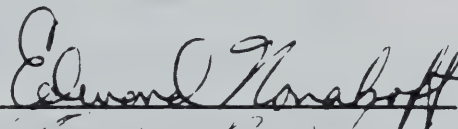
s/ James Esposito
Constable

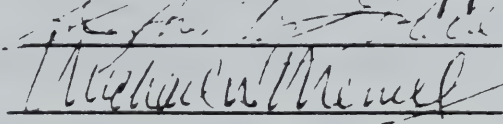
NOTICE OF CANCELLATION
OF THE
MAY 16, 1984 SPECIAL TOWN MEETING

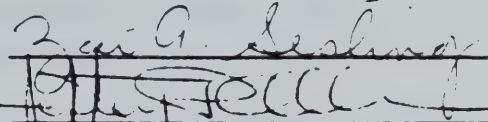
To any Constable of the Town of Brookline:

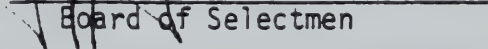
In the name of the Commonwealth of Massachusetts, you are hereby required to notify the inhabitants of the Town of Brookline that the Special Town Meeting called for the Sixteenth day of May, 1984 has been cancelled.

Given under our hands at Brookline aforesaid, this Eighth day of May in the year of our Lord one thousand nine hundred and eighty-four.





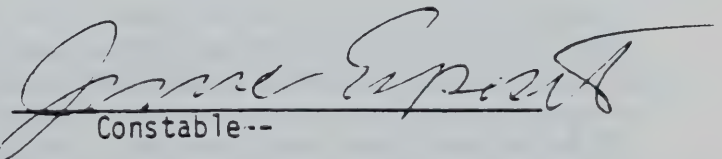



Board of Selectmen

Norfolk, ss.

Brookline, MAY 1984

By virtue of this Warrant, I this day notified the Inhabitants of the Town of Brookline of the cancellation of the May 16, 1984 Special Town Meeting by having it printed in the Brookline Citizen issue of May 10, 1984 and by posting it in twenty public places.



Constable--



TOWN of BROOKLINE

Massachusetts

02147

WILLIAM F. SULLIVAN
TOWN CLERK

FRANCES HALPERN
ASSISTANT TOWN CLERK

May 14, 1984

Dear Town Meeting Member:

In accordance with Massachusetts General Laws, Chapter 43A, Section 5, you are hereby notified that the Board of Selectmen has called the Annual Town Meeting to be held on Monday, June 4, 1984 at 7:30 P.M., in the Auditorium of the High School, 115 Greenough Street, Brookline.

Copy of the Warrant for the Annual Town Meeting is enclosed herewith.

The Moderator requests that you reserve Monday, June 11, and Tuesday, June 12, 1984 for possible adjourned sessions of the 1984 Annual Town Meeting.

Sincerely,

William F. Sullivan
Town Clerk

enc.

W A R R A N T

THE

COMMONWEALTH
OF MASSACHUSETTS

Annual Town Meeting

Norfolk, ss.

To any Constable of the Town of Brookline,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said Town on

MONDAY, the Fourth Day
of June, 1984

at seven-thirty o'clock in the evening for the following purposes, to wit:

FIRST ARTICLE - To see if the Town will establish that the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen, or act on anything relative thereto.

SECOND ARTICLE - To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1984, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or act on anything relative thereto.

THIRD ARTICLE - To see if the Town will amend Article I-B of the Bylaws of the Town by adding, deleting, or substituting positions or classes in the Classification Plan, or will otherwise amend said Article I-B, and will amend the Pay Plan by establishing, deleting or substituting minimum, maximum or flat rate salaries for any position or class which may have been added to, deleted from or substituted in the Classification Plan under this Article, or by changing any of the existing salaries, or by amending the general provisions with respect to sick leave, vacation leave and the like; or otherwise amend said Pay Plan, or act on anything relative thereto.

FOURTH ARTICLE - To see if the Town will raise and appropriate, or appropriate from available funds, the sums, or any other sum or sums, requested or proposed by the Selectmen or by any other officer, board or committee, for any or all Town expenses and purposes, including, without limiting the

foregoing, debt and interest, out-of-state travel operating expenses, fix the salaries or other compensation of all elected officers of the Town, as provided in General Laws Chapter 41, Section 108, authorize lease option purchases, and provide for a reserve fund, or act upon anything relative thereto.

FIFTH ARTICLE - To see if the Town will appropriate a sum or sums of money for the purchase of various departmental equipment items including motor vehicles, office, communications and other equipment, and for the remodeling, reconstructing or making extraordinary repairs to public buildings and streets owned by the Town and determine whether the appropriation will be raised by taxation, transferred from available funds, borrowed, or provided by any combination of the foregoing, and authorize the Selectmen to apply for, accept and expend federal or state grants, aid or reimbursements for any or all of such purposes, or act on anything relative thereto.

SIXTH ARTICLE - To see if the Town will appropriate a sum of money, to be expended under the direction of the School Committee, for remodeling, reconstructing and making of extraordinary repairs to school buildings, for the general improvement of the schoolhouses in Brookline, and determine whether the appropriation will be raised by taxation, transferred from available funds, borrowed, or provided by any combination of the foregoing, and authorize the School Committee to apply for, accept and expend funds for such project from state or federal sources, including Chapter 645 of the Acts of 1948, as amended, or act on anything relative thereto.

SEVENTH ARTICLE - To see if the Town will authorize the Comptroller to close out either all or a portion of the unexpended balances in certain Special Appropriations and return said sums to the Surplus Revenue account, or act on anything relative thereto.

EIGHTH ARTICLE - To see if the Town, in accordance with General Laws, Chapter 44, Section 64, will authorize payment of unpaid bills, which may be legally unenforceable due to the insufficiency of the appropriations therefor, or act on anything relative thereto.

NINTH ARTICLE - To see if the Town will authorize the Board of Selectmen to amend the FY 1984 Community Development Block Grant Program by re-allocating certain portions of the funding therein, in accordance with HUD regulations, and to appropriate such funds for said reallocations and authorize the Board of Selectmen to expend funds received under said program for such redesignated purposes, or act on anything relative thereto.

TENTH ARTICLE - To see if the Town will raise and appropriate, or appropriate from available funds, \$18,000. or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for a water quality improvement program at Hall's Pond, contingent upon the receipt of matching funds from the Commonwealth of Massachusetts Department of Environmental Quality Engineering Clean Lakes Program, or act on anything relative thereto.

ELEVENTH ARTICLE - To see if the Town will raise and appropriate, or appropriate from available funds, \$120,924. or any sum, to be expended by the Commissioner of Public Works, with the approval of the Board of

Selectmen, for the repair, reconstruction and resurfacing of Chestnut Hill Avenue, Kent Street from Longwood Avenue to Beacon Street, various sections of Beacon Street, Willard Road, and/or any other approved street, said sum to be totally reimbursed from the Commonwealth of Massachusetts as provided under Chapter 289, Acts of 1983, or act on anything relative thereto.

TWELFTH ARTICLE - To see if the Town will appropriate \$225,000. or any other sum, to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchasing and installing of parking meters and locks at various locations as designated by the Transportation Board, and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

THIRTEENTH ARTICLE - To see if the Town will appropriate \$300,000. or any other sum, to be expended by the Public Works Commissioner, with the approval of the Board of Selectmen, for the installation of an automatic underground irrigation system at the Putterham Meadows Golf Course, and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

FOURTEENTH ARTICLE - To see if the Town will appropriate \$500,000. or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchase of a new magnetic displacement, remote reading water meter system and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

FIFTEENTH ARTICLE - To see if the Town will raise and appropriate, or appropriate from available funds, \$120,000. or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen for the reconstruction of Waldstein Playground, and will authorize the Board of Selectmen to make application to and enter into a contract with the Commonwealth of Massachusetts, acting by and through the Commissioner of Natural Resources as state liaison officer from the Heritage Conservation and Recreation Service, U.S. Department of the Interior, for a grant under the Federal Land and Water Conservation Fund, Act of 1965, P.L. 88-578, and to secure matching funds; any sums received as a result of said application and contract to be returned to the Town surplus, or act on anything relative thereto.

SIXTEENTH ARTICLE - To see if the Town will vote to name the Intersection of Kent Street and Station Street, Brookline, The William Francis Dwyer Triangle, or act on anything relative thereto. (By petition)

SEVENTEENTH ARTICLE - To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 37A, or act on anything relative thereto.

EIGHTEENTH ARTICLE - To see if the Town will appropriate from available funds, a sum or sums to fund the reactivation of one (1) fire company. (By petition)

NINETEENTH ARTICLE - To see if the Town will appropriate from available funds, a sum or sums to fund four (4) Deputy-Chiefs Aides positions, in the fire suppression force of the Fire Department. (By petition)

TWENTIETH ARTICLE - To see if the Town will amend Article XXXIX of the Town Bylaws as follows:

- 1) By adding a new Section 3A to read as follows:
This article shall not apply to any rental unit in a building the construction, substantial rehabilitation or conversion from a non-housing to a housing use of which was completed after January 1, and which has been maintained as rental housing for a minimum of three years;
- 2) By adding the following paragraph to Section 3:
The foregoing Section 2 notwithstanding, the owner of a building may apply for removal from rental use of any or all rental units in the building owned and the Board shall grant rental use of such units if it finds that said units were constructed, substantially rehabilitated or converted from a non-housing to a housing use after January 1, 1984 and that such units were maintained as rental housing for a minimum of three years;

or act on anything relative thereto. (By petition)

TWENTY-FIRST ARTICLE - To hear and act on the reports of Town Officers and Committees.

TWENTY-SECOND ARTICLE - To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the treasury; will authorize the Assessors to use a portion of Free Cash in the determination of the tax rate for the fiscal year commencing July 1, 1984; and will exempt a portion of Free Cash from the provisions of Section 12A, in Chapter 151, of the Acts of 1979, or act on anything relative thereto.

TWENTY-THIRD ARTICLE - To see if the Town will provide funding for any or all of the purposes mentioned in the foregoing articles by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this third day of April in the year of our Lord one thousand nine hundred and eighty-four.

NORFOLK, ss. Brookline, April 17, 1984

By virtue of this Warrant, I this day notified and warned the Inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 7:30 P.M. Monday, June 4, 1984 by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Citizen, issue of April 12, 1984, an attested copy of the within Warrant. All of which was done at least seven days before said meeting.

s/ _____
John P. McElroy, Constable

s/ _____
Stephen B. Goldenberg

s/ _____
Michael W. Merrill

s/ _____
Edward Novakoff

s/ _____
Ronald F. Rosenblith

s/ _____
Robert M. Stein

BOARD OF SELECTMEN

ANNUAL TOWN MEETING

June 4, 1984

Pursuant to the Warrant of the Selectmen, served according to law upon the Inhabitants of the Town of Brookline by a Constable of said Town, and written notices sent by the Town Clerk, at least seven days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under the provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline March 10, 1942, the Town Meeting Members, so qualified met at the High School Auditorium in said Town on Monday, June 4, 1984 at seven-thirty o'clock in the evening.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting place and were in charge of Richard Boffa, Jo-Anne Brooks, Claire Hagy, Edward M. Kelly and Janet Ouellette, who were sworn to the faithful performance of their duties by the Town Clerk. The lists contained the names of two hundred forty-eight (248) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Members were allowed within the rails until their names had been checked on the lists.

At forty minutes past seven o'clock, they reported that the names of one hundred thirty-five (135) Town Meeting Members had been checked, or more than one-half of all Town Meeting Members, and the Town Clerk reported that a quorum was present.

The meeting was called to order by the Moderator, Carl M. Sapers.

The first verse of the Star Spangled Banner was sung by the audience, accompanied on the piano by Mr. Paul White, a teacher at the High School

The following list of deceased Town Meeting Members was read by the Town Clerk:

<u>NAME</u>	<u>TERM OF SERVICE</u>	<u>DATE OF DEATH</u>
James Michael Brown	1970	12/22/83
George B. Cavanaugh	1943 - 1954	9/20/83
Jacob P. Drukman	1969 - 1974 1981 - 1983	7/21/83
Lawrence S. Leland	1943 - 1972	12/11/83
Jane B. Manly	1977 - 1983	1/13/84
Edward O'Hearn Mallowney	1955 - 1956	6/4/83

New Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator appointed the following members to serve as tellers: Albert M. Fortier, Jr.; Martha G. Edmondson; John M. Hall; Harriet Sussman Bremner; John J. Doherty; and Samuel E. Shaw, II, who were sworn to the faithful performance of their duties by the Town Clerk.

Edward Novakoff, Chairman of the Board of Selectmen, and Charles C. Ames, Chairman of the Advisory Committee, addressed the meeting and presented the financial condition of the Town to the members in attendance.

The Moderator then proceeded with the Articles as they appeared in the Warrant.

FIRST ARTICLE

To see if the Town will establish that the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Charles C. Ames, it was unanimously:

VOTED: That the Town establish that the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen.

SECOND ARTICLE

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1984, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or act on anything relative thereto.

Upon motion of Michael W. Merrill, seconded by Deborah Kaplan Cohen, it was unanimously:

VOTED: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenues of the fiscal year beginning July 1, 1984, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

THIRD ARTICLE

To see if the Town will amend Article I-B of the Bylaws of the Town by adding, deleting, or substituting positions or classes in the Classification Plan, or will otherwise amend said Article I-B, and will amend the Pay Plan by establishing, deleting or substituting minimum, maximum or flat rate salaries for any position or class which may have been added to, deleted from or substituted in the Classification Plan under this Article, or by changing any of the existing salaries, or by amending the general provisions with respect to sick leave, vacation leave and the like; or otherwise amend said Pay Plan, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Charles C. Ames, No Action was voted, by a unanimous vote, under the Third Article.

FOURTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sums, or any other sum or sums, requested or proposed by the Selectmen or by any other officer, board or committee, for any or all Town expenses and purposes, including, without limiting the foregoing, debt and interest, out-of-state travel, operating expenses, fix the salaries or other compensation of all elected officers of the Town, as provided in General Laws, Chapter 41, Section 108, authorize lease option purchases, and provide for a reserve fund, or act upon anything relative thereto.

Charles C. Ames moved Favorable Action on the annual appropriation vote as recommended by the Advisory Committee, and his motion was seconded by Luster T. Delany.

Amendments were offered under items 11, 13, 20, and 46, and the following action was taken under those items:

Item 11 - Rent Control Board - Upon motion of A. Joseph Ross, duly seconded, the following amendment was passed by a counted vote, one hundred eighteen (118) recorded as in Favor, ninety-one (91) recorded as opposed:

VOTED: to increase the recommended FY85 budget for the Rent Control Board by \$21,000 for a new total of \$231,794.

Item 13 - Police Department - A motion by Michael W. Merrill, seconded by Stephen B. Goldenberg, to increase the Police budget by \$17,228. was DEFEATED by a counted vote, ninety-five (95) recorded as in Favor and one hundred seven (107) recorded as Opposed.

Item 20 - Veterans' Services - A motion by Zvi A. Sesling, seconded by Michael W. Merrill, to increase item 20 by \$6,798. was DEFEATED.

Item 46 - Salary Adjustments - Schools - Upon motion of Charles C. Ames, seconded by Luster T. Delany, it was unanimously voted: to increase the amount to \$855,601. and to change the wording to read: To fund the FY85 cost items in the collective bargaining agreements of the School Committee.

Following is the Annual Appropriation unanimous vote of the Town Meeting Members, as amended:

ANNUAL APPROPRIATION VOTE

A. For Expenses of General Government, specifically appropriated as follows:

	<u>FY-1985</u>	<u>FY-1984*</u>
1. Selectmen.....	\$224,829	(222,217)
The salaries of the Selectmen shall be at the rate of \$3,500 per annum for the Chairman and at the rate of \$2,500 per annum for each of the other		

	<u>FY-1985</u>	<u>FY-1984*</u>
2. Personnel.....	\$147,833	(137,932)
3. Purchasing.....	\$ 99,289	(100,350)
4. Legal Expenses.....	\$188,728	(145,744)
5. Advisory Committee.....	\$ 3,025	(3,025)
6. Assessors.....	\$212,334	(170,031)
7. Comptroller.....	\$149,240	(149,240)
8. Treasurer and Collector.....	\$151,041	(148,096)
The salary of the Treasurer and Collector shall be at the rate of \$36,891 per annum, provided that all fees received by her by virtue of her office shall be paid into the Town Treasury for the use of the Town.		
9. Town Clerk.....	\$266,092	(231,102)
The salary of the Town Clerk shall be at the rate of \$38,019 per annum, provided that all fees received by him by virtue of his office shall be paid into the Town Treasury for the use of the Town.		
10. Planning Department.....	\$141,818	(141,135)
11. Rent Control Board.....	\$231,794	(209,092)
12. Historical Commission.....	\$ 12,800	(8,750)

B. For Maintaining the Public Safety, specifically appropriated as follows:

13. Police Department.....	\$5,310,864	(5,121,120)
Of this amount, \$173,433 is to be taken from the account entitled Parking Meter Fees, \$425,000 is to be taken from the Revenue Sharing Trust Fund, \$86,573 is to be taken from the account entitled Traffic Fine Fund, and the balance is to be raised and appropriated.		
14. Fire Department.....	\$5,852,558	(5,811,497)
Of this amount \$525,000 is to be transferred from the Revenue Sharing Trust Fund, and the balance is to be raised and appropriated.		

	<u>FY-1985</u>	<u>FY-1984*</u>
15. Building Department.....	\$ 719,989	(596,424)
C. <u>For Public Works, including Divisions of Engineering, Highway, Sanitation, Water, Park, Forestry and Cemetery, specifically appropriated as follows:</u>		
16. Public Works Department.....	7,938,943	(7,389,986)
Of this amount \$173,433 is to be taken from the account entitled Parking Meter Fees; \$33,177 is to be taken from receipts in the Walnut Hills Cemetery Accounts, and sale of lots and miscellaneous, for the care of cemeteries; and the balance is to be raised and appropriated.		
D. <u>For Maintaining Public Schools, specifically appropriated as follows:</u>		
17. Public Schools.....	20,802,823	(19,716,735)
E. <u>For Maintaining Libraries, specifically appropriated as follows:</u>		
18. Libraries.....	1,496,554	(1,415,941)
Of this amount, \$27,531 is to be taken from the account entitled State Aid for Free Public Libraries, and the balance is to be raised and appropriated.		
F. <u>For Maintaining Human Services, specifically appropriated as follows:</u>		
19. Health Department.....	623,441	(587,987)
20. Veterans' Services.....	156,054	(169,599)
21. Council on Aging.....	171,617	(170,366)
22. Human Relations - Youth Resources....	91,589	(84,559)
G. <u>For Recreation, specifically appropriated as follows:</u>		
23. Recreation Department.....	1,087,741	(1,065,694)
H. <u>For Non-Departmental Expenses, specifically appropriated as follows:</u>		
24. Retirement Board.....	6,323,789	(5,852,783)

	<u>FY-1985</u>	<u>FY-1984*</u>
25. General Services and Communications.....	\$ 406,996	(332,189)
26. Information Services (Town).....	160,259	(186,552)
27. Printing Warrants and Reports.....	11,270	(11,270)
28. Dues - Mass. Municipal Association.....	4,703	(4,479)
29. Workers Compensation.....	320,000	266,805)
30. Medical Disability Self-Insurance Fund.....	150,000	---
31. Group Insurance.....	3,343,000	(2,975,000)
32. Property and Boiler Insurance.....	70,000	(77,000)

Michael S. Selib requested to be recorded as abstaining on items 30, 31 and 32.

33. Unemployment Insurance	75,000	(75,000)
34. Contingency Fund.....	20,000	(20,000)
35. Reserve Fund.....	350,000	(350,000)
36. Reserve Fund (Energy) Town.....	50,000	(50,000)
37. Payment in Lieu of Taxes.....	5,000	(5,000)
38. Independent Audit.....	26,250	(25,000)
39. Out-of-State Travel.....	8,000	(---)
40. Retirement/Past Service Liability Fund.....	300,000	(300,000)
41. Personal Leave.....	15,000	(15,000)

I. For Interest on Town Debt and Temporary Loans and for so much of the Principal of the Town Debt as matures during the current fiscal year, specifically appropriated as follows:

42. Payment on Maturing Funded Debt.....	2,330,000	(2,235,000)
43. Interest on Funded Debt.....	516,406	(708,360)
44. Miscellaneous Interest and Fees.....	250,000	(250,000)

	<u>FY-1985</u>	<u>FY-1984*</u>
45. Unallocated FY-84 Salary Adjustment.....		(53,657)

J. For Adjustments in Salaries, specifically appropriated as follows:

46. Salary Adjustments-Schools.....	855,601	---
To fund the FY-85 cost items in the collective bargaining agreements of the School Committee.		
TOTAL APPROPRIATIONS.....	\$61,672,180	(57,589,717)

FUNDING

Unless otherwise specified in individual cases, the appropriations voted under this Article shall be raised and appropriated.

CONDITIONS

Expenditures chargeable to funds provided for Personal Services, Materials and Supplies, Energy, Other Charges and Capital Outlay shall be restricted to the total amounts set forth in the recommendations of the Advisory Committee respecting each department, program and sub-program, and such funds may be used only for the purpose provided as if voted separately in the appropriation vote; provided that:

The Board of Selectmen may authorize, and forward to the Comptroller, with a copy to the Advisory Committee, specific transfers requested by Department Heads among the funds provided within the total amount of such funds appropriated for each department.

Department Heads, or the Board of Library Trustees in the case of Part E, with the approval of the Comptroller, which approval shall not be withheld if said funds are available for said transfer, may authorize specific transfers among the funds provided for Contractual Services, Materials and Supplies and appropriated for each department. A copy of said transfer shall be forwarded to the Advisory Committee.

Expenditures for Personal Services shall be limited (a) to the number of positions in each pay or salary classification and (b) as to each position not within the classification and pay plans, to the amount of compensation recommended by the Advisory Committee therefor unless specifically changed by the Board of Selectmen, or in the case of Part E, the Board of Library Trustees.

Expenditures chargeable to Capital Outlay or Repairs to Public Buildings shall be restricted to the specific items and amounts recommended by the Advisory Committee as if voted separately unless specifically changed by vote of the Board of Selectmen.

The foregoing restrictions on the expenditures of funds shall not apply to appropriations in Part D for maintaining the Public Schools. Information Services expenses shall be allocated and charged fifty percent to the appropriation for maintaining the Public Schools and fifty percent to the Information Services appropriation for other Town uses.

Authority is hereby granted to the School Committee to enter into leases for temporary classrooms at various locations.

Any expenditure of funds for Contractual Services or Capital Equipment in excess of \$5,000 by the Information Services Department shall require specific prior approval by the Board of Selectmen and the School Committee.

Funds provided by any Town Meeting for adjustments in salaries of officers or employees shall be allocated by the Comptroller to the various departments affected.

Whenever one department expends funds for goods or services furnished to another department, detailed records of use shall be maintained by the supplying department and, at least monthly, the supplying department shall forward a charge notice to the user department, which after proper approval, shall be authority for the Comptroller to charge the user's funds and credit the supplier's funds.

Within twelve months following completion and acceptance of any construction voted under any article at this Town Meeting, all unencumbered funds shall be closed or otherwise disposed of in accordance with law and no further expenditures shall be authorized.

Any municipal equipment authorized for purchase under this Article may be acquired under a lease with the option to purchase provided: 1. the term of the lease does not exceed five years; 2. each such lease shall be subject to an annual appropriation; and 3. each such lease shall be subject to approval by the Board of Selectmen.

After the vote on Article 4, the Moderator recognized Michael S. Selib, Town Meeting Member, Precinct 16. Mr. Selib addressed the meeting specifically on receipt of amendments, additions and other matters just days before Town Meeting is scheduled to begin. Mr. Selib moved, duly seconded, that a Moderator's Committee of five (5) be appointed to study the problem be outlined, in particular to Article 1, Section 5 of the Town Bylaws, and report tangible solutions back to the Fall Town Meeting, so they can be acted upon. By a show of hands, the motion carried.

FIFTH ARTICLE

To see if the Town will appropriate a sum or sums of money for the purchase of various departmental equipment items including motor vehicle, office, communications and other equipment, and for the remodeling, reconstructing or making extraordinary repairs to public buildings and streets owned by the Town and determine whether the appropriation will be raised by taxation, transferred from available funds, borrowed, or provided by any combination of the foregoing, and authorize the Selectmen to apply for, accept and expend federal or state grants, aid or reimbursements for any or all of such purposes, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Edward N. Gadsby, Jr., the following vote carried:

- VOTED: A. That the Town raise and appropriate \$36,000, to be expended by the Selectmen, for the hiring of a computer and telecommunications consultant(s).
- B. That the Town raise and appropriate \$100,000, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the repair of various streets in the Town during fiscal year 1985.

A motion by Michael S. Selib to delete "A" in the above vote was DEFEATED.
A motion by Edward Novakoff to reduce "B" to \$80,000 was DEFEATED.

Upon motion of Charles C. Ames, seconded by Edward Novakoff, it was Unanimously:

- VOTED: A. That the Town appropriate \$102,000, to be expended by the Building Commission, with the approval of the Board of Selectmen, for reconstructing or making extraordinary repairs to the roofs on Town-owned buildings; and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$102,000 under General Laws, Chapter 44, Section 7 (3A), as amended.
- B. That the Town appropriate \$93,000, to be expended by the Chief of Police, with the approval of the Board of Selectmen, for new police radios; appropriate \$215,000 for the purchase of fire equipment, to be expended by the Fire Chief, with the approval of the Board of Selectmen; and authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$308,000 under General Laws, Chapter 44, Section 7 (9).

SIXTH ARTICLE

To see if the Town will appropriate a sum of money, to be expended under the direction of the School Committee, for remodeling, reconstructing and making of extraordinary repairs to school buildings, for the general improvement of the schoolhouses in Brookline, and determine whether the appropriation will be raised by taxation, transferred from available funds, borrowed, or provided by any combination of the foregoing, and authorize the School Committee to apply for, accept and expend funds for such project from state or federal sources, including Chapter 645 of the Acts of 1948, as amended, or act on anything relative thereto.

Upon motion of Zvi A. Sesling, seconded by Luster T. Delany, it was by a counted vote, one hundred ninety-five (195) recorded as in Favor, and one (1) recorded as Opposed:

VOTED: That the Town appropriate \$1,263,000.00, to be expended by the Building Commission, with the approval of the School Committee and the Board of Selectmen, for remodeling, reconstructing or making extraordinary repairs to school houses in Brookline; and to meet the appropriation, transfer \$53,000.00 from the following accounts:

73-624	Lawrence School Construction	\$ 990.00
75-704	Devotion School Construction	17,346.57
78-801	Acquisition of St. Dominics	10,075.00
80-801	Driscoll School Construction	4,230.93
80-803	Water Mains Cleaning and Relining	10,032.25
81-801	Unified Arts Building	10,325.25
Total		<u>\$53,000.00</u>

and authorize the Treasurer, with the approval of the Selectmen, to borrow \$1,210,000.00, under General Laws, Chapter 44, Section 7(3A), as amended, and/or Chapter 645 of the Acts of 1948, as amended, and authorize the School Committee or Building Commission, to apply for, accept and expend, with the approval of the Selectmen, funds for this project from state and/or federal sources, programs or grants.

SEVENTH ARTICLE

To see if the Town will authorize the Comptroller to close out either all or a portion of the unexpended balances in certain Special Appropriations and return said sums to the Surplus Revenue account, or act on anything relative thereto.

Upon motion of Jeffrey P. Allen, seconded by Charles C. Ames, it was Unanimously:

VOTED: To appropriate and transfer \$645.74 from the Special Appropriation 81-801 Unified Arts Building to be added to the Special Appropriation 81-802 Energy Conservation.

EIGHTH ARTICLE

To see if the Town, in accordance with General Laws, Chapter 44, Section 64, will authorize payment of unpaid bills, which may be legally unenforceable due to the insufficiency of the appropriations therefor, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Zvi A. Sesling, No Action was voted under the Eighth Article by a Unanimous vote.

NINTH ARTICLE

To see if the Town will authorize the Board of Selectmen to amend the FY1984 Community Development Block Grant Program by reallocating certain portions of the funding therein, in accordance with HUD regulations, and to appropriate such funds for said reallocations and authorize the Board of Selectmen to expend funds received under said program for such re-designated purposes, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Deborah Kaplan Cohen, it was Unanimously:

VOTED: That the Town authorize the Board of Selectmen to amend the FY-84 Community Development Block Grant Program by reallocating certain portions of the funding therein, in accordance with HUD regulations, and to appropriate such funds for said reallocations and authorize the Board of

Selectmen to expend funds received under said program for such re-designated purposes, as follows:

Riverdale Parkway	\$28,000
Replacement Trees	\$10,000
Walnut Street Improvements	\$32,000

TENTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, \$18,000, or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for a water quality improvement program at Hall's Pond, contingent upon the receipt of matching funds from the Commonwealth of Massachusetts Department of Environmental Quality Engineering Clean Lakes Program, or act on anything relative thereto.

Upon motion of Jeffrey P. Allen, seconded by Elizabeth M. Hirshom, it was, with few dissenters:

VOTED: That the Town raise and appropriate \$18,000, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for a water quality improvement program at Hall's Pond, and authorize the Commissioner of Public Works to apply for, accept, and expend funds for this project from state or federal sources with the approval of the Board of Selectmen.

ELEVENTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, \$120,924, or any sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the repair, reconstruction and resurfacing of Chestnut Hill Avenue, Kent Street from Longwood Avenue to Beacon Street, various sections of Beacon Street, Willard Road, and/or any other approved street, said sums to be totally reimbursed from the Commonwealth of Massachusetts as provided under Chapter 289, Acts of 1983, or act on anything relative thereto.

Upon motion of Michael W. Merrill, seconded by Luster T. Delany, it was:

VOTED: That the Town authorize the Commissioner of Public Works, with the approval of the Board of Selectmen to utilize the funds provided by Chapter 289 of the Acts of 1983 for the repair, reconstruction and resurfacing of Chestnut Hill Avenue, Kent Street from Longwood Avenue to Beacon Street, various sections of Beacon Street, Willard Road, and/or any other approved street; and authorize the Treasurer, with the approval of the Board of Selectmen, to issue Temporary Loans under General Laws Chapter 44, Section 6 and 6A, not to exceed \$120,924.00 to fund the project.

TWELFTH ARTICLE

To see if the Town will appropriate \$225,000, or any other sum, to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchasing and installing of parking meters and locks at various locations as designated by the Transportation Board, and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Deborah Kaplan Cohen, a 2 3rds vote required, the following was DEFEATED, one hundred eight (108) recorded as in Favor, ninety-one (91) recorded as Opposed:

That the Town appropriate \$225,000.00, to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchase and installation of parking meters and locks at various locations as designated by the Transportation Board; and authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$225,000.00 under General Laws Chapter 44, Section 7(9), as amended.

THIRTEENTH ARTICLE

To see if the Town will appropriate \$300,000, or any other sum, to be expended by the Public Works Commissioner, with the approval of the Board of Selectmen, for the installation of an automatic underground irrigation system at the Putterham Meadows Golf Course, and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

Upon motion of Stephen B. Goldenberg, seconded by Robert Bernheimer, it was by a counted vote, one hundred seventy-five (175) recorded as in Favor, forty (40) recorded as Opposed, and as amended:

VOTED: That the Town appropriate \$275,000.00 to be expended by the Commissioner of Public Works with the approval of the Park and Recreation Commission and the Board of Selectmen, for the installation of an automatic underground irrigation system at the Putterham Meadows Golf Course; and authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$275,000.00, under General Laws, Chapter 44, Section 7(25), as amended; and authorize the Board of Selectmen to make application to the National Park Service United States Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P.L. 88.578, as amended and to enter into a contract or contracts with the National Park Service and/or with the Commonwealth of Massachusetts, Executive Office of Environmental Affairs, to secure the same; provided that any sums received as a result of said application and contract are returned to the Town Treasury as Local Receipts.

FOURTEENTH ARTICLE

To see if the Town will appropriate \$500,000, or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchase of a new magnetic displacement, remote reading water meter system and determine whether the appropriation shall be raised by taxation, provided by a transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

Upon motion of Zvi A. Sesling, seconded by Robert M. Stein, it was Unanimously:

VOTED: That the Town appropriate \$500,000.00 to be expended by the Commissioner of Public Works with the approval of the Board of Selectmen, for the purchase of a new magnetic displacement, remote reading water meter system; and authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$500,000.00, under General Laws, Chapter 44, Section 8(7A) or (7C), as amended.

FIFTEENTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, \$120,000, or any other sum, to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen for the reconstruction of Waldstein Playground, and will authorize the Board of Selectmen to make application to and enter into a contract with the Commonwealth of Massachusetts, acting by and through the Commissioner of Natural Resources as state liaison officer from the Heritage Conservation and Recreation Service, U.S. Department of the Interior, for a grant under the Federal Land and Water Conservation Fund, Act of 1965, P.L. 88-578, and to secure matching funds; any sums received as a result of said application and contract to be returned to the Town surplus, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Charles C. Ames, the following vote Carried:

VOTED: That the Town raise and appropriate \$160,000.00 to be expended by the Commissioner of Public Works with the approval of the Park and Recreation Commission, and the Board of Selectmen, for the reconstruction of Waldstein Playground, and authorize the Board of Selectmen to make application to be National Park Service United States Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P.L. 88-578, as amended and to enter into a contract or contracts with the National Park Service and/or with the Commonwealth of Massachusetts, Executive Office of Environmental Affairs, to secure the same; provided that any sums received as a result of said application and contract are returned to the Town Treasury as Local Receipts.

SIXTEENTH ARTICLE

To see if the Town will vote to name the Intersection of Kent Street and Station Street, Brookline, The William Francis Dwyer Triangle, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Charles C. Ames, it was Unanimously:

VOTED: That the Town name the Intersection of Kent Street and Station Street, Brookline, The William Francis Dwyer Triangle, cost to be paid for privately.

SEVENTEENTH ARTICLE

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 37A, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Stephen B. Goldenberg, it was Unanimously, as amended:

VOTED: That the Town accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 37A.

EIGHTEENTH ARTICLE

To see if the Town will appropriate from available funds, a sum or sums to fund the reactivation of one (1) fire company.

Upon motion of Michael W. Merrill, seconded by Edward M. Gadsby, Jr., No Action was voted under the Eighteenth Article.

NINETEENTH ARTICLE

To see if the Town will appropriate from available funds, a sum or sums to fund four (4) Deputy-Chiefs Aides positions, in the fire suppression force of The Fire Department.

Upon motion of Charles C. Ames, seconded by Zvi A. Sesling, No Action was voted by a Unanimous vote under Article Nineteen.

TWENTIETH ARTICLE

To see if the Town will amend Article XXXIX of the Town Bylaws as follows:

- (1) By adding a new Section 3A to read as follows:

This article shall not apply to any rental unit in a building the construction, substantial rehabilitation or conversion from a non-housing to a housing use of which was completed after January 1, and which has been maintained as rental housing for a minimum of three years;

- (2) By adding the following paragraph to Section 3:

The foregoing Section 2 notwithstanding, the owner of a building may apply for removal from rental use of any or all rental units in the building owned and the Board shall grant rental use of such units if it finds that said units were constructed, substantially rehabilitated or converted from a non-housing to a housing use after January 1, 1984 and that such units were maintained as rental housing for a minimum of three years;

or act on anything relative thereto.

Jeffrey P. Allen moved, duly seconded, to refer the Twentieth Article back to the Selectmen for study and return to the Fall Town Meeting, and his motion carried.

TWENTY-FIRST ARTICLE

To hear and act on the reports of Town Officers and Committees.

TWENTY-SECOND ARTICLE

To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the treasury; will authorize the Assessors to use a portion of Free Cash in the determination of the tax rate for the fiscal year commencing July 1, 1984; and will exempt a portion of Free Cash from the provisions of Section 12A, in Chapter 151, of the Acts of 1979, or act on anything relative thereto.

TWENTY-THIRD ARTICLE

To see if the Town will provide funding for any or all of the purposes mentioned in the foregoing articles by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Edward Novakoff, No Action was voted under Articles 21, 22, and 23.

Upon motion duly made and seconded, at fifty-nine minutes past eleven o'clock, it was Unanimously voted that this Annual Town Meeting now be dissolved.

At the close of the meeting, the Checkers reported that the names of two hundred twenty-one (221) Town Meeting Members had been checked as in attendance at this meeting.

DISSOLVED

A T T E S T:

William F. Sullivan
Town Clerk

WARRANT

For

The State Primary

The Commonwealth of Massachusetts

on Tuesday, the Eighteenth Day of September, 1984

Norfolk, ss.

To Any Constable of the Town of Brookline.

Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote at

PRECINCTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 16

Precinct 1 - Hebrew College, 43 Hawes Street
 Precinct 2 - Coolidge Corner Branch Library, 31 Pleasant St.
 Precinct 3 - Theresa Morse Apartments, 90 Longwood Avenue
 Precinct 4 - St. Mary's School Hall, 67 Harvard St.
 Precinct 5 - Sewall School, 279 Cypress St.
 Precinct 6 - Physical Education Building, 70 Tappan St.
 Precinct 7 - Arthur A. O'Shea House, 61 Park St.
 Precinct 8 - Devotion School, 345 Harvard St.
 Precinct 9 - Kehillath Israel Temple, 384 Harvard St.
 Precinct 10- Fire Station #7, 665 Washington St.
 Precinct 11- Driscoll School Gymnasium, 64 Westbourne Terrace
 Precinct 12- Runkle School Gymnasium, Clinton Road Entrance
 Precinct 13- Runkle School Gymnasium, Clinton Road Entrance
 Precinct 14- Heath School Gymnasium, 100 Eliot St.
 Precinct 15- Fire Station #6, 962 Hammond St.
 Precinct 16- Putterham Branch Library, 959 West Roxbury Parkway

from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

U.S. SENATOR.....For the Commonwealth
 REPRESENTATIVE IN CONGRESS.....Fourth Congressional District
 COUNCILLOR.....Third Councillor District
 SENATOR in GENERAL COURT.....Second Middlesex & Norfolk District
 REPRESENTATIVE in GENERAL COURT.....15th Norfolk and 11th Suffolk
 Representative District
 REGISTER OF PROBATE.....Norfolk County
 COUNTY COMMISSIONERS(2).....Norfolk County
 COUNTY TREASURER.....Norfolk County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 14th day of August, 1984.

Edward Novakoff

Stephen B. Goldenberg

Michael W. Merrill

Zvi A. Sesling

Jeffrey P. Allen
Board of Selectmen

Norfolk, ss.

Brookline, Mass.

September 5, 1984

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty public places within the Town. I also had a true and attested copy of this Warrant published in the Brookline Citizen, issue of August 16, 1984. All of which was done at least seven days before said election.

s/ Stanley N. Rabinovitz
Constable

STATE PRIMARY

PRECINCT		SENATOR-IN CONGRESS			REPRESENTATIVE CONGRESS		COUNCILOR		SENATOR IN GEN. COURT		REPRESENTATIVE 15TH N		REPRESENTATIVE 11th S		REGISTER OF PROBATE	
		CONNOLLY	KERRY	SHANNON	FRANK	BLANKS	CONNOLLY	MCKEON	BACK-MAN	BLANKS	BUSINGER	BLANKS	MYERS	CARROLL	HUGHES	BLANKS
PRECINCT 1.	003	007	154	218	354	038	168	024	279	113	230	162			151	241
" 2.	014	008	255	241	480	053	245	064	397	136	355	178			288	245
" 3.	017	017	254	264	505	058	269	051	407	156	388	175			267	296
" 4.	025	035	280	213	449	120	282	061	374	195	363	206			276	293
" 5.	017	062	222	189	371	129	273	050	311	189	297	203			229	271
" 6.	017	018	201	244	415	077	221	046	347	145	314	178			212	280
" 7.	010	027	275	219	483	068	250	060	395	156	360	191			230	321
" 8.	031	015	241	200	444	051	237	039	360	135	328	167			221	274
" 9.	014	020	295	339	611	104	228	054	522	193	469	246			354	361
" 10.	016	014	234	248	470	088	241	045	402	156	354	204			230	328
" 11.	017	007	221	257	480	035	228	054	421	094	380	135			240	275
" 12.	007	011	237	268	496	039	243	048	399	136	~~3838~~	~~2045~~			240	295
" 13.	013	005	195	280	452	050	252	046	360	142		029			426	264
" 14.	021	034	183	208	369	089	235	030	295	163		028			357	228
" 15.	031	017	189	202	375	078	233	036	318	135		040			346	067
" 16.	024	033	332	258	581	091	333	063	463	209	~~2620~~	035			535	102
TOTALS	277	330	3768	3848	7335	1168	3738	771	6050	2453	~~8503~~	156			2134	330
															3949	4554

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TOWN OF BROOKLINE

SEPTEMBER 18, 1984

STATE PRIMARY

PRECINCT	COUNTY COMMISSIONER				TREASURER		S T A T I S T I C S									
	COLLINS	MCDONALD	BRENNAN	RIDGE	COLLINS	BLANKS	DEM.	REP.	IND.	TOTAL	VOTED	DEM.	REP.			
1.	105	068	088	042	172	220	700	216	734	1,650	566	392	174			
2.	152	114	132	060	280	253	904	179	917	2,000	696	533	163			
3.	167	141	110	057	282	281	960	208	815	1,983	727	563	164			
4.	148	125	161	110	316	253	1,022	156	925	2,103	704	569	135			
5.	144	089	118	098	261	239	916	123	715	1,754	676	500	176			
6.	126	079	125	073	246	246	889	205	789	1,883	651	492	159			
7.	167	115	143	057	285	266	972	228	916	2,116	766	551	215			
8.	141	102	118	052	235	260	802	095	714	1,611	596	495	101			
9.	188	136	199	082	340	375	1,067	166	987	2,220	904	715	189			
10.	149	108	127	055	262	296	915	172	933	2,020	753	558	195			
11.	128	100	107	064	275	240	907	166	1044	2,117	689	515	174			
12.	119	089	150	052	242	293	924	138	894	1,956	695	535	160			
13.	135	083	148	066	249	253	860	229	844	1,933	720	502	218			
14.	121	075	116	082	250	208	770	266	843	1,879	779	458	321			
15.	137	089	123	049	229	224	717	437	997	2,151	879	453	426			
16.	213	127	169	080	358	314	845	236	996	2,077	972	672	300			
TOTALS	Blank 1310	1640	2134	1079	4282	4221	14,170	3,220	14,061	31,453	11,773	8503	3270			37.4%

REPUBLICAN

TOWN OF BROOKLINE
STATE PRIMARY

SEPTEMBER 18, 1984

PRECINCT	SENATOR IN CONGRESS		REPRESENTATIVE CONGRESS		SENATOR IN COURT		COUNTY COMMISSIONER		SENATOR IN CONGRESS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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SEPTEMBER 18, 1911

REPUBLICAN

TOWN OF BROOKLINE STATE PRIMARY

PRECINCT	SENATOR IN CONGRESS		REP. IN CONGRESS		COUNCILLOR		SENATOR IN GEN. COURT		REP. IN GEN. COURT		REGISTER OF PROBATE		COUNTY COMMISSIONER		TREASURER	
1.																
" 2.																
" 3.																
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" 10.							Storm Wiggin (2) 151 Tappan Street									
" 11.																
" 12.																
" 13.																
" 14.																
" 15.																
" 16.																
TOTALS																



TOWN of BROOKLINE
Massachusetts

02147

WILLIAM F. SULLIVAN
TOWN CLERK

FRANCES HALPERN
ASSISTANT TOWN CLERK

September 4, 1984

Dear Town Meeting Member:

In accordance with Massachusetts General Laws, Chapter 43A, Section 5, you are hereby notified that the Board of Selectmen has called a Special Town Meeting to be held on Monday, September 24, 1984 at 8:00 P.M., in the Auditorium of the High School, 115 Greenough Street.

Copy of the Warrant for this Special Town Meeting is enclosed herewith.

Sincerely yours,

William F. Sullivan
Town Clerk

enc.

WARRANT

The

COMMONWEALTH OF MASSACHUSETTS

Special Town Meeting

Norfolk, ss.

To any Constable of the Town of Brookline,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said Town on

MONDAY, the Twenty-Fourth Day of
September, 1984

at eight o'clock in the evening for the following purposes, to wit:

FIRST ARTICLE

To amend the Zoning Bylaw of the Town of Brookline as follows:

1. Amend Section 3.1(a) (2) (Classification of Districts), by inserting a new classification, "G-1.5";
2. Amend Section 5.00 (Table of Dimensional Requirements), by inserting a new classification, "G-1.5", with dimensional requirements identical to the requirements specified for the G-2.0 classification, except as follows: floor area ration maximum: "1.5" ; height maximum (feet): "45-60";
3. To change the zoning designation of the following lots and blocks: from G-2.5, to G-1.0,

<u>Town Atlas Page</u>	<u>Block</u>	<u>Lots</u>
34	165	20, 21, 22B, 22C
34	164	1-6 inclusive
33	161	1, 1A, 2A, 3, 3A, 4
33	163	1-10
33	162	1-3 (all lots located on block 162)

from M-2.0, to G-1.0, Town Atlas Page 33, Block 161, Lot 5-6.

4. Or take any other action regarding the down-zoning (reduction of use) of the foregoing lots and blocks.

SECOND ARTICLE

To amend the Zoning Bylaw of the Town of Brookline as follows:

1. Amend Section 3.1(a) (2) (Classification of Districts), by inserting a new classification, "G-1.5";

2. Amend Section 5.00 (Table of Dimensional Requirements), by inserting a new classification, "G-1.5", with dimensional requirements identical to the requirements specified for the G-2.0 classification, except as follows: floor area ratio maximum: "1.5"; height maximum (feet): "45-60";
3. To change the zoning designation of the following lots and blocks: from G-2.5, to G-1.0,

<u>Town Atlas Page</u>	<u>Block</u>	<u>Lots</u>
34	165	20, 21, 22B, 22C
34	164	1-6 inclusive
33	161	1, 1A, 2, 2A, 3, 3A, 4
33	163	1-10
33	162	1-3 (all lots located on block 162)

from M-2.0, to G-1.0, Town Atlas Page 33, Block 161, Lot 5-6;

4. Or take any other action regarding the down-zoning (reduction of use) of the foregoing lots and blocks.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen fourteen days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this twenty-eighth day of August in the year of our Lord one thousand nine hundred and eighty-four.

Edward Novakoff

Stephen B. Goldenberg

Michael W. Merrill

Zvi A. Sesling

Jeffrey P. Allen

Board of Selectmen

Norfolk, ss.

Brookline, September 6, 1984

By virtue of this Warrant, I this day notified and warned the Inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 8:00 p.m., Monday, September 24, 1984 by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Citizen, issue of August 30, 1984, an attested copy of the within Warrant. All of which was done at least fourteen days before said meeting.

Marvin A. Feinman
Constable

SPECIAL TOWN MEETING

September 24, 1984

Pursuant to the Warrant of the Selectmen, served according to law upon the Inhabitants of the Town of Brookline by a constable of said Town, and written notices sent by the Town Clerk at least fourteen days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under the provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline March 10, 1942, the Town Meeting Members, so qualified, met at the High School Auditorium in said Town on Monday, September 24, 1984 at eight o'clock in the evening.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting and were in charge of Richard Boffa, JoAnne Brooks, Claire Hagy and Edward M. Kelly, checkers, who were sworn to the faithful performance of their duties by the Town Clerk. The lists contained the names of two hundred fifty-one (251) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Members were allowed within the rails until their names had been checked on the lists.

At 8:00 p.m. the checkers reported that the names of one hundred twenty-eight (128) names of Town Meeting Members had been checked, or more than one-half of all Town Meeting Members qualified, and the Town Clerk reported a quorum was present.

The meeting was called to order by Carl M. Sapers, Moderator.

The first verse of the Star Spangled Banner was sung by the audience in accordance with the Town Bylaws.

FIRST ARTICLE

To amend the Zoning Bylaw of the Town of Brookline as follows:

1. Amend Section 3.1(a)(2) (Classification of Districts), by inserting a new classification, "G-1.5";
2. Amend Section 5.00 (Table of Dimensional Requirements), by inserting a new classification, "G-1.5", with dimensional requirements identical to the requirements specified for the G-2.0 classification, except as follows: floor area ration maximum: "1.5"; height maximum (feet): "45-60";
3. To change the zoning designation of the following lots and blocks:
from G-2.5, to G-1.0,

<u>Town Atlas Page</u>	<u>Block</u>	<u>Lots</u>
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34	164	1-6 inclusive
33	161	1, 1A, 2A, 3, 3A, 4
33	163	1-10
33	162	1-3 (all lots located on block 162)

from M-2.0, to G-1.0,

Town Atlas Page 33, Block 161, Lot 5-6;

4. Or take any other action regarding the down-zoning (reduction of use) of the foregoing lots and blocks.

No motions were offered and no discussion took place under the First Article.

SECOND ARTICLE

To amend the Zoning Bylaw of the Town of Brookline as follows:

1. Amend Section 3.1(a) (2) (Classification of Districts), by inserting a new classification, "G-1.5";
2. Amend Section 5.00 (Table of Dimensional Requirements), by inserting a new classification, "G-1.5", with dimensional requirements identical to the requirements specified for the G-2.0 classification, except as follows: floor area ration maximum: "1.5"; height maximum (feet): "45-60";
3. To change the zoning designation of the following lots and blocks:

from G-2.5, to G-1.0,

<u>Town Atlas Page</u>	<u>Block</u>	<u>Lots</u>
34	165	20, 21, 22B, 22C
34	164	1-6 inclusive
33	161	1, 1A, 2, 2A, 3, 3A, 4
33	163	1-10
33	162	1-3 (all lots located on block 162)

from M-2.0, to G-1.0,

Town Atlas Page 33, Block 161, Lot 5-6;

4. Or take any other action regarding the down-zoning (reduction of use) of the foregoing lots and blocks.

Mr. Charles C. Ames moved Favorable Action on Section 3 only, duly seconded by Edward N. Gadsby, Jr.

Mr. Charles C. Ames moved, seconded by Edward N. Gadsby, Jr.,: "That the

zoning amendment proposed in Article 2 be referred to the Planning Board for study and a report and recommendation at a Special Town Meeting to be held on or before January 24, 1985."

Mr. Michael D. Cutler, Precinct 9, moved the following amendment, which was seconded: "That the zoning amendment proposed in Article 2 be referred to the Planning Board and a Moderator's Committee comprising Town Meeting Members from Precincts 2, 7, 8 and 9, to be appointed by the Moderator, for study and a report and recommendation at a Special Town Meeting to be held on or before January 24, 1985."

Mr. Mark A. Michelson moved that the date for the report be changed to December 14, 1984 and his motion was DEFEATED, voting Yes 80 and No 140.

Barbara C. Scotto, Precinct 2, moved to change the wording in the Cutler Amendment so it would read: "A Moderator's Committee including but not limited to Town Meeting Members from Precincts 2, 7, 8 and 9." The Scott amended was adopted by a counted vote, voting Yes 180 and No 20.

A. Joseph Ross moved to add Precinct 3 to the Scotto amendment and his motion carried by a counted vote, voting Yes 180 and No 4.

Charles W. Manning, Precinct 4 moved that the Moderator appoint three members from each of the five listed Precincts, and two At Large members from each, and his motion was DEFEATED.

Alex Gold-Pitegoff moved to amend the Cutler amendment so it would read: "to a Study Commission comprising the Planning Board and a Moderator's Committee comprising Town Meeting Members from Precincts 2, 3, 7, 8 and 9." His amendment carried by a counted vote, voting Yes 140 and No 80.

Following is the final vote taken under Article #2 of this Special Town Meeting and it was:

VOTED: "That the zoning amendment proposed in Article 2 be referred to a Study Commission comprising the Planning Board and a Moderator's Committee, including but not limited to, Town Meeting Members from Precincts 2, 3, 7, 8 and 9, to be appointed by the Moderator, for study and a report and recommendation at a Special Town Meeting to be held on or before January 24, 1985."

Mark A. Michelson, Precinct 12, requested to be recorded as abstaining on all votes taken at this Special Town Meeting.

At forty-three minutes past nine o'clock, it was Unanimously voted that this Special Town Meeting now be dissolved.

At the close of the meeting, the Checkers reported that the names of two hundred twenty-two (222) Town Meeting Members had been checked as in attendance at this meeting.

DISSOLVED.

A T T E S T:

William F. Sullivan
Town Clerk

third day of October A.D. 1984.

~~Edward Threlkoff~~
~~John B. B. B. B.~~
~~Michael W. W. W.~~
~~John G. G. G.~~
~~John G. G. G.~~

the

Norfolk, ss.

Brookline, Mass. October

1984

By virtue of this warrant, I this day notified and warned the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty public places within the Town. I also had a true and attested copy of this Warrant published in the Brookline Standard, issue of October 25, 1984. All of which was done at least seven days before said election.

S WILLIAM FIGLER

Constable

NOVEMBER 6, 1984

TOWN OF BROOKLINE STATE ELECTION

15TH NORFOLK DIS.

PRECINCT	ELECTORS OF PRESIDENT AND VICE PRESIDENT				SENATOR IN CONGRESS			REPRESENTATIVE IN CONGRESS			COUNCILOR Third Dist		SENATOR IN GENERAL COURT			REPRESENTATIVE IN GENERAL COURT		
	MONDRIE AND FERRARO	REGAN & BUSH	SERRETTE & ROSS	BLANK	KERRY	SHIPLEY	BLANKS	FRANK	FORTE	BLANKS	CONNOLLY	BLANK	BACKMAN	FRAMLEY	BLANK	BUSINGER	BURKE- MEEHAN	BLANKS
1.	1093	433	1	9	1128	366	42	1212	251	73	840	696	972	368	196	816	534	186
2.	1216	505	4	15	1286	415	39	1492	240	8	974	766	1134	379	227	1029	495	216
3.	1340	451	4	21	1422	352	42	1510	232	74	1004	812	1249	383	184	1124	503	189
4.	1210	559	3	17	1296	444	49	1392	270	127	1042	747	1094	443	252	1005	586	198
5.	993	554	1	8	1047	477	32	1142	317	97	901	655	915	433	208	851	580	125
6.	1142	478	1	19	1219	389	32	1301	262	77	892	748	1056	423	161	911	593	136
7.	1324	498	4	25	1386	416	49	1506	243	102	1003	848	1270	362	219	1156	535	160
8.	1122	341	3	17	1166	277	40	1153	163	167	836	647	1007	278	198	910	404	169
9.	1535	473	5	16	1616	371	2	1744	185	100	1109	920	1459	334	236	1281	513	235
10.	1331	467	2	2	1418	354	30	1528	212	62	983	819	1242	360	200	1064	552	186
11.	1317	443	3	14	1389	354	34	1509	182	86	969	808	1232	328	217	1068	513	196
12.	1343	436	3	17	1406	350	43	1519	212	68	919	880	1191	420	188			
13.	1180	551	1	17	1252	454	43	1376	306	67	1011	738	1063	498	188			
14.	969	716	2	22	1027	643	39	1182	430	97	934	775	863	634	212			
15.	985	944	3	18	1074	836	40	1293	551	106	1027	923	980	796	174			
16.	1124	675	3	19	1200	579	42	1449	303	69	946	875	1047	662	112			
TOTALS	19,224	8,524	43	256	20,332	7,077	638	22,308	4,359	1380	15390	12657	17774	7101	3172	11215	5808	1996

NOVEMBER 6, 1984

TOWN OF BROOKLINE STATE ELECTION

11TH SUBPOLL																	
PRECINCT	REPRESENTATIVE IN GEN. COURT		REGISTER OF PROBATE				COUNTY COMMISSIONER			TREASURER			QUESTION 1 NON-BINDING			ABSENTEE VOTERS	
	MYERSON	BLANK	BUCHES	BLANK	COLLINS	MCDONALD	PERRY	BLANK	COLLINS	SELIB	BLANK	YES	NO	BLANK	MAILED 1,243	IN PERSON 576	
1.			810	726	682	582	328		652	498	386	661	267	608		TOTAL: 1,819	
" 2.			975	765	839	700	319		804	482	454	706	245	789			
" 3.			1000	816	888	761	338		843	553	420	735	219	862			
" 4.			1058	731	868	738	316		893	460	436	719	263	807			
" 5.			874	682	737	628	324		730	466	360	609	239	708			
" 6.			865	775	759	638	330		717	514	409	836	252	552			
" 7.			985	866	876	730	357		816	561	474	675	215	961			
" 8.			806	677	723	604	262		690	393	400	598	211	674			
" 9.			1069	960	952	799	346		833	660	536	887	181	961			
" 10.			966	836	820	698	343		738	585	479	772	251	779			
" 11.			949	828	837	706	297		764	559	454	768	200	809			
" 12.			873	926	832	692	358		746	746	459	966	274	559			
" 13.			890	859	827	702	450		711	664	374	837	325	587			
" 14.			853	856	697	578	541		609	729	371	569	340	800			
" 15.			926	1024	727	570	709		562	1013	375	562	452	936			
" 16.			845	976	749	638	449		624	844	353	519	264	1038			
TOTALS	6,449	2,579	14744	13303	12813	10764	6067		11732	9575	6740	11419	4198	12430			

NOVEMBER 6, 1984

TOWN OF BROOKLINE STATE ELECTION

PRECINCT	STATISTICS					WRITE-INS						
	REGISTERED VOTERS					Electors of Pres & V. Pres.		Senator in Congress	Representative in Congress	Councillor	Senator in Gen. Court	County Commissioner
1.	DEM 783	REP 239	IND 909	TOTAL 1,931	VOTED 1536							
" 2.	1022	201	1103	2,326	1740							
" 3.	1065	214	995	2,274	1816							
" 4.	1103	186	1134	2,423	1789							
" 5.	991	138	856	1,985	1556							
" 6.	958	215	941	2,114	1640							
" 7.	1064	257	1072	2,393	1851							
" 8.	908	116	866	1,890	1483					William Evangelakos		Joanne Goodwin
" 9.	1203	190	1181	2,574	2029							
" 10.	1039	198	1089	2,326	1802							
" 11.	1011	177	1185	2,373	1777			Elliot Richardson				
" 12.	1002	164	1036	2,202	1799							
" 13.	930	254	1025	2,209	1749							
" 14.	833	293	1001	2,127	1709	William F. Sullivan Evelyn M. Kirtane (2)	James Reardon	Raymond A. Gastonguay			Timothy Sullivan	
" 15.	756	458	1124	2,338	1950							
" 16.	870	243	1051	2,164	1821							
TOTALS	15538	3543	16568	35649	28047							

78.68



TOWN of BROOKLINE
Massachusetts

02147

WILLIAM F. SULLIVAN
TOWN CLERK

FRANCES HALPERN
ASSISTANT TOWN CLERK

October 16, 1984

Dear Town Meeting Member:

In accordance with Massachusetts General Laws, Chapter 43A, Section 5, you are hereby notified that the Board of Selectmen has called a Special Town Meeting to be held on Tuesday, November 13, 1984 at 7:30 P.M. in the Auditorium of the High School, 115 Greenough Street.

Copy of the Warrant for this Special Town Meeting is enclosed herewith.

The 1984 listing of Elected Officials, the Committee on Town Organization and Structure, the Advisory Committee and elected Town Meeting Members will be available as you enter and sign in at this Special Town Meeting.

Sincerely yours,

William F. Sullivan
Town Clerk

enc.

WARRANT

The Commonwealth of Massachusetts

Special Town Meeting

Norfolk, ss.

To Any Constable of the Town of Brookline.

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said town on

TUESDAY,
the Thirteenth Day
of November, 1984

at seven-thirty in the evening for the following purposes, to wit:

FIRST ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, a sum or sums of money to fund the FY1985 cost items in collective bargaining agreements between the Town and various employee unions; will fund wage and salary increases for employees not included in the collective bargaining agreements; and will amend Article 1-B (Classification and Pay Plans) of the Town Bylaws so that there is no conflict between the Town and such agreements, or act on anything relative thereto.

SECOND ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, \$95,316, or any other sum, to fund the Fiscal Year 1985 cost items in the Collective Bargaining Agreements and contracts between the School Committee and the Brookline Educational Secretaries Association, affiliated with Local 925 Service Employees International Union; Brookline School Transportation Employees Association; and non-union employees, or act on anything relative thereto.

THIRD ARTICLE

To see if the Town, in accordance with General Laws, Chapter 44, Section 64, will authorize payment of any one or more of the following unpaid bills of previous years, in the amounts indicated below, and which may be legally unenforceable due to the insufficiency of the appropriations therefor:

Michael P. Biber, M.D.	\$37.00
Newton-Wellesley Radiology Association	18.00
Beth Israel Hospital	495.00
William T. Bates (Fire Department)	22.25
John Bowen	14.00
IBM (Rent Control)	<u>112.00</u>
Total	\$698.25

and will raise and appropriate, or appropriate from available funds, \$698.25, or any other sum, to pay the same, or act on anything relative thereto.

FOURTH ARTICLE

To see if the Town will appropriate \$200,000, or any other sum, to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchasing and installing of parking meters and clocks at various locations as designated by the Transportation Board, including 13 sticker parking spaces on Washington Street at Washington Square, and determine whether the appropriation shall be raised by taxation, provided from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

FIFTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, a sum or sums of money to be added to the following budget appropriations (under Article 4, Annual Town Meeting) for the fiscal year commencing July 1, 1984:

- | | |
|-------------------------|-----------|
| C. For Public Works | |
| #16 (Park Maintenance) | \$50,000; |
| B. For Public Safety | |
| #13 Police Department | |
| (to fund a Dog Officer) | \$10,500; |
| D. For Public Schools | |
| #17 Public Schools | \$10,500; |

or act on anything relative thereto.

SIXTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$24,026. to be allocated as follows: To the appropriation of the Police Department, the sum of \$17,228. for the purpose of adding one Civilian Dog Officer to the Police Staff; and the sum of \$6,798. to be appropriated to the Veterans Services Budget for the purpose of increasing the .5 Clerk to full time, or act on anything relative thereto. (By petition)

SEVENTH ARTICLE

To see if the Town will authorize the Board of Selectmen to file pre-applications and applications under the Housing and Community Development Act of 1974, P.L. 93-383, as amended, including an application for Community Development Block Grant funds for the general programs to be undertaken in FY86 in the amount of \$1,273,500 as the same may be amended; and authorize the Board of Selectmen to take such other actions including the designation of eligible areas in accordance with regulations promulgated by the Department of Housing and Urban Development, and file such other preapplications and applications as may be appropriate and necessary to obtain funds for such programs and such other funds to which the Town may be eligible and to appropriate and to authorize the Board of Selectmen to expend funds received or to be received by the Town from the Department of Housing and Urban

Development or other federal and/or state agencies as a result of any said applications, or act on anything relative thereto.

EIGHTH ARTICLE

To see if the Town will amend the Zoning Bylaw as follows:

- A. In Section 4.30, Use 6, by substituting "third" for "fourth(4th)" in the 1st line of the footnote.
- B. By deleting the following sentence from Section 5.04(b) and inserting it between the 1st and 2nd sentences in 5.04(a):
The Board of Appeals, however, may by special permit modify the yard dimensions between such buildings intended to remain under the same ownership and management where it is demonstrated that there will result light, air, sunlight, and amenity of a standard no lower than would result from such requirements.
- C. In Section 5.09(b), by inserting a comma after "alterations" in the 6th line and adding "exterior additions," after that comma; and by deleting "permitted" in the 7th line and inserting "permitted by right" after "uses" in the 8th line. The amended portion of that sentence will read:

Exterior alterations, exterior additions, and exterior changes, including fences, walls, and driveways, to residential uses permitted by right in S, SC, and T districts;....

- D. By creating a 2nd paragraph in Section 5.09(c) by adding the following new paragraph:

Once the proposal is approved by the Board of Appeals, any subsequent changes which in any way affect or alter the visual appearance of the facade, roof, or cornice line, or modify the site plan, shall be reviewed by the Building Commissioner and Planning Director, or their designees. At their discretion, any substantial revisions may be referred to the Planning Board for its review in accordance with the environmental impact and design review standards of this Section. In the event of disagreement on the appropriateness of the change, the matter shall be referred back to the Board of Appeals for resolution.

- E. In Section 6.11(a) (3), by deleting subsection heading (i) and incorporating that provision into paragraph (3).
- F. By substituting for the existing sentence in Section 6.13(b) (1) the following:

Stall width shall be at least 8.5 feet.

- G. In Section 6.13(b) (2), by substituting "18" for "19" in the 1st line and "21" for "22" in the 2nd line.

- H. 1. By substituting the following table for the existing table in Section 6.13(b) (3) :

<u>Angle of Parking</u>	<u>Minimum Aisle Width</u>			
	Compact 8.5' stall	9' stall	10' stall	7.5' stall
parallel	10 ft.	12 ft.	12 ft.	11 ft.
45 degrees	12 ft.	13 ft.	12 ft.	12 ft.
60 degrees	16 ft.	17 ft.	16 ft.	15 ft.
90 degrees	20 ft.	23 ft.	22 ft.	20 ft.

2. In the existing sentence below the table, by deleting the phrase after the comma and inserting "the wider aisle width shall be required.".
- I. In Section 7.0(a) (5), by deleting "the Board of Appeals by special permit under Article 9 may authorize" in the 5th and 6th lines, and by deleting the period after "Article" in the 8th line and adding the following at the end of the sentence:
- may be allowed by the Planning Board in accordance with the procedures of Section 7.3(b) only if such an increase is necessary to fill the most appropriate sign area on the building and the sign location is a proper one for an oversized sign.
- J. In Section 7.3(a) (3), by deleting the existing paragraph and substituting the following:
- Signs shall not be permitted on building walls not parallel or within 45 degrees of parallel to the street, except for one directional or identification sign not exceeding twelve square feet in area for structures with a single business and not exceeding eighteen square feet in area for structures with more than one business provided that the sign is proportionate to the area of the building wall to which it will be attached. Where such building wall contains the main business entrance or entrances, the Planning Board may allow a larger sign or signs, but in no case shall the aggregate area of such signs exceed two square feet for each foot of building face of that wall.

or act on anything relative thereto.

NINTH ARTICLE

To see if the Town will amend Sections 1, 2, 3(a), 3(b), 3(c) and 3(d), in Article I of the Town Bylaws to read as follows:

or act on anything relative thereto.

SECTION 1. The Constables or the persons to whom the Warrant calling a Town Meeting is directed shall give notice of such meeting by posting copies of the same in ten public places in the Town and by publication of a copy of the said Warrant in a newspaper of general circulation within the Town, such posting and publication to be at least fourteen days before the Annual Town Meeting or any Special Town Meeting is to be held.

SECTION 2. At least fourteen days prior to the opening of the Warrant for the Annual or a Special Town Meeting, the Board of Selectmen shall post notices of their intentions to do so in at least ten places in

the Town and shall notify each Town Meeting Member in writing of the opening date and closing date for submission of Articles to said Warrant and shall publish notice thereof in a newspaper of general circulation throughout Brookline. Such written notification by the Board of Selectmen shall be made by mail to the Town Meeting Member's address on file with the Town Clerk's office. No such notification shall be necessary where a Special Town Meeting has been called by a citizen's petition and said Warrant shall include only Articles so submitted.

All Zoning Articles for insertion in the Warrant for any Annual or Special Town Meeting shall be filed in the office of the Board of Selectmen prior to 12 noon on the 75th day preceding the opening session of said meeting. The Warrant shall thereupon be closed and signed including only those Articles filed by that time. All Articles (other than zoning articles, for a Special Town Meeting), shall be filed in the office of the Board of Selectmen prior to 12 noon on the 45th day preceding the opening session of said meeting. The Warrant shall thereupon be closed and signed including only those Articles filed by the time specified above.

There shall be filed with each Article intended for the Warrant a brief statement or explanation of the same by the persons so requesting the same. The Selectmen shall prepare a report on the Articles in the Warrant.

An Article submitted by the Board of Selectmen, or other Town Board, Commission or Department, shall be deemed to be incomplete and not acceptable for insertion in the Warrant unless all plans, specifications and estimates and other supporting data necessary for its consideration by Town Meeting, as well as the explanation of the purpose of the Article, are submitted prior to said deadlines. The insertion of such an Article in the Warrant by the Board of Selectmen shall be conclusive evidence of compliance with the condition set forth in the preceding sentence.

The Warrant for the Annual Town Meeting shall include an Article providing the opportunity to terminate and close out accounts for special appropriations of prior years that were authorized at a Town Meeting beginning 22 or more months before the start of said Annual Town Meeting.

The requirements of Section 2 may be waived when the Selectmen determine that emergency conditions or a situation requiring immediate action requires such a waiver.

SECTION 3(a). The Moderator shall, in June of each year, appoint citizens to serve on the Advisory Committee (herein the "Committee") established under G.L.c. 39, Section 16, and this Bylaw. Members of the Committee shall serve without compensation. The Committee shall consist of not fewer than twenty nor more than thirty registered voters of the Town. At least sixteen Committee members shall be elected Town Meeting Members at the time of their appointment. At least one elected Town Meeting Member shall be appointed from each precinct. No more than six members shall be appointed who are not elected Town Meeting Members at the time of their appointment. No more than four members of the Committee

shall reside in the same precinct. No member of the Committee shall be an employee of the Town or a member of any standing Board or Committee having charge of the expenditure of money; but, this restriction shall not disqualify from appointment to the Committee, members of special committees, which may be created from time to time by Town Meeting, the Moderator or the Selectmen to report on specific problems.

SECTION 3(b). Members shall hold office from July 1st, in the year of their appointment, for three year staggered terms and until their successors are appointed. All vacancies shall be filled by the Moderator for the unexpired remainder of the term or the appointees predecessor.

A member of the Committee shall cease to be a member and shall be deemed to have vacated such office upon the occurrence of any of the following events, and the giving of notice as hereinafter provided:

1. Removal of residence from the Town of Brookline.
2. Absence from seven or more duly called and held meetings of the Committee during any year of the member's term, considering each period from July 1 to the following June 30 as a year for this purpose.

Applicable to Town Meeting Members and effective the 30th day of June following the occurrence of any of the following events:

3. Removal of residence from the precinct from which elected a Town Meeting Member.
4. Failure of re-election as a Town Meeting Member.
5. Expiration of term as a Town Meeting Member.

Upon ascertaining that any of events 1-5 has occurred, the Chairman of the Committee shall notify the Secretary of the Committee who shall give written notice to the member in question. Membership of that member shall terminate upon the delivery of such notice as of the events 1 and 2, and on the following June 30th as to events 3, 4, and 5. A copy of such notice shall be sent promptly to the Moderator.

SECTION 3(c). The Committee shall hold its first meeting in each year no later than the fifteenth day of July, to be called by the Moderator, and shall hold such other meetings as it may deem advisable. It shall elect annually at its first meeting a Chairman and Vice-Chairman from its own members. The Vice-Chairman, upon the request of, in the absence of, or in the event of the death, disability or resignation of the Chairman, shall act as Chairman of the Advisory Committee until a new Chairman is elected. In the event of the death, disability, or resignation of the Chairman or Vice-Chairman, the Committee shall at a meeting within twenty days elect a successor from its own members. The Committee shall appoint annually a Secretary who is not one of its members, who shall hold office until another Secretary is appointed. The duties of the Secretary shall be defined by the Committee. Subcommittees and the Chairmen thereof shall be appointed by the Chairman not later than the thirtieth day of July in each year.

The Chairman of the Committee may establish from time to time special committees of the Committee to carry out specific studies. Periodically during the tenure of a special committee and upon the request of the Chairman the special committee shall report back to the Committee its findings to date. The Chairman may excuse members of such special committees from the requirement that they attend meetings of the Committee. For purposes of computing a quorum at meetings of the Committee, those members with special committee assignments will be omitted, if the Chairman has so excused them and if they are not present. Any member of a special committee, so excused, may nonetheless attend duly scheduled meetings and participate fully in the affairs of the Committee.

SECTION 3(d). The Committee shall consider the appropriations recommended by the Slectmen and other Town Officers and Committees and all Articles in the Warrant for the Annual Town Meeting and for any Special Town Meeting. It may examine the books and records of any board, committee or officer of the Town so far as permitted by law. All Boards, Committees, and Officers proposing to ask for appropriations at the Annual Town Meeting shall submit their request for appropriations, with the reasons therefor, to the Committee not later than January 10 each year; and the Selectmen shall submit to the Committee their recommendations with respect to such appropriations not later than February 15 in each year.

TENTH ARTICLE

To see if the Town will amend Article 1, Section 8 of the Town Bylaws, by deleting the present wording of said Section 8, and inserting the following wording so that said Section 8 shall read:

Section 8. Annually, not later than the third Monday in January, the Selectmen shall issue a Warrant calling for the Annual Town Election. Said Election shall be called on the first Tuesday in May. The first session of the Annual Town Meeting shall be held no earlier than three weeks and no later than five weeks following the Annual Town Election. If after the issuance of a Warrant for the Annual Town Election, the Legislature alters the date of the Presidential Preference Primary Election, the Selectmen may alter the date of the Annual Town Election without regard to the limitations of this Bylaw;

or act on anything relative thereto.

ELEVENTH ARTICLE

To see if the Town will amend the Bylaws of the Town of Brookline by adding a new Article I-D, to read as follows:

Article I-D

Procedure for Roll Call Votes

Section (a). The Town Moderator shall be required to call for a recorded roll call vote on any article before Town Meeting provided that a motion requesting said roll call vote is made by any Town Meeting Member and duly seconded.

Section (b). Said motion for a roll call vote must be affirmed by a standing vote of not less than 10% of the Town Meeting Members present and voting.

Section (c). Upon failure of a sufficient number of Town Meeting Members to affirm said roll call vote, any Town Meeting Member may, as a point of personal privilege, request that the Town Moderator record said Town Meeting Member's vote on said article. The Town Moderator shall then record the yea or nay of said Town Meeting Member and said vote shall become a part of the official record of said Town Meeting. (By petition)

TWELFTH ARTICLE

To see if the Town will amend Section 4 of Article XXXVIII of the Town Bylaws by adding a new sub-paragraph (f) at the end thereof as follows:

- (f) The board shall have the power to establish, amend and charge filing fees and annual unit registration fees subject to the approval of the Board of Selectmen.

or act on anything relative thereto.

THIRTEENTH ARTICLE

To see if the Town will amend Section 3(b) (3) of Article XXXVIII of the Town Bylaws by adding the word "or" at the end of subparagraph (iii) and adding a new subparagraph (iv) as follows:

- (iv) subsidizes through the granting of a federal rent subsidy to a qualified tenant of such rental unit under the "section 8 existing" program, or which rental unit itself is subsidized under the state "chapter 707" program, such exemption to terminate when either the subsidized tenant vacates the unit, or the rent subsidy to the tenant terminates, or when the unit rent subsidy terminates, but in no event shall an exemption approved by the board under this subparagraph exempt such unit from the requirements of sections 3(h), 9 and 9A of this Bylaw.

or act on anything relative thereto.

FOURTEENTH ARTICLE

To see if the Town will amend Article XXI of the Town Bylaws as follows:

1. By amending Section 2 to read as follows:

"Any person violating any Bylaw or regulation of the Town shall, in cases not otherwise provided for, be punished therefore by a fine of not more than \$50.00 for each offense."

2. By adding a new Section 3, part (a) through (e), inclusive, to read as follows:

"Section 3. (a) violation of any provision of these Bylaws or the rules and regulations of any municipal officer, board or department may be handled as a non-criminal offense in accordance with the provisions of General Laws, Chapter 40, Section 21D.

- (b) Any person taking cognizance of a violation of a specific Bylaw, rule or regulation which he is empowered to enforce, hereinafter referred to as the enforcing person, as an alternative to initiating criminal proceedings may, give to the offender a

written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the enforcing person, and shall be signed by the offender whenever practicable in acknowledgement that such notice has been received.

- (c) The enforcing person shall, if possible, deliver to the offender a copy of said notice at the time and place of the violation. If it is not possible to deliver a copy of said notice to the offender at the time and place of the violation, said copy shall be mailed or delivered by the enforcing person, or by his commanding officer or the head of his department or by any person authorized by such commanding officer, department or head to the offender's last known address, within fifteen days after said violation. Such notice as so mailed shall be deemed a sufficient notice, and a certificate of the person so mailing such notice that it has been mailed in accordance with his section shall be prima facie evidence thereof.
- (d) At or before the completion of each tour of duty, or at the beginning of the first subsequent tour of duty, the enforcing person shall give to his commanding officer or department head those copies of each notice of such a violation he has taken cognizance of during such tour which have not already been delivered or mailed by him as aforesaid. Said commanding officer or department head shall retain and safely preserve one copy and shall, at a time not later than the next court day after such delivery or mailing deliver the other copy to the clerk of the court before which the offender has been notified to appear.
- (e) The procedures and requirements for the noncriminal disposition of such violations are as set forth in said Section 21D.";

or act on anything relative thereto.

FIFTEENTH ARTICLE

To see if the Town will accept the provisions of General Laws, Chapter 44, Section 53D, which provide, in essence, that the Town may establish a revolving fund for receipts received in connection with the conduct of self-supporting Recreation and Park Services, or act on anything relative thereto.

SIXTEENTH ARTICLE

To see if the Town will accept Chapter 597 of the Acts of 1982, which amended G.L., c. 60A, Sec. 1, to provide an exemption from the Motor Vehicle Excise Tax for one motor vehicle owned and registered for the personal non-commercial use of a former Prisoner of War; (If accepted, the exemption would become effective January 1, 1985);

or act on anything relative thereto.

SEVENTEENTH ARTICLE.

To see if the Town will petition or approve the filing of a petition to the General Court in substantially the following form:

AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO GRANT A PENSION TO JOSEPH M. TYNAN.

Be It Enacted, etc., as follows:

Section 1. Notwith standing the provisions of any law to the contrary and in order to promote the public good, the Retirement Board of the Town of Brookline is hereby authorized and directed to retire fire fighter Joseph M. Tynan, of the fire department of the Town of Brookline, who as the result of injuries sustained by him in the performance of his duties while responding to an alarm of fire is totally and permanently incapacitated for further service as a fire fighter. The annual amount of pension payable to said Joseph M. Tynan under this act, shall be fixed in an amount equal to the regular rate of compensation which would have been paid had he continued in service as a fire fighter of said Town at the grade held by him at the time of his retirement. Such retirement shall become effective as of the date following the last day on which he received regular compensation. Upon the retirement of Joseph M. Tynan, the Retirement Board of said Town shall forthwith pay to him all amounts standing to his credit in the annuity savings fund of the retirement system of said Town.

Section 2. The provisions of section one hundred of chapter forty-one of the General Laws shal continue to apply to said Joseph M. Tynan relative to his indemnification by said Town for any hospital, medical related expenses which may be incurred by him after the date of his retirement as a result of the aforementioned incapacity.

Section 3. Upon the death of said Joseph M. Tynan, if his wife Jacqueline Tynan, survives him and as long as she remains unmarried, to pay to Jacqueline Tynan an annual annuity in the amount of three fourths of the amount of the pension payable to him at the time of his death, increased by three hundred and twelve dollars for each child of said Joseph M. Tynan during such time as such child is under eighteen years of age or over said age and physically or mentally incapacitated from earnings. If said Jacqueline Tynan remarries, said Town shall pay to her, in lieu of the aforesaid annuity to her, an annual annuity of five hundred and twenty dollars for each child who is residing with her, is under eighteen years of age on January 1st of each year, or is totally physically or mentally incapacitated from working."

or act on anything relative thereto.

EIGHTEENTH ARTICLE

To see if the Town will petition or approve the filing of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be It Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section three of Chapter Forty A of the General Laws, the Town of Brookline is hereby authorized

to regulate and restrict, through its Zoning Bylaw, the use of land or structures for educational purposes on any land located in the residentially zoned districts.

Section 2. This act shall take effect upon its passage.";

or act on anything relative thereto.

NINETEENTH ARTICLE

To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the treasury; will authorize the Assessors to use a portion of Free Cash in the determination of the tax rate for the fiscal year commencing July 1, 1984; and will exempt a portion of Free Cash from the provisions of Section 12A, in Chapter 151, of the Acts of 1979, or act on anything relative thereto.

TWENTIETH ARTICLE

To hear and act on the reports of Town Officers and Committees.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen fourteen days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this second day of October in the year of our Lord one thousand nine hundred and eighty-four.

Edward Novakoff

Stephen B. Goldenberg

Michael W. Merrill

Zvi A. Sesling

Jeffrey P. Allen
Board of Selectmen

Norfolk, ss. Brookline, October 13, 1984

By virtue of this warrant, I this day notified and warned the Inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 7:30 P.M., Tuesday, November 13, 1984 by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Citizen, issue of October 11, 1984, an attested copy of the within Warrant. All of which was done at least fourteen days before said meeting.

Constable, John P. McElroy

SPECIAL TOWN MEETING

November 13, 1984

Pursuant to the Warrant of the Selectmen, served according to law upon the Inhabitants of the Town of Brookline by a Constable of said Town, and written notices sent by the Town Clerk at least fourteen days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under the provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline March 10, 1942, the Town Meeting Members, so qualified, met at the High School Auditorium in said Town on Tuesday, November 13, 1984 at half past seven in the evening.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting place and were in charge of Richard Boffa, Edward Kelly, JoAnn Brooks, Claire Hagy and Elizabeth M. Splaine, checkers, who were sworn to the faithful performance of their duties by the Town Clerk. The lists contained the names of two hundred fifty (250) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Members were allowed within the rails until their names had been checked on the lists.

At forty-five minutes past seven o'clock, the checkers reported that one hundred forty-two (142) names of Town Meeting Members had been checked, or more than one-half of all Town Meeting Members qualified, and the Town Clerk reported a quorum was present.

The meeting was called to order by Carl M. Sapers, Moderator.

The first verse of the Star Spangled Banner was sung by the audience.

The Moderator appointed the following members as tellers: Joanne Blumsack, Dorothy Bruno, David Coleman, John Doherty, John Hall and Brenda Levy, and they were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator requested Mr. Charles C. Ames, Chairman of the Advisory Committee, to present a financial overview to the Meeting. Mr. Ames proceeded to report on the fiscal matters before the Town Meeting this evening and where the Town would be financially if all monetary Articles in the Warrant were voted as recommended.

The Moderator requested and received unanimous consent of those present to defer Articles one and two as a ratification of the Fire Department agreement with the Personnel Board was expected shortly. The Moderator explained to the body that his policy of taking the Articles in the order in which they appear in the Warrant would continue and thanked those present for the exception to his normal procedure this evening.

Mr. Sapers then proceeded to Article 3 in the Warrant.

THIRD ARTICLE

To see if the Town, in accordance with General Laws, Chapter 44, Section 64, will authorize payment of any one or more of the following unpaid bills of previous years, in the amounts indicated below, and which may be legally unenforceable due to the insufficiency of the appropriations therefor:

Michael P. Biber, M.D.	\$ 37.00
Newton-Wellesley Radiology Association	18.00
Beth Israel Hospital	495.00
William T. Bates (Fire Department)	22.25
John Bowen	14.00
IBM (Rent Control)	<u>112.00</u>
Total	\$698.25

and will raise and appropriate, or appropriate from available funds, \$698.25, or any other sum, to pay the same, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Charles C. Ames, it was unanimously:

VOTED: That the Town, in accordance with General Laws, Chapter 44, Section 64, authorize payment of the following unpaid bills of previous years, in the amounts indicated below, and which may be legally unenforceable due to the insufficiency of the appropriations therefor:

Michael P. Biber, M.D.	\$ 37.00
Newton-Wellesley Radiology Association	18.00
Beth Israel Hospital	495.00
William T. Bates (Fire Department)	22.25
John Bowen	14.00
IBM (Rent Control)	<u>112.00</u>
Total	\$698.25

and raise and appropriate \$698.25 to pay the same.

FOURTH ARTICLE

To see if the Town will appropriate \$200,000, or any other sum, to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchasing and installing of parking meters and clocks at various locations as designated by the Transportation Board, including 13 sticker parking spaces on Washington Street at Washington Square, and determine whether the appropriation shall be raised by taxation, provided from available funds, by borrowing, or by any combination of the foregoing, or act on anything relative thereto.

A motion by Michael S. Selib, duly seconded, to strike the thirty-eight meters to be located in the Town Hall Parking lot, carried by a counted vote with one hundred twenty (120) recorded as in Favor, and eighty-one (81) recorded as Opposed.

Upon motion of Charles C. Ames, seconded by Luster T. Delany, it was; as amended:

VOTED: To appropriate \$120,000 to be expended by the Chief of Police and the Commissioner of Public Works, with the approval of the Board of Selectmen, for the purchasing and installation of parking meters and clocks, as follows:

965 meters to be converted to \$.25 clocks, including 13 meters providing for all day permit parking on Washington Street adjacent to the Driscoll School	\$93,000
87 new meters to be located on Charles Street, Harvard Street, Marion Street, Vernon Street and Englewood Avenue	22,000
Contingency	5,000

and to authorize the Treasurer with the approval of the Selectmen to borrow \$120,000 to meet the appropriation under General Laws Chapter 44, Section 7(9), as amended.

A two-thirds vote required, the above vote passed by a counted vote, one hundred thirty-seven (137) recorded as in Favor, and fifty-six (56) recorded as Opposed.

FIRST ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, a sum or sums of money to fund the FY 1985 cost items in collective bargaining agreements between the Town and various employee unions; will fund wage and salary increases for employees not included in the collective bargaining agreements; and will amend Article I-B (Classification and Pay Plans) of the Town Bylaws so that there is no conflict between the Town and such agreements, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Edward Novakoff, the following votes under Article One all passed by a unanimous vote of those present:

VOTED: That the Town raise and appropriate \$446,255 to be expended for the fiscal year 1985 wage increases and fringe benefit allowances for employees of Local 1358, AFSCME.

VOTED: To amend the General Classifications pay table for the period July 1, 1984 to June 30, 1985 as follows:

1. By increasing the maximum salaries by 5.5% above the rates effective July 1, 1983.
2. By establishing new salary minimums three equal steps below the new maximums for each grade as provided in the Classification and Pay Plans.

VOTED: To amend the Labor Classifications pay table for the period July 1, 1984 to June 30, 1985 by increasing the flat salaries by 5.5% above the rates effective July 1, 1983.

VOTED: To amend the Ungraded Classifications pay table for the period July 1, 1984 to June 30, 1985 by increasing the flat rates of only the following classifications by 5.5% above the rates effective July 1, 1983:

Laborer (Seasonal)
Police Matron (P.T.)

VOTED: To amend the first paragraph of the Night Differential section of the Miscellaneous Regulations affecting Salaries by deleting the words "\$3.00 per night" and by substituting therefor the words "\$4.00 per night."

VOTED: To amend the Tool Allowance section of the General Provisions of the Pay Plan to read as follows:

Each Motor equipment repairman providing, maintaining and replacing his own set of basic tools shall be paid a tool allowance of \$100.00 per year.

VOTED: To amend the Additional Personal Leave section of the General Provisions of the Pay Plan by deleting the current section and by substituting the following therefor:

7. Additional Personal Leave

All permanent employees of the Town, and those temporary employees with twelve months or more of continuous service, shall be entitled to four (4) personal leave days per year in addition to any such leave earned under the sick leave provisions of this plan.

The Personal Leave must be taken during the calendar year and if it is not taken it is not cumulative, but it may be added to sick leave. This leave may be taken for any reason but the Department Head must have at least one calendar week's notice of such leave and if the Department Head finds that operating efficiency would be impaired thereby, he can require that the employee take the leave at a more convenient time during the calendar year.

Employees who are covered by this Plan but exempt from collective bargaining units and employees of the Town in collective bargaining units with labor agreements specifically incorporating the provisions of this paragraph shall be entitled at the employee's option to cash in the above leave at straight time in lieu of taking the time off or adding it to sick leave.

In cases involving members of the Fire Department and Police Department collective bargaining units where a personal leave day off cannot be scheduled, the employee shall have the option of receiving a days pay or of having the day added to sick leave.

Employees with 20 years or more of service shall be granted one day of personal leave per year in addition to any such leave provided above. This day of personal leave cannot be cashed in and must be taken off at a time acceptable to the Department Head and in such a way as not to incur overtime costs.

VOTED: That the Town raise and appropriate \$26,865 to be expended for the fiscal year 1985 wage increases and fringe benefit allowances for employees of the Brookline Recreation Employees Association.

VOTED: To amend the Recreation Classifications pay table for the period July 1, 1984 to June 30, 1985 as follows:

1. By increasing the maximum salaries by 5.5% above the rates effective July 1, 1983.
2. By establishing new salary minimums four equal steps below the new maximums for each grade as provided in the Classification and Pay Plans.

VOTED: To amend the Recreation Classifications pay table for the period July 1, 1984 to June 30, 1985 as follows:

1. By increasing the maximum salaries by 5.5% above the rates effective July 1, 1983.
2. By establishing new salary minimums four equal steps below the new maximums for each grade as provided in the Classification and Pay Plans.

VOTED: That the Town raise and appropriate \$22,800 to be expended for the fiscal year 1985 wage increases and fringe benefit allowances for employees of the Brookline Engineering Division Associates.

VOTED: To amend the Engineering Classification pay table for the period July 1, 1984 to June 30, 1985 as follows:

1. By increasing the maximum salaries by 5.5% above the rates effective July 1, 1983.
2. By establishing new salary minimums four equal steps below the new maximums for each grade as provided in the Classification and Pay Plans.

VOTED: That the Town raise and appropriate \$53,7000 to be expended for the fiscal year 1985 wage increases and fringe benefit allowances for employees of the Staff Association of the Public Library of Brookline, Council 93, AFSCME.

VOTED: That the Town raise and appropriate \$3,275 to be expended for the fiscal year 1985 wage increases and fringe benefit allowances for employees of the School Traffic Supervisors, Local 1358, AFSCME.

VOTED: To amend the Ungraded Classifications pay table for the period July 1, 1984 to June 30, 1985 by increasing the flat rate of the following classification by 5.5% above the rate effective July 1, 1983:

School Traffic Supervisor

VOTED: That the Town raise and appropriate \$66,700 to be expended under the direction of the Board of Selectmen to fund fiscal 1985 wage increases for certain employees who are not in a bargaining unit.

VOTED: To set the salary of the Treasurer-Collector for fiscal 1985 at \$39,920.

VOTED: To set the salary of the Town Clerk for fiscal 1985 at \$41,248.

VOTED: That the Town raise and appropriate \$330,000 to be expended for fiscal 1985 wage increases and fringe benefit allowances for employees of Brookline Fire Department, Local 950, IAFF.

VOTED: To amend the Fire Classifications pay table for the period July 1, 1984 to June 30, 1985 as follows:

1. By increasing the maximum pay for the Firefighters and Fire Alarm Operators classifications by 5.5% above the rates effective July 1, 1983 and by establishing new minimums and step rates as provided in the Personnel Bylaw.
2. By establishing new maximum pay rates for Fire Lieutenant, Fire Captain and Deputy Fire Chief in accordance with the percent differentials in pay between grades provided in the labor agreement between the Town and Local 950, IAFF.

VOTED: To amend the Night Differential portion of the Miscellaneous Regulations affecting Salaries by deleting the present firefighter hourly night differential pay and by substituting therefor a weekly night differential pay of \$22.15 per week.

SECOND ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, \$95,316, or any other sum, to fund the fiscal year 1985 cost items in the Collective Bargaining Agreements and contracts between the School Committee and the Brookline Educational Secretaries Association, affiliated with Local 925 Service Employees International Union; Brookline School Transportation Employees Association; and non-union employees, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Edward Novakoff, it was, by a unanimous vote:

VOTED: That the Town raise and appropriate \$95,316 to fund the fiscal year 1985 cost items in the Collective Bargaining Agreements and contracts between the School Committee and the Brookline Educational Secretaries Association, affiliated with Local 925 Service Employees International Union; Brookline School Transportation Employees Association; and non-union employees.

FIFTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, a sum or sums of money to be added to the following

budget appropriations (under Article 4, Annual Town Meeting) for the fiscal year commencing July 1, 1984:

- C. For Public Works
#16 (Park Maintenance) \$50,000;
- B. For Public Safety
#13 Police Department
(to fund a Dog Officer) \$10,500;
- D. For Public Schools
#17 Public Schools \$10,500;

or act on anything relative thereto.

Upon motion of Edward N. Gadsby, Jr., seconded by Jeffrey P. Allen, it was:

VOTED: To raise and appropriate the sum of \$10,500 to be added to the appropriation of the Police Department for the purpose of adding a temporary full-time Civilian Dog Officer.

To raise and appropriate the sum of \$45,000, to be added to the appropriation of the Parks Division of the Public Works Department for the purpose of hiring temporary personnel and purchasing supplies and equipment for park maintenance.

To raise and appropriate the sum of \$60,000, to be added to the appropriation of the School Department.

SIXTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$24,026. to be allocated as follows: To the appropriation of the Police Department, the sum of \$17,228. for the purpose of adding one Civilian Dog Officer to the Police Staff; and the sum of \$6,798. to be appropriated to the Veterans Services Budget for the purpose of increasing the .5 Clerk to full time, or act on anything relative thereto. (By petition)

Upon motion of Charles C. Ames, seconded by Zvi A. Sesling, it was unanimously:

VOTED: To raise and appropriate the sum of \$4,500 to be added to the appropriation of the Veterans Services Department for the purpose of increasing the .5 Jr. Clerk/Typist to full time.

SEVENTH ARTICLE

To see if the Town will authorize the Board of Selectmen to file pre-applications and applications under the Housing and Community Development Act of 1974, P.L. 93-383, as amended, including an application for Community Development Block Grant funds for the general programs to be undertaken in FY86 in the amount of \$1,273,500 as the same may be amended; and authorize the Board of Selectmen to take such other actions including the designation of eligible areas in accordance with regulations promulgated by the Department of Housing and Urban Development, and file such

other preapplications and applications as may be appropriate and necessary to obtain funds for such programs and such other funds to which the Town may be eligible and to appropriate and to authorize the Board of Selectmen to expend funds received or to be received by the Town from the Department of Housing and Urban Development or other federal and/or state agencies as a result of any said applications, or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Alan R. Morse, Jr., it was unanimously:

VOTED: To take No Action under the Seventh Article.

EIGHTH ARTICLE

To see if the Town will amend the Zoning Bylaw as follows:

- A. In Section 4.30, Use 6, by substituting "third" for "fourth (4th)" in the 1st line of the footnote.
- B. By deleting the following sentence from Section 5.04(b) and inserting it between the 1st and 2nd sentences in 5.04(a):

The Board of Appeals, however, may by special permit modify the yard dimensions between such buildings intended to remain under the same ownership and management where it is demonstrated that there will result light, air, sunlight, and amenity of a standard no lower than would result from such requirements.

- C. In Section 5.09(b), by inserting a comma after "alterations" in the sixth line and adding "exterior additions," after that comma; and by deleting "permitted" in the 7th line and inserting "permitted by right" after "uses" in the 8th line. The amended portion of that sentence will read:

Exterior alterations, exterior additions, and exterior changes, including fences, walls, and driveways, to residential uses permitted by right in S, SC, and T districts;.....

- D. By creating a 2nd paragraph in Section 5.09(c) by adding the following new paragraph:

Once the proposal is approved by the Board of Appeals, any subsequent changes which in any way affect or alter the visual appearance of the facade, roof, or cornice line, or modify the site plan, shall be reviewed by the Building Commissioner and Planning Director, or their designees. At their discretion, any substantial revisions may be referred to the Planning Board for its review in accordance with the environmental impact and design review standards of this Section. In the event of disagreement on the appropriateness of the change, the matter shall be referred back to the Board of Appeals for resolution.

- E. In Section 6.11(a) (3), by deleting subsection heading (i) and incorporating that provision into paragraph (3).
- F. By substituting for the existing sentence in Section 6.13(b) (1) the following:

Stall width shall be at least 8.5 feet.

- G. In Section 6.13(b) (2), by substituting "18" for "19" in the 1st line and "21" for "22" in the 2nd line.
- H. 1. By substituting the following table for the existing table in Section 6.13(b) (3):

<u>Angle of Parking</u>	<u>Minimum Aisle Width</u>			
	Compact 7.5' stall	8.5' stall	9' stall	10' stall
parallel	10 ft.	12 ft.	12 ft.	11 ft.
45 degrees	12 ft.	13 ft.	12 ft.	12 ft.
60 degrees	16 ft.	17 ft.	16 ft.	15 ft.
90 degrees	20 ft.	23 ft.	22 ft.	20 ft.

2. In the existing sentence below the table, by deleting the phrase after the comma and inserting "the wider aisle width shall be required.".
- I. In Section 7.0(a) (5), by deleting "the Board of Appeals by special permit under Article 9 may authorize" in the 5th and 6th lines, and by deleting the period after "Article" in the 8th line and adding the following at the end of the sentence:

may be allowed by the Planning Board in accordance with the procedures of Section 7.3(b) only if such an increase is necessary to fill the most appropriate sign area on the building and the sign location is a proper one for an oversized sign.

- J. In Section 7.3(a) (3), by deleting the existing paragraph and substituting the following:

Signs shall not be permitted on building walls not parallel or within 45 degrees of parallel to the street, except for one directional or identification sign not exceeding twelve square feet in area for structures with a single business and not exceeding eighteen square feet in area for structures with more than one business provided that the sign is proportionate to the area of the building wall to which it will be attached. Where such building wall contains the main business entrance or entrances, the Planning Board may allow a larger sign or signs, but in no case shall the aggregate area of such signs exceed two square feet for each foot of building face of that wall.

or act on anything relative thereto.

Upon motion of Zvi A. Sesling, seconded by Edward N. Gadsby, Jr., it was, as amended, by a counted vote, ninety six (96) recorded as in Favor and thirty-six (36) recorded as Opposed:

VOTED: That the Town amend the Zoning Bylaw as follows:

B. SECTION 5.04(b) RESIDENTIAL BUILDING ON REAR OF LOT

Delete the following sentence from Section 5.04(b) and insert it between the 1st and 2nd sentences of Section 5.04(a):

The Board of Appeals, However, may by special permit modify the yard dimensions between such buildings intended to remain under the same ownership and management where it is demonstrated that there will result light, air, sunlight, and other amenities of a standard no lower than would result from such requirements.

C. ENVIRONMENTAL IMPACT AND DESIGN REVIEW

Section 5.09(b) Application

Insert a comma after "alterations" in the 6th line and add "exterior additions," after that comma; and delete "permitted" in the 7th line and insert "permitted by right" after "uses" in the 8th line. The amended portion of that sentence will read:

Exterior alterations, exterior additions, and exterior changes, including fences, walls, and driveways, to residential uses permitted by right in S, SC, and T districts;....

D. ENVIRONMENTAL IMPACT AND DESIGN REVIEW

Add the following new second paragraph to Section 5.09(c);

Once the proposal is approved by the Board of Appeals, any subsequent changes which in any way affect or alter the visual appearance of the facade, roof, or cornice line, or modify the site plan, shall be reviewed by the Building Commissioner and Planning Director, or their designees. At their discretion, any substantial revisions shall be referred to the Planning Board for its review in accordance with the environmental impact and design review standards of this Section. In the event of disagreement on the appropriateness of the change, the matter shall be referred back to the Board of Appeals for resolution.

E. SECTION 6.11 OFF-STREET PARKING SPACE REGULATIONS

Section 6.11(a) (3)

Delete subsection heading (i) and incorporate that provision into paragraph (3).

F. SECTION 6.13 DESIGN OF ALL OFF-STREET PARKING FACILITIES

Section 6.13(b) (1)

Delete the existing sentence and substitute the following:

Stall width shall be 8.5 feet

Section 6.13(b) (2)

Substitute "18" for "19" in the 1st line and "21" for "22" in the 2nd line.

Section 6.13(b) (3)

Substitute the following for the existing table and sentence below the table:

<u>Angle of Parking</u>	<u>Minimum Aisle Width</u>			
	Compact 7.5' stall	8.5' stall	9' stall	10' stall
parallel	10 ft.	12 ft.	12 ft.	11 ft.
45 degrees	12 ft.	13 ft.	12 ft.	12 ft.
60 degrees	16 ft.	17 ft.	16 ft.	15 ft.
90 degrees	20 ft.	23 ft.	22 ft.	20 ft.

When parking stalls of different widths are on opposing sides of the same aisle, the wider aisle width shall be required.

G. SIGN REGULATIONS

Section 7.0(a) (5)

Delete "the Board of Appeals by special permit under Article 9 may authorize" in the 5th and 6th lines, delete the period after "Article" in the 8th line, and add the following at the end of that sentence.

may be allowed by the Planning Board in accordance with the procedures of Section 7.3(b) only if such an increase is necessary to fill the most appropriate sign area on the building and the sign location is a proper one for an over-sized sign.

H. SIGN REGULATIONS

Section 7.3(a) (3)

Delete the existing paragraph and substitute the following:

Signs shall not be permitted on building walls not parallel or within 45 degrees of parallel to the street, except for one directional or identification sign not exceeding twelve square feet in area for structures with a single business and not exceeding eighteen square feet in area for structures with more than one business provided that the sign is proportionate to the area of the building wall to which it will be attached. Where such building wall contains the main business entrance or entrances, the Planning Board may allow a larger sign or signs, but in no case shall the aggregate

area of such signs exceed two square feet for each foot of building face of that wall.

NINTH ARTICLE

To see if the Town will amend Section 1, 2, 3(a), 3(b), 3(c) and 3(d) in Article I of the Town Bylaws to read as recommended in the wording of the Ninth Article, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Jeffrey P. Allen, it was by a majority, as amended:

VOTED: That the Town amend Sections 1, 2, 3(a), 3(b), 3(c) and 3(d) in Article I of the Town Bylaws to read as follows:

SECTION 1. The constables or the persons to whom the Warrant calling a Town Meeting is directed shall give notice of such meeting by posting copies of the same in ten public places in the Town and by publication of a copy of the said Warrant in a newspaper of general circulation within the Town, such posting and publication to be at least fourteen days before the Annual Town Meeting or any Special Town Meeting is to be held.

SECTION 2. At least fourteen days prior to the opening of the Warrant for the Annual or a Special Town Meeting, the Board of Selectmen shall post notices of their intention to do so in at least ten places in the Town and shall notify each Town Meeting Member in writing of the opening date and closing date for submission of Articles to said Warrant and shall publish notice thereof in a newspaper of general circulation throughout Brookline. Such written notification by the Board of Selectmen shall be made by mail to the Town Meeting Member's address on file with the Town Clerk's office. No such notification shall be necessary where a Special Town Meeting has been called by a citizen's petition and said Warrant shall include only Articles no submitted.

All Zoning Articles for insertion in the Warrant for any Annual or Special Town Meeting shall be filed in the office of the Board of Selectmen prior to 12 noon on the 75th day preceding the opening session of said meeting. All other Articles for insertion in the Warrant for the Annual Town Meeting shall be filed in the office of the Board of Selectmen prior to 12 noon on the 60th day preceding the scheduled date of the opening session of said meeting. The Warrant shall thereupon be closed and signed including only those Articles filed by that time. All Articles (other than zoning articles) for a Special Town Meeting shall be filed in the office of the Board of Selectmen prior to 12 noon on the 45th day preceding the opening session of said meeting. The Warrant shall thereupon be closed and signed including only those Articles filed by the time specified above.

There shall be filed with each Article intended for the Warrant a brief statement or explanation by the proponent. The Selectmen shall prepare a report on the Articles in the Warrant to be included in the pamphlet described in Section 5.

An Article submitted by the Board of Selectmen, or other Town Board, Commission or Department, shall be deemed to be incomplete and not acceptable for insertion in the Warrant unless all plans, specifications and

estimates and other supporting data necessary for its consideration by Town Meeting, as well as the explanation of the purpose of the Article, are submitted prior to said deadlines. The insertion of such an Article in the Warrant by the Board of Selectmen shall be conclusive evidence of compliance with the condition set forth in the preceding sentence.

The Warrant for the Annual Town Meeting shall include an Article providing the opportunity to terminate and close out accounts for special appropriations of prior years that were authorized at a Town Meeting beginning 22 or more months before the start of said Annual Town Meeting.

The requirements of Section 2 may be waived when the Selectmen determine that emergency conditions or a situation requiring immediate action requires such a waiver.

SECTION 3(a). The Moderator shall, in June of each year, appoint citizens to serve on the Advisory Committee (herein the "Committee") established under G.L.c.39, Section 16, and this Bylaw. Members of the Committee shall serve without compensation. The Committee shall consist of not fewer than twenty nor more than thirty registered voters of the Town. At least sixteen Committee members shall be elected Town Meeting Members at the time of their appointment. At least one elected Town Meeting Member shall be appointed from each precinct. No more than six members shall be appointed who are not elected Town Meeting Members at the time of their appointment. No more than four members of the Committee shall reside in the same precinct. No member of the Committee shall be an employee of the Town or a member of any standing Board or Committee having charge of the expenditure of money; but, this restriction shall not disqualify from appointment to the Committee, members of special committees, which may be created from time to time by Town Meeting, the Moderator or the Selectmen to report on specific problems.

SECTION 3(b). Members shall hold office from July 1st, in the year of their appointment, for three year staggered terms and until their successors are appointed. All vacancies shall be filled by the Moderator for the unexpired remainder of the term of the appointee's predecessor.

A member of the Committee shall cease to be a member upon the occurrence of any of the following events:

1. Removal of residence from the Town of Brookline.
2. Absence from seven or more duly called and held meetings of the Committee during any year of the member's term, considering each period from July 1 to the following June 30 as a year for this purpose.

A member of the Committee who is a Town Meeting Member shall cease to be a member of the Committee effective the 30th day of June following the occurrence of any of the following events:

3. Removal of residence from the precinct from which elected a Town Meeting Member.

4. Failure of re-election as a Town Meeting Member.
5. Expiration of term as a Town Meeting Member.

Upon ascertaining that any of events 1-5 has occurred, the Chairman of the Committee shall notify the Secretary of the Committee who shall give written notice to the member in question. A copy of such notice shall be sent promptly to the Moderator.

SECTION 3(c). The Committee shall hold its first meeting in each year no later than the fifteenth day of July, to be called by the Moderator, and shall hold such other meetings as it may deem advisable. It shall elect annually at its first meeting a Chairman and Vice-Chairman from its own members. The Vice-Chairman, upon the request of, in the absence of, or in the event of the death, disability or resignation of the Chairman, shall act as Chairman of the Advisory Committee until a new Chairman is elected. In the event of the death, disability, or resignation of the Chairman or Vice-Chairman, the Committee shall at a meeting within twenty days elect a successor from its own members. The Committee shall appoint annually a Secretary who is not one of its members, who shall hold office until another Secretary is appointed. The duties of the Secretary shall be defined by the Committee. Subcommittees and the Chairmen thereof shall be appointed by the Chairman not later than the thirtieth day of July in each year.

The Chairman of the Committee may establish from time to time special committees of the Committee to carry out specific studies. Periodically during the tenure of a special committee and upon the request of the Chairman the special committee shall report back to the Committee its findings to date. The Chairman may excuse members of such special committees from the requirement that they attend meetings of the Committee. For purposes of computing a quorum at meetings of the Committee, those members with special committee assignments will be omitted, if the Chairman has so excused them and if they are not present. Any member of a special committee, so excused, may nonetheless attend duly scheduled meetings and participate fully in the affairs of the Committee.

SECTION 3(d). The Committee shall consider the appropriations recommended by the Selectmen and other Town Officers and Committees and all Articles in the Warrant for the Annual Town Meeting and for any Special Town Meeting. It may examine the books and records of any board, committee or officer of the Town so far as permitted by law. All Boards, Committees, and Officers proposing to ask for appropriations at the Annual Town Meeting shall submit their request for appropriations, with the reasons therefor, to the Committee not later than January 10 each year; and the Selectmen shall submit to the Committee their recommendations with respect to such appropriations not later than February 15 in each year.

TENTH ARTICLE

To see if the Town will amend Article I, Section 8 of the Town Bylaws, by deleting the present wording of said Section 8, and inserting the following wording so that said Section 8 shall read:

Section 8. Annually, not later than the third Monday in January, the Selectmen shall issue a Warrant calling for the Annual Town Election. Said Election shall be called on the first Tuesday in May. The first session of the Annual Town Meeting shall be held no earlier than three weeks and no later than five weeks following the Annual Town Election. If after the issuance of a Warrant for the Annual Town Election, the Legislature alters the date of the Presidential Preference Primary Election, the Selectmen may alter the date of the Annual Town Election without regard to the limitations of this Bylaw.;

or act on anything relative thereto.

Upon motion of Stephen B. Goldenberg, seconded by Luster T. Delaney, it was by a majority:

VOTED: That the Town amend Article 1, Section 8 of the Town Bylaws, by deleting the present wording of said Section 8, and inserting the following wording so that said Section 8 shall read:

"Section 8. Annually, not later than the third Monday in January, the Selectmen shall issue a Warrant calling for the Annual Town Election. Said election shall be called on either the first or second Tuesday in May. The first session of the Annual Town Meeting shall be held no earlier than three weeks following the Annual Town Election. If after the issuance of a Warrant for the Annual Town Election, the Legislature alters the date of the Presidential Preference Primary Election, the Selectmen may alter the date of the Annual Town Election to conform to the date of the Presidential Preference Primary Election without regard to the limitations of this Bylaw."

ELEVENTH ARTICLE

To see if the Town will amend the Bylaws of the Town of Brookline by adding a new Article I-D, to read as follows:

Article I-D Procedure for Roll Call Votes

Section (a). The Town Moderator shall be required to call for a recorded roll call vote on any article before Town Meeting provided that a motion requesting said roll call vote is made by any Town Meeting Member and duly seconded.

Section (b). Said motion for a roll call vote must be affirmed by a standing vote of not less than 10% of the Town Meeting Members present and voting.

Section (c). Upon failure of a sufficient number of Town Meeting Members to affirm said roll call vote, any Town Meeting Member may, as a point of personal privilege, request that the Town Moderator record said Town Meeting Member's vote on said article. The Town Moderator shall then record the yea or nay of said Town Meeting Member and said vote shall become a part of the official record of said Town Meeting. (By petition)

Upon motion of Luster T. Delany, seconded by Michael W. Merrill, it was:

VOTED: To refer Article 11 to the Selectmen with instructions to include the Article in the Warrant for the January Special Town Meeting, and to request the Moderator to appoint a committee for the purpose of exploring more efficient procedures for conducting roll call votes.

At ten minutes past ten o'clock, Garabed Kayakachoian moved to adjourn to Thursday, November 15, 1984 at 7:30 P.M. and his motion was DEFEATED.

Charles W. Manning, Jr., moved to adjourn to Wednesday, November 14, 1984 and his motion was DEFEATED.

TWELFTH ARTICLE

To see if the Town will amend Section 4 of Article XXXVIII of the Town Bylaws by adding a new sub-paragraph (f) at the end thereof as follows:

- (f) The Board shall have the power to establish, amend and charge filing fees and annual unit registration fees subject to the approval of the Board of Selectmen.

or act on anything relative thereto.

A motion by Mark Levy to delete the words "filing fees and" in the words of the vote and his motion was DEFEATED.

Upon motion of Edward Novakoff, seconded by Max Swartz, it was unanimously:

VOTED: That the Town amend Section 4 of Article XXXVIII of the Town Bylaws by adding a new subparagraph (f) at the end thereof as follows:

- (f) The Board shall have the power to establish, amend and charge filing fees and annual unit registration fees subject to the approval of the Board of Selectmen.

THIRTEENTH ARTICLE

To see if the Town will amend Section 3(b) (3) of Article XXXVIII of the Town Bylaws by adding the word "or" at the end of subparagraph (iii) and adding a new subparagraph (iv) as follows:

- (iv) subsidizes through the granting of a federal rent subsidy to a qualified tenant of such rental unit under the "section 8 existing" program, or which rental unit itself is subsidized under the state "chapter 707" program, such exemption to terminate when either the subsidized tenant vacates the unit, or the rent subsidy to the tenant terminates, or when the unit rent subsidy terminates, but in no event shall an exemption approved by the Board under this subparagraph exempt such unit from the requirements of Sections 3(h), 9 and 9A of this Bylaw.

or act on anything relative thereto.

Upon motion of Michael W. Merrill, seconded by Max Swartz, it was by a Majority:

VOTED: That the Town amend Section 3(b)(3) of Article XXXVIII of the Town Bylaws by adding the word "or" at the end of subparagraph (iii) and adding a new subparagraph (iv) as follows:

(iv) subsidizes through the granting of a federal rent subsidy to a qualified tenant of such rental unit under the "section 8 existing program, or which rental unit itself is subsidized under the state "chapter 707" program, such exemption to terminate when either the subsidized tenant vacates the unit, or the rent subsidy to the tenant terminates, or when the unit rent subsidy terminates, but in no event shall an exemption approved by the Board under this subparagraph exempt such unit from the requirements of Sections 3(b), 9 and 9A of this Bylaw.

FOURTEENTH ARTICLE

To see if the Town will amend Article XXI of the Town Bylaws as follows:

1. By amending Section 2 to read as follow:

"Any person violating any Bylaw or regulation of the Town shall, in cases not otherwise provided for, be punished therefore by a fine of not more than \$50.00 for each offense."

2. By adding a new Section 3, part (a) through (e), inclusive, to read as follows:

"Section 3. (a) violation of any provision of these Bylaws or the rules and regulations of any municipal officer, board or department may be handled as a non-criminal offense in accordance with the provisions of General Laws, Chapter 40, Section 21D.

(b) any person taking cognizance of a violation of a specific Bylaw, rule, or regulation which he is empowered to enforce, hereinafter referred to as the enforcing person, as an alternative to initiating criminal proceedings may, give to the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the enforcing person, and shall be signed by the offender whenever practicable in acknowledgement that such notice has been received.

(c) The enforcing person shall, if possible, deliver to the offender a copy of said notice at the time and place of the violation. If it is not possible to deliver a copy of said notice to the offender at the time and place of the violation, said copy shall be mailed or delivered by the enforcing person, or by his commanding officer or the head of his department or by any person authorized by such commanding officer, department or head to the offender's last known address, within fifteen days after said violation. Such notice as so mailed shall be deemed a sufficient notice, and a certificate of the person so mailing such notice that it has been mailed in accordance with this section shall be prima facie evidence thereof.

(d) At or before the completion of each tour of duty, or at the beginning of the first subsequent tour of duty, the enforcing person shall give to his commanding officer or department head those copies of each notice of such a violation he has taken cognizance of during such tour which have not already been delivered or mailed by him as aforesaid. Said commanding officer or department head shall retain and safely preserve one copy and shall, at a time not later than the next court day after such delivery or mailing, deliver the other copy to the clerk of the court before which the offender has been notified to appear.

(e) The procedures and requirements for the noncriminal disposition of such violations are as set forth in said Section 21D.";

or act on anything relative thereto.

Zvi A. Sesling moved, seconded by Edward Novakoff, the vote proposed beginning on page 14-3.

Upon motion of Charles C. Ames, seconded by Michael W. Merrill, it was unanimously:

VOTED: To refer Article 14 back to the Selectmen for further study, with instructions to include a revised Article on the same subject in the warrant for the next Annual Town Meeting.

FIFTEENTH ARTICLE

To see if the Town will accept the provisions of General Laws, Chapter 44, Section 53D, which provide, in essence, that the Town may establish a revolving fund for receipts received in connection with the conduct of self-supporting Recreation and Park Services, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Michael W. Merrill, it was unanimously:

VOTED: To refer Article 14 back to the Selectmen for further study, with instructions to include a revised Article on the same subject in the Warrant for the next Annual Town Meeting.

FIFTEENTH ARTICLE

To see if the Town will accept the provisions of General Laws, Chapter 44, Section 53D, which provide, in essence, that the Town may establish a revolving fund for receipts received in connection with the conduct of self-supporting Recreation and Park Services, or act on anything relative thereto.

Upon motion of Jeffrey P. Allen, seconded by Alan R. Morse, Jr., it was by a majority:

VOTED: That the Town accept the provisions of General Laws, Chapter 44, Section 53D.

SIXTEENTH ARTICLE

To see if the Town will accept Chapter 597 of the Acts of 1982, which amended G.L., C. 60A, Sec. 1, to provide an exemption from the Motor Vehicle Excise Tax for one motor vehicle owned and registered for the personal non-commercial use of a former Prisoner of War; (If accepted, the exemption would become effective January 1, 1985);

or act on anything relative thereto.

Upon motion of Zvi A. Sesling, seconded by Shalom Haase, it was by a Majority:

VOTED: That the Town accept Chapter 597 of the Acts of 1982, which amended G.L., C. 60A, Sec. 1.

SEVENTEENTH ARTICLE

To see if the Town will petition or approve the filing of a petition to the General court in substantially the following form:

AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO GRANT A PENSION TO JOSEPH M. TYNAN.

Be It Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of any law to the contrary and in order to promote the public good, the Retirement Board of the Town of Brookline is hereby authorized and directed to retire fire fighter Joseph M. Tynan, of the Fire Department of the Town of Brookline, who as the result of injuries sustained by him in the performance of his duties while responding to an alarm of fire is totally and permanently incapacitated for further service as a fire fighter. The annual amount of pension payable to said Joseph M. Tynan under this act, shall be fixed in an amount equal to the regular rate of compensation which would have been paid had he continued in service as a fire fighter of said Town at the grade held by him at the time of his retirement. Such retirement shall become effective as of the date following the last day on which he received regular compensation. Upon the retirement of Joseph M. Tynan, the Retirement Board of said Town shall forthwith pay to him all amounts standing to his credit in the annuity savings fund of the retirement system of said Town.

Section 2. The provisions of Section One of Chapter forty-one of the General Laws shall continue to apply to said Joseph M. Tynan relative to his indemnification by said Town for any hospital, medical and related expenses which may be incurred by him after the date of his retirement as a result of the aforementioned incapacity.

Section 3. Upon the death of said Joseph M. Tynan, if his wife Jacqueline Tynan, survives him, and as long as she remains unmarried, to pay to Jacqueline Tynan an annual annuity in the amount of three-fourths of the amount of the pension payable to him at the time of his death, increased by three hundred and twelve dollars for each child of said Joseph M. Tynan during such time as such child is under eighteen years of age or over said age and physically or mentally

Incapacitated from earnings. If said Jacqueline Tynan remarries, said Town shall pay to her, in lieu of the aforesaid annuity to her, an annual annuity of five hundred and twenty dollars for each child who is residing with her, is under eighteen years of age on January 1st of each year, or is totally physically or mentally incapacitated from working."

or act on anything relative thereto.

Upon motion of Luster T. Delany, seconded by Stephen B. Goldenberg, it was Unanimously:

VOTED: That the Town petition or approve the filing of a petition to the General Court in substantially the following form:

Section 1. Notwithstanding the provisions of any law to the contrary and in order to promote the public good, the Retirement Board of the Town of Brookline is hereby authorized and empowered to retire fire fighter Joseph M. Tynan, Jr., of the Fire Department of the Town, who as the result of injuries sustained by him in the performance of his duties while responding to an alarm of fire is totally and permanently incapacitated for further service as a fire fighter. The annual amount of pension payable to Joseph M. Tynan, Jr. under this act, shall be fixed in an amount equal to the regular rate of compensation which would have been paid had he continued in service as a fire fighter of the Town at the grade held by him at the time of his retirement. Such retirement shall become effective as of the date following the last day on which he is entitled to receive regular compensation. Upon the retirement of Joseph M. Tynan, Jr., the Retirement Board of the Town shall forthwith pay to him all amounts standing to his credit in the annuity savings fund of the retirement system of the Town.

Section 2. The provisions of Section One Hundred of Chapter Forty-One of the General Laws shall continue to apply to Joseph M. Tynan, Jr. relative to his indemnification by the Town for any hospital, medical and related expenses which may be incurred by him after the date of his retirement as a result of the aforementioned incapacity.

Section 3. Upon the death of Joseph M. Tynan, Jr., if his wife Jacqueline Tynan survives him, and as long as she remains unmarried, the Town shall pay to Jacqueline Tynan an annual annuity equal to the sum of (a) three-fourths of the amount of the pension payable to him at the time of his death, and (b) three hundred and twelve dollars for each child of Joseph M. Tynan, Jr. for such time as such child is either under eighteen years of age or totally physically or mentally incapacitated from working. If Jacqueline Tynan remarries, the Town shall pay to her, in lieu of the aforesaid annuity, an annual annuity of five hundred and twenty dollars for each child of Joseph M. Tynan, Jr. for such time as such child is residing with her and is either under eighteen years of age on January 1st of the year in question or totally physically or mentally incapacitated from working.

EIGHTEENTH ARTICLE

To see if the Town will petition or approve the filing of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be It Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section three of Chapter Forty A of the General Laws, the Town of Brookline is hereby authorized to regulate and restrict, through its Zoning Bylaw, the use of land or structures for educational purposes on any land located in the residentially zoned districts.

Section 2. This act shall take effect upon its passage.";

or act on anything relative thereto.

Upon motion of Edward Novakoff, seconded by Edward N. Gadsby, Jr., it was by a counted vote, one hundred thirty (130) recorded as in Favor, four (4) recorded as Opposed:

VOTED: That the Town petition or approve the filing of a petition to the General Court in substantially the following form:

"AN ACT RELATIVE TO USE OF CERTAIN LAND IN THE TOWN OF BROOKLINE WITHIN RESIDENTIAL DISTRICTS.

Be It Enacted, etc., as follows:

Section 1. Notwithstanding the provisions of Section Three of Chapter Forty A of the General Laws, the Town of Brookline is hereby authorized to regulate and restrict, through its Zoning Bylaw, the use of land or structures for educational purposes on any land located in the residentially zoned districts.

Section 2. This act shall take effect upon its passage."

NINETEENTH ARTICLE

To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the Treasury; will authorize the Assessors to use a portion of Free Cash in the determination of the tax rate for the fiscal year commencing July 1, 1984; and will exempt a portion of Free Cash from the provisions of Section 12A, in Chapter 151, of the Acts of 1979, or act on anything relative thereto.

Upon motion of Charles C. Ames, seconded by Stephen B. Goldenberg, No Action was taken under the Nineteenth Article by a Unanimous vote.

TWENTIETH ARTICLE

To hear and act on the reports of Town Officers and Committees.

Joan B. Lamphier, Chairman of the Moderator's Committee on Cable Television, presented the following Interim Report:

COMMITTEE ON CABLE TELEVISIONINTERIM REPORT

November 8, 1984

In response to the charge of the Moderator, the Committee on Cable Television Coverage of the Town Meeting submits the following interim report. This is an interim report because the Committee would like to continue in existence long enough to observe the implementation of its initial recommendations and to comment on the plan of Brookline Community Cable ("BOC") to utilize the services of a commentator or commentators commencing with the 1985 Annual Town Meeting. To date the Committee has had five meetings; Carol Kowalski, Executive Director of BOC, was present at four of these meetings.

These are our recommendations.

- I. With respect to camera placement, we recommend that two cameras continue to be used, as they were at the June and September Town Meetings. These cameras were stationary and situated on the floor of the auditorium, one to the right of the Moderator, the other to his left. This arrangement gave balanced coverage to speakers irrespective of their position in the auditorium. The matter of a third camera was discussed, and we recommend its use. This third camera would be centrally positioned facing the Moderator, would be placed either in the balcony or directly behind the TMMs, and would provide for the viewing audience the perspective afforded the TMMs seated in the auditorium. BOC wishes to have time to experiment with both positions to see which is technically and artistically more satisfactory; the Committee recommends this leeway be given. The third camera would provide views of the Board of Selectmen and the Advisory Committee as seen by the TMMs, rather than profiles as at the June and September meetings. The Committee recommends that the cameras be at fixed locations at all times and that none be permitted to roam about the hall during the proceedings.
- II. With respect to lighting, the Committee was satisfied with the lights as used at the June Town Meeting. Although it would be ideal if Town Meeting could be televised using only the overhead lights in the auditorium, such is not possible. BOC suggests, and the Committee recommends, the use of two light stands (called "trees") to be situated in either corner of the balcony, to be operated at no more than one-half their potential intensity and two sets of lights, one at each side of the auditorium floor next to the stage, to be fixed at a height of 12 to 15 feet from the floor and to be operated at no more than one-fourth of their potential intensity. These lights are, at present, permanently located, belong to the School

Department, and are maintained and operated by personnel selected by the School Department. It is important that BCC be informed as to the identity of the personnel and how they can be contacted. This recommended amount of lighting will permit BCC to televise a picture that is of good video quality and avoid the unpleasant situation which prevailed at the September Town Meeting, when the stage was heated to a temperature approximating that of the Sahara Desert. To date, with the assistance of Selectman Goldenberg and the Cooperation of Jack Rudser, Director of School Plant, a number of bulbs in the overhead lighting fixtures hanging from the auditorium ceiling have been cleaned, connected or replaced. It is essential for good video quality that the School Department maintain these lights at their current level of brightness. At no time should a bright light or spotlight be directed at anyone, even for a few seconds. The Committee believes that the use of "Brights", to use TV lingo, is disruptive to the proceedings and uncomfortable for the speaker and those nearby. There was considerable sentiment among the Committee members for attempting to limit local commercial (and public) TV coverage of TM and, at the very least, to request that these channels get their feed from the Cablevision remote control truck. Our Committee will explore this matter further with the aim of devising ways to minimize the disruption occasioned by past visits from Channels 4, 5 and 7.

- III. With respect to audio, the Committee and BCC are pleased that arrangements have been made to continue the use of the sound board that has been available to TM for the past year. There was some concern that the High School intended to utilize an older, more complicated and lower quality audio board, but through the intervention of Executive Secretary Dick Leary, we have been guaranteed, at least for the foreseeable future, the use of the new board. It is important that there be no sound from the process which could interfere with the work of the TM. After viewing cablecasts of the Massachusetts Legislature, we recommend that no music be dubbed in during either the live telecast or any rerun.
- IV. With respect to staffing and equipment, we urge Cablevision to allocate all necessary resources to BCC so that there be full, complete and professional coverage of each and every TM. We are aware of the difficulties, especially with respect to the Annual Town Meeting, of knowing how many nights the meeting will run and the problem of reserving very costly equipment such as the remote control truck as well as the six technical staff members required for adequate coverage. However, because TM is such an important part of Brookline Town Government, we urge Cablevision to make every conceivable effort to facilitate complete coverage. We ask the Selectmen's Office to notify, without delay and by both telephone and mail, BCC's Executive Director, whenever a TM date (or dates) and time are fixed. We ask that the Director's name be placed on the mailing list to receive the Warrant and the Town Reports.
- V. With respect to a Commentator or Commentators, the Committee encourages BCC to make use of citizens of the Town who are familiar with the TM

process to comment on specific articles as well as the proceedings in general, and to interview TMs. We insist that any commentary be inaudible in the auditorium and that all interviews take place outside of the hall. We would ask the cooperation of the TMs in making any interviews both informative and reasonable. Sometime in 1985, BCC will inaugurate a preview program with respect to TM, its issues and proceedings; we await its result with interest.

In closing, the Committee would like to say that it believes thorough and imaginative coverage of the proceedings of the Brookline Town Meeting will enhance interest in town government among the citizenry and will contribute to Brookline's long-standing tradition of citizen participation in town affairs.

We would like to thank BCC's Executive Director, Carol Kowalski, for her very significant contributions to our discussions and to commend Brookline Community Cable for its initial efforts in providing admirable cablecasts of the June and September Town Meetings.

Respectfully submitted,

William Corrigan
Howard Husock
Joseph Ross
Claire Waldman
Gerard Walsh
Joan Lamphier, Chairman

At forty minutes past eleven o'clock, upon motion duly made and seconded, it was Unanimously voted that this Special Town Meeting now be dissolved.

At the close of the meeting, the Checkers reported that the names of two hundred seventeen (217) Town Meeting Members had been checked as in attendance at this Special Town Meeting.

DISSOLVED:

ATTEST:

William F. Sullivan
Town Clerk



TOWN OF BROOKLINE, MASSACHUSETTS

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FINANCIAL STATEMENTS AS OF JUNE 30, 1984

TOGETHER WITH AUDITORS' REPORT

TOWN OF BROOKLINE, MASSACHUSETTS

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ARTHUR ANDERSEN & Co.

BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,

Town of Brookline, Massachusetts:

We have examined the financial statements of the various funds and account group of the TOWN OF BROOKLINE, MASSACHUSETTS as of June 30, 1984 and for the year then ended, as listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the cash basis method for recording employee pension expenses. Generally accepted accounting principles require that pension costs be determined by actuarial methods, described in Note 2, instead of the cash or "pay-as-you-go" basis as reflected in the accompanying financial statements.

Consistent with the practice of most municipalities in the Commonwealth of Massachusetts, the Town does not capitalize the cost of general fixed assets (see Note 1(e)) as required by generally accepted accounting principles.

The Town of Brookline has established separate water, sewer and golf course enterprise funds. However, certain assets, such as inventories, supplies and a significant portion of the capital assets and expenses such as depreciation, have not been fully reflected as required by generally accepted accounting principles for enterprise funds.

In our opinion, except for the effect of: 1) not providing for pension costs on an actuarial basis; 2) not capitalizing fixed assets in a General Fixed Asset Group; and 3) not fully recording capital assets and related depreciation in the enterprise funds, the accompanying financial statements present

fairly the financial position of the various funds and account group of the Town of Brookline, Massachusetts as of June 30, 1984, and their respective changes in fund balances and revenues, transfers and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Arthur Andersen & Co.

December 19, 1984.

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP

ASSETS:

Investments, comprised of \$22,186,731 in the custody of the Town treasurer and \$167,706 in the custody of the library trustees

Property taxes receivable-

Current year's levy
Prior years' levies

Other receivables and tax titles-

Motor vehicle excise
Departmental

Department
Tax titles
Federal and state
User charges and liens
Accrued interest
Other

Less- Allowance for uncollected receivables

Fixed assets (net of \$1,293,950 accumulated depreciation)

Amount to be provided for retirement
of notes and bonds (Notes 1 and 3)

..Amount to be provided for payment of long-term obligations (Note 3)

Total assets

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP

JUNE 30, 1984

(Continued)

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUP
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Trust and Agency Funds	General Long-Term Obligations
LIABILITIES AND RESERVES:						
Warrants payable	\$ 1,296,410	\$ -	\$ -	\$ -	-	\$ 1,296,410
Accrued payroll	517,549	-	-	-	-	517,549
Reserve for abatements	2,316,610	-	-	-	-	2,316,610
Deferred revenue	1,988,678	125,507	-	-	-	2,114,185
Accrued compensated absences	646,154	-	-	217,730	-	4,222,416
Accrued water and sewer assessments	-	-	-	1,439,903	-	5,086,300
Bonds and notes payable (Note 3)	-	1,880,000	-	2,570,000	-	1,439,903
Other	272,232	-	6,476	2,471	-	8,755,000
						281,179
Total liabilities and reserves	\$ 7,037,633	\$ 2,005,507	\$ 6,476	\$ 4,230,104	\$ -	\$ 21,807,136
FUND BALANCES:						
Fund equity-						
Contributed capital	\$ -	\$ -	\$ -	\$ 2,204,512	\$ -	\$ 2,204,512
Retained earnings	-	-	-	294,943	-	294,943
Fund balances-						
Unreserved	2,540,917	-	-	-	-	2,540,917
Reserved for designated purposes	25,552	2,676,855	-	-	26,325,145	29,027,552
Continued appropriations (Note 4)	1,075,469	82,346	79,885	-	-	1,237,700
Total fund balances	\$ 3,641,938	\$ 2,759,201	\$ 79,885	\$ 2,499,455	\$ 26,325,145	\$ 35,305,624
	\$10,679,571	\$4,764,708	\$86,361	\$6,729,559	\$26,325,145	\$57,112,760

The accompanying notes are an integral part of these financial statements.

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES

AND CHANGES IN FUND BALANCES -

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPE	
	General Fund	Special Revenue Funds	Capital Projects Funds	Expendable Trust Funds	Combined
REVENUES:					
Property taxes	\$43,193,849	\$ -	-	\$ -	\$43,193,849
Motor vehicle excise taxes	1,597,931	-	-	-	1,597,931
Intergovernmental receipts	8,652,542	5,274,880	-	166,375	14,093,797
Interest and investment income	890,042	40,998	-	154,422	1,085,462
Departmental and other	2,156,440	3,346,917	-	950,688	6,454,045
	\$56,490,804	\$ 8,662,795	\$ -	\$1,271,485	\$66,425,084
TRANSFER FROM (TO) OTHER FUNDS:					
Appropriations transferred to trusts	\$(2,235,337)	\$ -	-	\$2,235,337	\$ -
Other	2,988,600	(2,988,600)	-	-	-
	\$ 753,263	\$(2,988,600)	\$ -	\$2,235,337	\$ -
EXPENDITURES:					
General government	\$ 1,497,055	\$ 87,105	-	\$ -	\$ 1,584,160
Public safety	11,545,282	526,739	-	-	12,072,021
Public works	6,021,581	221,119	-	-	6,242,700
Library	1,383,862	7,843	-	10,876	1,402,581
Recreation	967,799	3,546	-	-	971,345
Human services	1,174,425	29,659	-	-	1,204,084
Debt service	2,556,657	-	-	-	2,556,657
Education	19,068,699	2,844,000	-	2,564	21,915,263
Pension and annuity payments	5,534,828	-	-	1,333,730	6,868,558
Nondepartmental	1,831,296	-	-	-	1,831,296
State and county assessments	5,529,072	-	-	-	5,529,072
Capital outlay	-	1,242,741	-	-	1,242,741
Group self-insurance	-	-	-	2,068,986	2,068,986
Other	1,299,153	1,666,955	-	9,683	2,975,791
	\$58,409,709	\$ 5,386,966	\$ 1,242,741	\$3,425,839	\$68,465,255
EXCESS (DEFICIENCY) OF REVENUES AND TRANSFERS OVER EXPENDITURES	\$(1,165,642)	\$ 287,229	\$(1,242,741)	\$ 80,983	\$(2,040,171)
OTHER FINANCIAL SOURCES (USES):					
Transfers from Enterprise Funds to					
General Fund	\$ 789,256	\$ -	-	\$ -	\$ 789,256
Other, net	34,199	(58,000)	112,150	190,365	278,714
	\$ 823,455	\$ (58,000)	\$ 112,150	\$ 190,365	\$ 1,067,970
Total other financial sources (uses)					
FUND BALANCE, beginning of year	\$ 3,984,125	\$ 2,529,972	\$ 1,210,476	\$1,616,487	\$ 9,341,060
FUND BALANCE, end of year	\$ 3,641,938	\$ 2,759,201	\$ 79,885	\$1,887,835	\$ 8,368,859

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES -

BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 1984

	<u>Budget</u>	<u>Actual</u>
REVENUES:		
Property taxes	\$42,638,542	\$42,671,784
Motor vehicle excise taxes	1,316,052	1,597,270
Intergovernmental receipts	8,777,334	8,652,542
Interest and investment income	681,467	890,042
Departmental and other	2,003,514	2,152,024
	-----	-----
	\$55,416,909	\$55,963,662
	-----	-----
TRANSFERS FROM (TO) OTHER FUNDS:		
Appropriations transferred to trusts	\$(2,235,337)	\$(2,235,337)
Other	2,988,600	2,988,600
	-----	-----
	\$ 753,263	\$ 753,263
	-----	-----
EXPENDITURES:		
General government	\$ 1,524,055	\$ 1,497,055
Public safety	11,738,109	11,545,282
Public works	6,146,248	6,021,581
Library	1,444,481	1,383,862
Recreation	990,618	967,799
Human services	1,228,445	1,174,425
Debt service	2,606,943	2,556,657
Education	20,107,074	19,068,699
Nondepartmental	1,970,912	1,831,296
State and county assessments	5,432,591	5,529,072
Pension and annuity payments	5,576,872	5,534,828
Other	1,330,868	1,012,202
	-----	-----
	\$60,097,216	\$58,122,758
	-----	-----
EXCESS OF EXPENDITURES OVER REVENUES AND TRANSFERS	\$(3,927,044)	\$(1,405,833)
	=====	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENSES AND
CHANGES IN FUND EQUITY/BALANCES - ENTERPRISE FUNDS AND
NONEXPENDABLE TRUST FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE
	Enterprise Funds	Nonexpendable Trust Funds
REVENUES:		
Charges for services	\$ 4,090,611	\$ -
Water grant	402,396	-
Interest and dividends	-	2,074,461
Other	-	190,231
Participant contributions	-	1,256,456
Town contributions	-	4,746,865
Enterprise funds contributions	-	274,362
Reimbursements from state	-	450,000
	-----	-----
	\$ 4,493,007	\$ 8,992,375
	-----	-----
EXPENSES:		
Cost of resources	\$ 1,136,941	\$ -
Salaries	1,252,159	6,481
Employee benefits	440,737	-
Interest	176,418	-
Utilities	56,633	-
Depreciation	134,900	-
Materials and supplies	66,264	7,222
Pension and annuity payments	-	5,835,659
Annuity refunds, transfers and makeups, net	-	280,517
Scholarships and awards	-	9,209
Other	74,970	-
	-----	-----
	\$ 3,339,022	\$ 6,139,088
	-----	-----
NET INCOME BEFORE TRANSFERS	\$ 1,153,985	\$ 2,853,287
TRANSFER OF CURRENT YEAR'S CASH SURPLUS TO GENERAL FUND	(522,152)	-
	-----	-----
NET INCOME AFTER CASH TRANSFER	\$ 631,833	\$ 2,853,287
FUND EQUITY/BALANCES, beginning of year	3,574,629	21,584,023
TRANSFER OF FUNDS COLLECTED ON WATER GRANT	(267,104)	-
RECOGNITION OF AMOUNT DUE TO THE METROPOLITAN DISTRICT COMMISSION FOR PRIOR YEAR WATER AND SEWER SERVICES	(1,439,903)	-
	-----	-----
FUND EQUITY/BALANCES, end of year	\$ 2,499,455	\$24,437,310
	=====	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINED STATEMENT OF CHANGES IN FINANCIAL POSITION -

ENTERPRISE FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

SOURCES OF WORKING CAPITAL:

Operations-

Net income \$ 631,833

Item not requiring working capital-
Depreciation 134,900

Working capital provided
by operations \$ 766,733

USES OF WORKING CAPITAL:

Repayment of long-term debt 410,000

Other transfers 267,104

Reduction of contributed capital 1,439,903

DECREASE IN WORKING CAPITAL \$(1,350,274)

INCREASES (DECREASES) IN COMPONENTS OF WORKING CAPITAL:

Accounts receivable \$ 173,023

Accounts payable 2,549

Accrued compensated absences (85,943)

Accrued water and sewer assessments (1,439,903)

DECREASE IN WORKING CAPITAL \$(1,350,274)

The accompanying notes are an integral
part of these financial statements.

COMBINING STATEMENT OF CHANGES IN FUND BALANCES -

SPECIAL REVENUE FUNDS AND CAPITAL PROJECTS FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	Balance June 30, 1983	Revenues and Receipts	Interest	Disbursements	Interfund Transfers (To)/From	Other Financing Sources (Uses)	Balance June 30, 1984
SPECIAL REVENUE FUNDS:							
Education-							
METCO	\$ 63,548	\$ 596,134	\$ -	\$ 593,071	\$ -	\$ -	\$ 66,611
School lunch	64,425	740,769	-	754,059	-	-	51,135
Adult education	85,604	326,169	-	358,272	-	-	53,501
School tuition	-	179,545	-	156,877	-	-	22,668
Other	528,060	1,071,034	-	981,721	-	(58,000)	559,373
Total education	\$ 741,637	\$2,913,651	\$ -	\$2,844,000	\$ -	\$ (58,000)	\$ 753,288
Federal Revenue Sharing*	294,150	905,347	40,998	-	(950,061)	-	290,434
Community development block grant	(15,268)	1,721,768	-	1,666,955	-	-	39,545
Parking meter fees	501,338	312,825	-	-	(396,610)	-	417,553
General government	728,608	321,484	-	87,105	-	-	962,987
Public safety	26,267	2,085,489	-	526,739	(1,577,896)	-	7,121
Public works	181,123	297,745	-	221,119	(36,502)	-	221,247
Library	32,316	34,116	-	7,843	(27,531)	-	31,058
Recreation	2,116	2,336	-	3,546	-	-	906
Human services	37,685	27,036	-	29,659	-	-	35,062
Total Special Revenue Funds	\$2,529,972	\$8,621,797	\$40,998	\$5,386,966	\$ (2,988,600)	\$ (58,000)	\$2,759,201
CAPITAL PROJECTS FUNDS:							
Debt funded appropriations-							
Pierce School construction	\$ 169,362	\$ -	\$ -	\$ 169,362	\$ -	\$ -	\$ -
Energy conservation (1981)	275,518	-	-	193,528	-	-	81,990
Energy conservation (1983)	610,773	-	-	218,639	-	-	392,134
Water garage	-	-	-	378,268	-	-	(378,268)
Park and forestry building	-	-	-	90,892	-	-	(90,892)
Other	131,503	-	-	77,857	-	-	53,646
Total debt funded appropriations	\$1,187,156	\$ -	\$ -	\$1,128,546	\$ -	\$ -	\$ 58,610
Revenue funded appropriations-							
Leak detection survey	\$ -	\$ -	\$ -	\$ 26,780	\$ -	\$ 31,000	\$ 4,220
Baker tennis courts	-	-	-	76,830	-	81,200	4,370
Other	23,320	-	-	10,585	-	(50)	12,685
Total revenue funded appropriations	\$ 23,320	\$ -	\$ -	\$ 114,195	\$ -	\$112,150	\$ 21,275
Total Capital Projects Funds	\$1,210,476	\$ -	\$ -	\$1,242,741	\$ -	\$112,150	\$ 79,885

* Federal Revenue Sharing funds were transferred to the General Fund and disbursed for fire and police employee salaries. Amounts expended agreed with budgeted expenditures.

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINING STATEMENT OF CHANGES IN FUND BALANCES -

EXPENDABLE AND NONEXPENDABLE TRUST FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	Balance June 30, 1983	Contributions from Enterprise Activities	Revenues and Receipts	Interest and Investment Income	Disbursements	Interfund and Intrafund Transfers (To)/From	Other Financing Sources and (Uses)	Balance June 30, 1984
EXPENDABLE TRUST FUNDS:								
Town treasurer-								
Noncontributory retirement system	\$ -	\$ -	\$ 920,209	\$ -	\$1,005,071	\$ -	\$ 84,862	\$ -
Group self-insurance	125,113	166,375	-	10,826	2,068,986	1,668,532	50,840	(47,300)
Past service liability fund	1,154,397	-	-	106,781	-	300,000	-	1,561,178
Workmen's compensation self-insurance fund	33,008	-	-	2,735	328,659	266,805	54,663	28,552
Education funds	59,807	-	6,971	5,621	2,564	-	-	69,835
Tree funds	38,815	-	5,577	4,660	5,172	-	-	43,880
Other funds	52,531	-	-	3,402	4,511	-	-	51,422
	\$ 1,463,671	\$166,375	\$ 932,757	\$ 134,025	\$3,414,963	\$2,235,337	\$ 190,365	\$ 1,707,567
Library trustees-								
Caleb D. Bradlee	\$ 30,270	\$ -	\$ -	\$ 3,967	\$ 1,661	\$ -	\$ -	\$ 32,576
D. Blakely Hoar	65,886	-	6,971	9,402	3,212	-	-	79,047
Other library funds	56,660	-	10,960	7,028	6,003	-	-	68,645
	\$ 152,816	\$ -	\$ 17,931	\$ 20,397	\$ 10,876	\$ -	\$ -	\$ 180,268
Total expendable trust funds	\$ 1,616,487	\$166,375	\$ 950,688	\$ 154,422	\$3,425,839	\$2,235,337	\$ 190,365	\$ 1,887,835
NONEXPENDABLE TRUST FUNDS:								
Town treasurer-								
Contributory retirement system-								
Pension fund	\$ 3,493,551	\$274,362	\$4,686,695	\$ 725,110	\$5,240,490	\$ -	\$ 622,385	\$ 4,561,613
Annuity savings fund	12,711,731	-	1,256,456	1,153,596	-	(492,573)	(280,517)	14,348,693
Annuity reserve fund	4,657,761	-	-	152,343	536,185	492,573	-	4,766,492
Military service credit fund	11,164	-	-	1,061	2,667	-	-	9,558
Expense fund	(1,237)	-	60,170	-	56,317	-	-	2,616
	\$20,872,970	\$274,362	\$6,003,321	\$2,032,110	\$5,835,659	\$ -	\$ 341,868	\$23,688,972
Stephen G. Train - health								
Cemetery perpetual care	\$ 108,471	\$ -	\$ -	\$ 8,221	\$ 7,279	\$ -	\$ -	\$ 109,413
Education funds	371,492	-	-	9,206	-	-	12,705	393,403
Tree funds	142,225	-	821	13,888	9,209	-	-	147,725
	11,179	-	-	3,329	2,914	-	-	11,594
	\$ 633,367	\$ -	\$ 821	\$ 34,644	\$ 19,402	\$ -	\$ 12,705	\$ 662,135
Library trustees-								
Library funds	77,686	-	4,320	7,707	3,510	-	-	86,203
Total nonexpendable trust funds	\$21,584,023	\$274,362	\$6,008,462	\$2,074,461	\$5,858,571	\$ -	\$ 354,573	\$24,437,310

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINING BALANCE SHEET - ENTERPRISE FUNDS

JUNE 30, 1984

	Water Fund	Sewer Fund	Golf Course Fund	Combined
ASSETS:				
Accounts receivable from customers	\$ 646,525	\$ 238,458	\$ -	\$ 884,983
State aid receivable	402,376	-	-	402,376
Less- Allowance for uncollectible receivables	(6,465)	(2,385)	-	(8,850)
	-----	-----	-----	-----
	\$1,042,436	\$ 236,073	\$ -	\$ 1,278,509
	-----	-----	-----	-----
Fixed assets (Note 1)	\$4,180,000	\$2,565,000	\$ -	\$ 6,745,000
Less- Accumulated depreciation	(582,600)	(711,350)	-	(1,293,950)
	-----	-----	-----	-----
	\$3,597,400	\$1,853,650	\$ -	\$ 5,451,050
	-----	-----	-----	-----
Total assets	\$4,639,836	\$2,089,723	\$ -	\$ 6,729,559
	=====	=====	=====	=====
LIABILITIES AND RESERVES:				
Accrued compensated absences	\$ 179,257	\$ 25,872	\$ 12,601	\$ 217,730
Accrued water and sewer assessments	804,427	635,476	-	1,439,903
Bonds payable (Note 3)	2,295,000	275,000	-	2,570,000
Other	2,471	-	-	2,471
	-----	-----	-----	-----
Total liabilities and reserves	\$3,281,155	\$ 936,348	\$ 12,601	\$ 4,230,104
	-----	-----	-----	-----
FUND EQUITY:				
Contributed capital	\$1,110,426	\$1,094,086	\$ -	\$ 2,204,512
Retained earnings	248,255	59,289	(12,601)	294,943
	-----	-----	-----	-----
Total fund equity	\$1,358,681	\$1,153,375	\$ (12,601)	\$ 2,499,455
	-----	-----	-----	-----
	\$4,639,836	\$2,089,723	\$ -	\$ 6,729,559
	=====	=====	=====	=====

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINING STATEMENT OF REVENUES, TRANSFERS, EXPENSES

AND CHANGES IN FUND EQUITY - ENTERPRISE FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	Water Fund	Sewer Fund	Golf Course Fund	Combined
REVENUES:				
Charges for services	\$2,780,176	\$1,106,952	\$203,483	\$ 4,090,611
Water grant	402,396	-	-	402,396
	-----	-----	-----	-----
Total revenues	\$3,182,572	\$1,106,952	\$203,483	\$ 4,493,007
	-----	-----	-----	-----
EXPENSES:				
Cost of resources	\$ 480,656	\$ 656,285	\$ -	\$ 1,136,941
Salaries	1,025,651	117,246	109,262	1,252,159
Employee benefits	337,432	75,989	27,316	440,737
Interest	156,774	19,644	-	176,418
Utilities	38,217	-	18,416	56,633
Depreciation	83,600	51,300	-	134,900
Materials and supplies	38,855	18,427	8,982	66,264
Other	68,297	5,000	1,673	74,970
	-----	-----	-----	-----
Total expenses	\$2,229,482	\$ 943,891	\$165,649	\$ 3,339,022
	-----	-----	-----	-----
INCOME BEFORE TRANSFERS	\$ 953,090	\$ 163,061	\$ 37,834	\$ 1,153,985
	-----	-----	-----	-----
TRANSFERS TO OTHER FUNDS	(436,383)	(47,935)	(37,834)	(522,152)
	-----	-----	-----	-----
NET INCOME	\$ 516,707	\$ 115,126	\$ -	\$ 631,833
	-----	-----	-----	-----
FUND EQUITY, beginning of year	1,913,505	1,673,725	(12,601)	3,574,629
	-----	-----	-----	-----
TRANSFER OF FUNDS COLLECTED ON WATER GRANT	(267,104)	-	-	(267,104)
	-----	-----	-----	-----
RECOGNITION OF AMOUNT DUE TO THE METROPOLITAN DISTRICT COMMISSION FOR PRIOR YEAR WATER AND SEWER SERVICES	(804,427)	(635,476)	-	(1,439,903)
	-----	-----	-----	-----
FUND EQUITY, end of year	\$1,358,681	\$1,153,375	\$(12,601)	\$ 2,499,455
	=====	=====	=====	=====

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

COMBINING STATEMENT OF CHANGES IN FINANCIAL POSITION -

ENTERPRISE FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	Water Fund	Sewer Fund	Combined
SOURCES OF WORKING CAPITAL:			
Operations-			
Net income	\$ 516,707	\$ 115,126	\$ 631,833
Items not requiring working capital-			
Depreciation	83,600	51,300	134,900
	-----	-----	-----
Working capital provided by operations	\$ 600,307	\$ 166,426	\$ 766,733
	-----	-----	-----
USES OF WORKING CAPITAL:			
Repayment of long-term debt	265,000	145,000	410,000
Other transfers	267,104	-	267,104
Reduction of contributed capital	804,427	635,476	1,439,903
	-----	-----	-----
NET DECREASE IN WORKING CAPITAL	\$ (736,224)	\$ (614,050)	\$ (1,350,274)
	=====	=====	=====
INCREASES (DECREASES) IN COMPONENTS OF WORKING CAPITAL:			
Net accounts receivable	\$ 140,951	\$ 32,072	\$ 173,023
Accounts payable	2,549	-	2,549
Accrued compensated absences	(75,297)	(10,646)	(85,943)
Accrued water and sewer assessments	(804,427)	(635,476)	(1,439,903)
	-----	-----	-----
NET DECREASE IN COMPONENTS OF WORKING CAPITAL	\$ (736,224)	\$ (614,050)	\$ (1,350,274)
	=====	=====	=====

The accompanying notes are an integral part of these financial statements.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(1) Summary of Significant Accounting Policies

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

(a) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account group:

- (1) The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund is the unreserved fund balance (surplus revenue) which is the amount by which unrestricted cash, accounts receivable and other assets exceed liabilities and reserves.

- (2) Special Revenue Funds account for the proceeds of specific revenue sources (other than trust and agency or major capital projects) that are legally restricted to expenditures for specified purposes. These sources include Federal Revenue Sharing funds, which must be expended in accordance with Federal Revenue Sharing guidelines, gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants, and funds related to specific activities of the Town, which are available to fund future operations or activities as prescribed by the Town.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(a) Fund Accounting (Continued)

- (3) The Capital Projects Funds account for the financial resources used in the acquisition of or improvements to capital facilities. Capital facility expenditures are distinguished as capital project expenditures if at least two of the following characteristics are met:
- ° Financing is provided in whole or in part by the issuance of bonds.
 - ° Expenditures are made during more than one fiscal year.
 - ° Expenditures are "project-oriented" and thus are not a part of the ongoing operations of the Town.
- Other capital facility expenditures are reflected as expenditures in the General Fund Statement of Revenues, Transfers, Expenditures and Changes in Fund Balances.
- (4) The Enterprise Funds reflect the revenues and expenditures pertaining to the maintenance and operation of the Town's water supply system, sewer system and golf course.
- (5) The Trust and Agency Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies, including the Town of Brookline Contributory and Noncontributory Retirement Systems.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(a) Fund Accounting (Continued)

Trust and Agency Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended for the specified purpose, or only investment income may be used.

- (6) The General Long-Term Obligations Group of Accounts reflects the liabilities for accumulated sick leave, vacation and personal leave benefits and long-term debt and retirement thereof (Note 3). The balance payable is offset by resources to be provided through taxation in future years.

Under the terms of Chapter 645 of the Acts of 1948, as amended, the Town is reimbursed over the period of the debt service for a portion of its debt which was incurred to finance school construction. These reimbursements are included in General Fund revenue when received from the Commonwealth.

(b) Uniform Municipal Accounting System

As of July 1, 1982, the Town adopted the reporting requirements of the Uniform Municipal Accounting System (UMAS) developed by the Bureau of Accounts of the Commonwealth of Massachusetts.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(b) Uniform Municipal Accounting System (Continued)

The following is a summary of the significant policies followed under UMAS:

Revenue

- ° State and federal grant revenues, including Federal Revenue Sharing receipts, are accounted for on the modified accrual basis in the Special Revenue Funds. Federal Revenue Sharing receipts are not included as transfers to the General Fund of the Town until appropriated and expended.
- ° General Fund and other receipts, such as real estate and personal property taxes, motor vehicle excise taxes, departmental fees, etc., are recognized on a modified accrual basis, whereby receipts during the July 1 to August 31 period allocable to the preceding fiscal year are reflected as revenue for that year.

Enterprise Funds

- ° As of July 1, 1982, the Town changed its method of accounting for the operations of the water, sewer and golf course activities. Prior to fiscal 1983, the accounts of these activities were included in the General Fund. These activities are presented as separate enterprise funds since the funds' activities are financed primarily by user charges.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(b) Uniform Municipal Accounting System (Continued)

Enterprise Funds (Continued)

- ° In addition, while the Town has adopted enterprise fund treatment for the above mentioned activities, the fixed assets related to each activity have not been inventoried. In lieu thereof, fixed assets, consisting of water and sewer lines, financed by the proceeds of debt which was outstanding at June 30, 1984, have been capitalized on the accompanying enterprise fund balance sheets. Accordingly, only the related fixed asset depreciation is included in the Statement of Revenues, Expenses and Changes in Fund Equity for the individual enterprise funds.

(c) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred and amortized. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal related to General Fund operations is recorded as an expenditure of the General Fund.

Employees earn vacation, personal and sick leave benefits pursuant to various collective bargaining agreements as they provide services to the Town. Accumulated vacation, personal and sick leave benefits are vested, subject to a maximum of \$2,000 for sick leave, and are payable upon retirement or termination. The obligation for accumulated Enterprise Fund employee benefits not yet taken at June 30, 1984, is reflected as a liability in the

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(1) Summary of Significant Accounting Policies (Continued)

(c) Accounting for Expenditures (Continued)

respective Enterprise Funds. The obligation for accumulated Town employee vacation and personal leave benefits not yet taken at June 30, 1984 and paid within 60 days of yearend, is reflected as a liability in the General Fund with remaining benefits recorded in the General Long-Term Obligations Account Group.

(d) Investments

Investments are stated at cost, which exceeds market value by approximately \$3,757,000.

(e) Accounting for Fixed Assets

The Department of Revenue does not require the recording of general fixed assets in the Town's financial statements. Accordingly, general fixed assets purchased by the Town are directly expensed at the time of acquisition.

(f) Budgetary Basis Statement of Revenues,
Transfers and Expenditures

The Budgetary Basis Statement of Revenues, Transfers and Expenditures for the General Fund has been prepared in accordance with the Commonwealth of Massachusetts statutory system. The actual amounts do not reflect adjustments to recognize revenues and expenditures on the modified accrual basis. Accordingly, the amounts on this statement differ from the General Fund revenues and expenditures included in the Combined Statement of Revenues, Transfers, Expenditures and Changes in Fund Balances.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(2) Pension Plans

Teachers, certain administrators and other professional employees of the Town's school department individually participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other Town employees are participants in the Brookline Contributory Retirement System ("the System"). Under the provisions of the System, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. The Town contributes to the System an annual amount determined by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go"). In addition, the Town has provided supplemental funding under Chapter 359 of the Acts of 1977.

The latest actuarial valuation determined that the annual cost, including amortization of past service cost over 40 years, would approximate 29% of annual payroll cost.

The following table summarizes the actual funding for 1984 and the annual Town Meeting budgeted funding for 1985. It also shows the approximate amount of contributions required on an actuarial basis for each year, assuming the funding of past service costs over 40 years:

Contributions Voted at Town Meeting	Year Ended June 30,	
	1984	1985
Annual Town funding- Contributory	\$4,888,982	\$5,376,186
Supplemental funding	300,000	300,000
Total funding	\$5,188,982	\$5,676,186
	=====	=====

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(2) Pension Plans (Continued)

Contributions Voted at Town Meeting	Year Ended June 30,	
	1984	1985
Approximate contributory funding required per 1979 actuarial valuation	\$6,738,400	\$7,041,618
	=====	=====

The following table presents the benefit and asset information for the System as of January 1, 1979, the date of the latest actuarial valuation:

Actuarial present value of accumulated benefits-	
Vested	\$69,405,679
Nonvested	3,248,683

	\$72,654,362
	=====
Assets available for benefits	\$13,400,973
Supplemental Chapter 559 funding	300,000

	\$13,700,973
	=====

The actuarial present value of accumulated benefits results from applying actuarial assumptions to reflect the time value of money and the probability of payment to those future periodic payments that are attributable under the System's provisions to the service employees have rendered. The significant actuarial assumptions are (1) life expectancy of participants according to the 1971 Group Annuity Mortality Table, (2) an investment return of 7% per annum, (3) salary increases at a rate of 5-1/2% per annum and (4) cost-of-living increases at the rate of 4-1/2% per annum. Assets are valued at statutory values as shown in the annual reports of the System.

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(2) Pension Plans (Continued)

The Town also provides retirement benefits to former employees who were never subject to the System. Payments pursuant to appropriation by Town Meeting amounted to approximately \$920,000 in 1984 with approximately \$948,000 budgeted funding for 1985. These employees are not included in the actuarial valuation provided by the Commonwealth and there is no available estimate of their related actuarial liability.

(3) Long-Term Debt

As of June 30, 1984, the Town has the following outstanding long-term debt in the sewer and water Enterprise Funds and General Long-Term Obligations Account Group:

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1984
INSIDE DEBT LIMIT:					
Sewer-					
Sewer Bonds	07/01/70	1986	\$ 1,785,000	5.90%	\$ 230,000
Sewer Bonds	10/01/72	1987	230,000	4.50	45,000
			\$ 2,015,000		\$ 275,000
Municipal Construction-					
Library Addition Loan	10/01/71	1986	\$ 1,310,000	4.30	\$ 180,000
Parking Facility Loan	10/01/71	1986	920,000	4.30	130,000
			\$ 2,230,000		\$ 310,000
Other-					
Energy Conservation Bonds	12/15/82	1988	\$ 1,400,000	6.15	\$1,120,000
OUTSIDE DEBT LIMIT:					
School and Gymnasium-					
School Project Loan	02/15/80	1985	\$ 623,000	6.25	\$ 120,000
High School Remodeling					
Loan	02/15/80	1985	425,000	6.25	85,000
Elementary School					
Remodeling Loan	02/15/80	1985	72,000	6.25	10,000
School Project Loan	05/15/75	1985	5,385,000	5.40	485,000
School Project Loan	10/01/71	1986	5,710,000	4.30	810,000
School Project Loan	10/01/72	1987	2,455,000	4.50	525,000
School Project Bonds	12/15/82	1988	990,000	6.15	790,000
			\$15,660,000		\$2,825,000

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(3) Long-Term Debt (Continued)

OUTSIDE DEBT LIMIT (Continued):

Water-	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1984
Water Bonds	07/01/70	1985	\$ 520,000	5.90%	\$ 35,000
Water Loan	10/01/71	1986	260,000	4.30	30,000
Water Bonds	10/01/72	1987	130,000	4.50	20,000
Water Loan	02/15/80	1995	3,030,000	6.25	2,210,000
			-----		-----
			\$ 3,940,000		\$2,295,000
			-----		-----
Other -					
Urban Renewal Bonds	10/01/72	1987	\$ 270,000	4.50	\$ 50,000
			-----		-----
Total debt			\$25,515,000		\$6,875,000
			=====		=====

Loans authorized and amounts issued through short-term anticipation borrowings consist of the following as of June 30, 1984:

	Fiscal Year	Amount Authorized	Amount Issued
Unified Arts building	1981	\$ 80,000	\$ -
Marsh Project BRA	1982	450,000	-
Energy Conservation	1983	3,000	-
Acquisition of B-2 Parcel	1983	1,880,000	1,880,000
Water Division garage	1984	1,225,000	-
Park and Forestry garage	1984	165,000	-
Roof repairs	1984	102,000	-
Police radios	1984	93,000	-
Fire equipment	1984	215,000	-
School remodeling and reconstruction	1984	1,210,000	-
Underground irrigation system	1984	275,000	-
Remote water meter system	1984	500,000	-
		-----	-----
		\$6,198,000	\$1,880,000
		=====	=====

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(3) Long-Term Debt (Continued)

Debt service for future years, including approximately \$2,464,000 to be provided by the Commonwealth under Chapter 645 of the Acts of 1948, as amended, consists of the following:

For the Year Ending June 30,	Current Year Debt Service	Cumulative Liability		
		Total	Principal	Interest
1985	\$2,682,606	\$5,399,077	\$4,545,000	\$ 854,077
1986	1,813,427	3,585,650	2,960,000	625,650
1987	1,046,044	2,539,606	2,075,000	464,606
1988	789,606	1,750,000	1,400,000	350,000
1989	287,500	1,462,500	1,200,000	262,500
1990	275,000	1,187,500	1,000,000	187,500
1991	262,500	925,000	800,000	125,000
1992	250,000	675,000	600,000	75,000
1993	237,500	437,500	400,000	37,500
1994	225,000	212,500	200,000	12,500
1995	212,500	-	-	-

(4) 1985 Budget

The Town has authorized a fiscal 1985 operating budget totaling \$64,434,825 which will be financed from the following sources:

1985 Tax levies, state grants, departmental receipts, etc.	\$60,542,033
Borrowings	2,395,000
Available funds	547,792
Federal Revenue Sharing	950,000

	\$64,434,825
	=====

TOWN OF BROOKLINE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(Continued)

(4) 1985 Budget (Continued)

In accordance with the General Laws of the Commonwealth of Massachusetts, the Director of the Bureau of Accounts has certified the amount of available funds ("free cash") as of July 1, 1984 to be \$3,097,459. Free cash generally represents the portion of surplus revenue which may be used by the Town to fund current appropriations.

In addition, the Town has carried forward appropriations totaling \$1,237,700 from 1984 and prior years for projects authorized by Town Meeting but not yet completed. Amounts carried forward include General Fund (\$1,075,469), Special Revenue Funds (\$82,346) and Capital Projects Funds (\$79,885) appropriations.

(5) Commitments and Contingencies

During fiscal 1984, the Town was the recipient of an adverse Appellate Tax Board decision with regard to the assessed values placed on certain real estate subject to rent control. The Town is in the process of appealing this decision. In the event that the appeal is not successful, the potential liability as it relates to similar rent controlled properties could be substantial. Since the Appellate Tax Board decision is under appeal, the Town is not able to predict the ultimate resolution of this matter.

The Town is also defendant in various other legal proceedings at June 30, 1984. In the opinion of the administration and Town Counsel, the ultimate resolution of these legal actions will not result in a material loss to the Town.

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